

Email: skota.jkc@gmail.com
Estd:1984



GOVERNMENT DEGREE COLLEGE

SRUNGAVARAPU KOTA-535 145

Vizianagaram District, Andhra Pradesh

www.gdcskota.ac.in



Vision

To provide quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify their hidden talents, provide them opportunities to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings.

Mission

1. To create and maintain an environment of excellence in education through technological advancements, effective and innovative methods of pedagogy and evaluation
2. To enable the students with multidisciplinary global competencies by providing them state of-the-art institutional infrastructure and excellent human resources
3. To integrate in the students the ennobling virtues of truth, fairness, tolerance and co-operation through teaching soft skills and moral education
4. To sensitize them with a sense of appreciation of traditional and cultural inheritance of the nation through an integrated curriculum
5. To empower the students with employability skills by imparting training in entrepreneurial and life skills



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Ch. Kesava Rao
PRINCIPAL
Govt. Degree College
Srungavarapukota
Vizianagaram Dist.

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION
A.P. : MANGALAGIRI

Present: Dr. Palla Bhaskar, IAS.

Proc.No.76/O.P-II/2023-1

Date: 04-07-2023

Sub: Collegiate Education- UG courses- Single Major programmes in Government Degree Colleges from the Academic Year 2023-2024 - Orders issued- Reg.

- Read: 1. Lr.No.APSCHE/AC/CBCS-2019-20/Review from the Secretary, APSCHE, Mangalagiri dated:24-04-2023.
2. Procpa. Rc. No.2/ CCE-Acad-Cell / Sing.Maj/AC-06/2023, dt: 24.05.2023 of the Commissioner of Collegiate Education, AP, Mangalagiri.
3. This Office U.Note.No.1/AC-01/2023-24 Dt.3.7.2023.

The National Education Policy-2020, mainly emphasis, on improvement of quality of higher education, which plays an extremely important role in promoting human as well as societal wellbeing and in developing India as envisioned in its Constitution. Quality of higher education is must aim to develop good, thoughtful, well-rounded, and creative individuals. It must enable an individual to study one or more specialized areas of interest at a deep level, and also develop character, ethical and Constitutional values, intellectual curiosity, scientific temper, creativity, spirit of service. A quality higher education must enable personal accomplishment and enlightenment, constructive public engagement, and productive contribution to the society. It must prepare students for more meaningful and satisfying lives and work roles and enable economic independence.

Accordingly, the AP State Council of Higher Education (APSCHE) revised the curricular framework of General UG Programmes in accordance with NEP 2020 and Revised Curricular Structure of UGC. The major change in the proposed curriculum is a shift from three majors to single majors along with multiple entry and exit options. In this connection the Secretary, APSCHE, Mangalagiri, in his letter cited in the 1st reference, requested the Commissioner of Collegiate Education, AP (CCE-AP) to initiate the process of conversion of three majors into single majors in all Government Degree Colleges to be in effect from 2023-24 academic year

By taking into account of the prevailing scenario in the Colleges, to design the overall development of the student in multifaceted way with available infrastructure in the Colleges, sanctioned posts, admissions made in the Colleges for the past three years, series of meetings have been convened on conversion of existing UG Programs in Three Majors to Single Major from the Academic Year 2023 -2024, with **Principals, IQAC Coordinators and Subject Experts from the Government Degree Colleges**, to represent a student in a society to meet the global challenges after completion of their under graduation, in the job market, on the strength of the representations received from all Government Degree College Principals in the State, to change the old adopted programs to meet the global demand, series of meetings have been conducted in various platforms with subject experts and other academicians including all the Principals of Government Degree Colleges and during the course of deliberate discussions and suggestions made by them, at their request, the single major programmes are finalized.

[Conti.P.2]

In the above back drop, as per the proposals submitted by the Principals in various platforms and after having deliberate discussions, with all the Principals of Government Degree Colleges in the state, while enclosing the College wise, Single Major programme, permitted to run in their respective Colleges as mentioned against each Government Degree College, they are directed to take further steps, for the ensuing admissions being carried for the academic year 2023-2024.

Further they are also requested to intimate the changes to the respective Affiliating University Registrars in their jurisdiction for its recognition/affiliation of programmes and further necessary action.

Receipt of these proceedings should be acknowledged.

Sd/- Dr. Pola Bhaskar, IAS
Commissioner of Collegiate Education

Encl: Annexure.

To
The Principal,
GDC, Srungavarapukota,
Vizianagaram Dt.

Copy:

Copy Submitted to the Principal Secretary to Government Higher Education,
Velagapudi, Guntur.

Copy Submitted to the Secretary to APSCHE-AP Guntur.

Copy to all the Registrars of Universities concerned.

Copy to RJDCE, Rajahmundry.

Copy to A.G.O, O/o the CCE.

// True Copy Attested //


Joint Director of Collegiate Education

Annexure
(CCE's Proc.No.76/O.P-II/2023-1, dated 04-07-2023)
Commissionerate of Collegiate Education, Govt. of A.P. :: Mangalagiri

GDC, Srungavarapukota, Vizianagaram Dt.,
(Affiliated to Andhra University)

S#	Single Major Programme	Medium	Intake
1	B A Honours (Political Science)	English	40
2	B Com Honours (General)	English	60
3	B Sc Honours (Chemistry)	English	40

Sd/- Dr. Pola Bhaskar, IAS
Commissioner of Collegiate Education

// True Copy Attested //


Joint Director of Collegiate Education

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION
AP::MANGALAGIRI
Present: Dr. Pola Bhaskar, IAS.

Proc.No. 2/CCE – Acad.Cell/Sing.Maj/AC-06/2023

Dated: 24 .05.2023.

Sub: Conversion of existing UG Programmes in Three Majors to Single Major from the Academic Year 2023-2024 –Meeting with Principals, IQAC Coordinators and subject Experts from NRCs – communication of Schedule – Reg.

Ref: Lr.No.APSCHE/AC/CBCS-2019-20/Review from the Secretary, APSCHE, Mangalagiri dated:24-04-2023.

It is to inform that the AP State Council of Higher Education (APSCHE) revised the Curricular framework of General UG Programmes in accordance with NEP 2020 and Revised Curricular Structure of UGC. The major change in the proposed curriculum is a shift from three majors to single majors along with multiple entry and exit options. It is further informed that the Secretary, APSCHE in his letter cited in the reference, requested the Commissioner of Collegiate Education, AP to initiate the process of conversion of three majors into single majors in all Government Degree Colleges to be in effect from 2023-24.

In this connection a meeting is arranged on conversion of existing UG Programmes in Three Majors to Single Major from the Academic Year 2023-2024 with **Principals, IQAC Coordinators and Subject Experts from the Government Degree Colleges mapped to the following NRCs as per the schedule given below:**

S.No	Date	FN/ AN	NRCs	Venue	Participants to attend
1.	26-05-2023	FN	SV GDC Parvathipuram	GDC (W), Visakhapatnam	Principals, IQAC Coordinators from GDCs under NRC -SV GDC Parvathipuram and Faculty from GDC (W), Visakhapatnam
2.		AN	GDC (W), Visakhapatnam		Principals, IQAC Coordinators from GDCs under NRC - GDC (W), Visakhapatnam and Faculty from GDC (W), Visakhapatnam

3.	27-05-2023	FN	GDC (M), Srikakulam	Dr.VSK GDC (A),Visakhapatnam	Principals, IQAC Coordinators from GDCs under NRC - GDC (M), Srikakulam and Faculty from Dr.VSK GDC (A),Visakhapatnam
4.		AN	Dr.VSK GDC (A),Visakhapatnam		Principals, IQAC Coordinators from GDCs under NRC - Dr.VSK GDC (A), Visakhapatnam and Faculty from Dr.VSK GDC (A),Visakhapatnam
5.	30-05-2023	FN	GDC (DK)(W)A), Nellore	O/o CCE-AP, Mangalagiri	Principals, IQAC Coordinators from GDCs under NRC - GDC (DK)(W)A), Nellore and Faculty from GDC (W) (A) Guntur
6.		AN	GDC (W) (A) Guntur		Principals, IQAC Coordinators from GDCs under NRC - GDC (W) (A) Guntur and Faculty from GDC (W) (A) Guntur
7.	31-05-2023	FN	SRR&CVR GDC (A) Vijayawada	O/o CCE-AP, Mangalagiri	Principals, IQAC Coordinators from GDCs under NRC - SRR&CVR GDC (A) Vijayawada and Faculty from SRR&CVR GDC (A) Vijayawada
8.	02-06-2023	FN	GDC (M)(A), Kadapa	Tirupati	Principals, IQAC Coordinators from GDCs under NRC - GDC (M)(A), Kadapa and Faculty from GDC (M), Srikalahasti
9.		AN	GDC (M), Srikalahasti		Principals, IQAC Coordinators from GDCs under NRC - GDC (M), Srikalahasti and Faculty from GDC (M), Srikalahasti
10	03-06-2023	FN	PVKN GDC(A), Chittoor		Principals, IQAC Coordinators from GDCs under NRC - PVKN GDC(A), Chittoor and Faculty from GDC (W), Srikalahasti
11		AN	GDC, Pileru		Principals, IQAC Coordinators from GDCs under NRC - GDC, Pileru and Faculty from GDC (W), Srikalahasti

12	06-06-2023	FN	GDC Nandyal	GDC (M) (A), Anantapuramu	Principals, IQAC Coordinators from GDCs under GDC Nandyal and Faculty from GDC (M) (A), Anantapuramu
13		AN	GDC (M) (A), Anantapuramu		Principals, IQAC Coordinators from GDCs under NRC - GDC (M) (A), Anantapuramu and Faculty from GDC (M) (A), Anantapuramu
14	07-06-2023	FN	GDC, Guntakal		Principals, IQAC Coordinators from GDCs under NRC - GDC, Guntakal and Faculty from GDC (M) (A), Anantapuramu
15	09-06-2023	FN	GDC, Tadepalligudem	GDC (A) Rajahmundry	Principals, IQAC Coordinators from GDCs under NRC - GDC, Tadepalligudem and Faculty from GDC (A) Rajahmundry
16		AN	GDC, Tanuku		Principals, IQAC Coordinators from GDCs under NRC - GDC, Tanuku and Faculty from GDC (A) Rajahmundry
17	10-06-2023	FN	PR GDC (A), Kakinada		Principals, IQAC Coordinators from GDCs under NRC - PR GDC (A), Kakinada and Faculty from GDC (A) Rajahmundry
18		AN	GDC (A), Rajahmundry		Principals, IQAC Coordinators from GDCs under NRC - GDC (A), Rajahmundry and Faculty from GDC (A) Rajahmundry

The Principals of NRCs are requested to make necessary arrangements for the meeting at respective venues and meet the expenditure from their internal resources and share the expenditure equally among the NRCs.

The Principals are further requested to go through the guidelines for the conversion process into single major and conduct staff meeting to finalize the proposed single major programmes for the A.Y 2023-24 duly recording the minutes and attend the meeting with the data in the prescribed proforma enclosed herewith. All the principals are requested to bring the signed copy of the proforma for the meeting and send soft copy to 3to1major2023.cce@gmail.com and also to respective NRC In-Charge

Academic Officer, Academic Cell, O/o CCE-AP on or before 29-5-2023 by 5.00 pm.

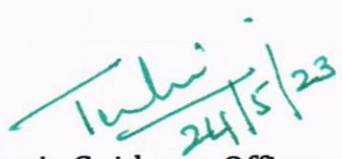
The Principals, IQAC Coordinators and nominated faculty (one faculty for each subject from selected college) are instructed to attend the meeting without fail. The participants are permitted to claim TA/DA from the internal resources of their respective colleges, subject to the availability of funds.

Sd/- Pola Bhaskar IAS
Commissioner of Collegiate Education

Encl: 1. Guidelines
2. Proforma
3. Suggested List of Programmes.

To
The Principals Government Degree Colleges.
The Principals of 18 NRCs
Copy to RJDCE of Zone -I,II,III and IV for favour of information.

//ATTESTED//


24/5/23
Academic Guidance Officer

GUIDELINES

**(Annexure to Procds RC.No.2/CCE – Acad.Cell/Sing.Maj/AC-06/2022 of
the CCE-AP Dated: 24 .05.2023.)**

The existing three majors programmes offered by the Government Degree Colleges (GDCs) are to be converted into single major programmes from the academic year 2023-24 invariably.

The process of conversion of three majors into single majors in all GDCs& that of the aided sections of the PACs is as follows:

- a. The colleges can opt to convert each existing three majors UG programme with sanctioned intake of 40 or below to another single majors UG programme with same or lesser intake with a minimum of 25 intake, provided that the admissions for the existing three majors programme have been $\geq 30\%$ on average for the last three academic years i.e. 2020-21, 2021-22 & 2022-23.
- b. The colleges can opt to convert each existing three majors UG programme with sanctioned intake of 41 to 59 to two single majors UG programmes with half the sanctioned intake for each of the new single majors, with a minimum of 25 intake, provided that the admissions for the existing three majors programme have been $\geq 75\%$ on average for the last three academic years i.e. 2020-21, 2021-22 & 2022-23.
- c. The colleges can opt to convert each existing three majors UG programme with sanctioned intake of 60 and above to two single majors UG programmes with half the existing sanctioned intake for each of the two new single majors, with a minimum of 25 intake, provided that the admissions for the existing three majors programme have been $\geq 50\%$ on average for the last three academic years i.e. 2020-21, 2021-22 & 2022-23.
- d. In case of (b) and (c) above, where the admissions criteria are not met, the existing three majors UG programme can be converted to another single majors UG programme with same or lesser intake with a minimum of 25 intake, provided that the admissions for the existing three majors programme have been $\geq 30\%$ on average for the last three academic years i.e. 2020-21, 2021-22 & 2022-23.

- e. In case of any UG programme that does not fall in the above categories i.e. the existing UG programmes with less than 30% on average for the last three academic years i.e. 2020-21, 2021-22 & 2022-23 cannot be converted and shall be discontinued deeming unviable.

For instance,

Case-I. The existing UG programme - B.Sc. (MPC) with ≤ 40 intake and with $\geq 30\%$ three year average admission percentage can be converted to:

- i. B.Sc. Honours (Mathematics) with 25 to 40 intake
(or)
- ii. B.Sc. Honours (Physics) with 25 to 40 intake
(or)
- iii. B.Sc. Honours (Chemistry) with 25 to 40 intake

Case-II. The existing UG programme - B.Sc (MPC) with 41-59 intake and with $\geq 75\%$ three year average admission percentage can be converted to:

- iv. B.Sc. Honours (Mathematics) with 25-30 intake and B.Sc Honours (Physics) with 25-30 intake
(or)
- v. B.Sc. Honours (Mathematics) with 25-30 intake and B.Sc Honours (Chemistry) with 25-30 intake
(or)
- vi. B.Sc. Honours (Physics) with 25-30 intake and B.Sc Honours (Chemistry) with 25-30 intake
(or)
- vii. B.Sc. Honours (Mathematics) with 25-30 intake and any other Single Majors related to Mathematics/Physics/Chemistry with 25-30 intake

Case-III. The existing UG programme - B.Sc. (MPC) with ≥ 60 intake and with $\geq 50\%$ three year average admission percentage can be converted as in (iv), (v), (vi) and (vii) with minimum intake of 30 or with half the existing sanctioned intake, for each of the two new single majors.

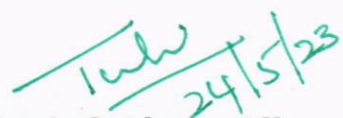
Case-IV. The existing UG programme - B.Sc (MPC) with 41-59 intake and with 30% to 74% three year average admission percentage (or) with ≥ 60

- intake and with 30% to 49% three year average admission percentage can be converted into
- viii. B.Sc. Honours (Mathematics) with 30/half the existing intake (or)
 - ix. B.Sc. Honours (Physics) with 30/half the existing intake (or)
 - x. B.Sc. Honours (Chemistry) with 30/half the existing intake
- f. Conversion of existing three major programmes under Science disciplines can be done to FYUGPs (Hons/Research) under Science disciplines and the conversion of existing three major programmes of Arts stream can be done to FYUGPs (Hons/Research) under Arts disciplines only.
- g. Programmes like B.Com, B.Com (CA), BBA, BCA, B.Voc etc. can be continued with the same or modified intake as the programmes are already considered single majors. However, they will become Honours UG programmes due to revised curricular framework that of the Four Year UG Programmes (FYUGPs) to be implemented from the academic year 2023-24. Such FYUGPs are continued with the existing or modified (as per the request of the college) intake with a minimum of 30 intake provided that the admissions for the existing three majors programme have been $\geq 30\%$ on average for the last three academic years i.e. 2020-21, 2021-22 & 2022-23. Otherwise, the programme is deemed unviable and cannot be converted onto FYUGP and the college can propose for restructured programmes in commerce.
- h. The new FYUGP proposed must be offered by the affiliating University/SSCs under NSQF.
- i. Sanction is subject to the availability of Sanctioned Posts for the subjects required to teach the proposed new FYUGP's major as per SMPC, Laboratories, Classrooms, and necessary Infrastructure.

All single majors will be offered in English Medium in accordance with G.O Ms.No.49 HE(CE) Dept Dt:16.09.2021.

Sd/- Pola Bhaskar IAS
Commissioner of Collegiate Education

//ATTESTED//


Academic Guidance Officer

Tentative List of Skill Enhancement Courses

Semester – 1

A student has to choose any TWO of the following four courses

1. Entrepreneurship Development
2. Leadership Skills
3. Analytical Skills
4. Communication Skills

Semester – 2

A student has to choose any TWO of the following four courses

1. Business Writing
2. Marketing Skills
3. Investment Planning
4. Stock Market Operations
5. Digital Literacy

Semester – 3

A student has to choose any ONE of the following three courses

1. Business Forecasting
2. Project Management
3. Information and Communication Technology
4. Data Analysis

Semester – 4

A student has to choose any ONE of the following three courses

1. Cybersecurity
2. Digital Marketing
3. Tourism Guidance
4. Design thinking

Tentative List of Multidisciplinary Courses

Courses offered for B.Sc Majors

Semester – 1

A student has to choose any ONE of the following three courses

1. Introduction to Social Work
2. Principles of Psychology
3. Indian History

Semester – 2

No Multidisciplinary course is offered in Semester 2

Semester – 3

A student has to choose any ONE of the following three courses

1. Introduction to Public Administration
2. Principles of Management
3. Principles of Accounting

Semester – 4

A student has to choose any ONE of the following three courses

1. Fundamentals of Economics
2. Indian Philosophy
3. Performing Arts

Courses offered for B.A./B.Com./BBA/BCA Majors

Semester – 1

A student has to choose any ONE of the following three courses

1. Principles of Biological Sciences
2. Principles of Chemical Sciences
3. Principles of Physical Sciences

Semester – 2

No Multidisciplinary course is offered in Semester 2

Semester – 3

A student has to choose any ONE of the following three courses

1. Basic Electronics
2. Health and Hygiene
3. Introduction to Geography

Semester – 4

A student has to choose any ONE of the following three courses

1. Basic Mathematics
2. Basic Statistics
3. Introduction to Nanotechnology

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Estd: 1984



GOVERNMENT DEGREE COLLEGE

SRUNGAVARAPU KOTA-535 145

Vizianagaram District, Andhra Pradesh

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Particulars of college Committees and co-ordinator office order

RC NO.1/A committees 2022-23 dated 10-11-2022

6.1.1. The following committees are constituted to assist the principal of the college in smooth running of academic, administrative and financial matters of the college for the academic year 2022-23.

S. NO.	NAME OF THE LECTURER	DISIGNATION
ACADEMIC ACTIVIES COMMITTEE		
1	Dr. CH. Kesava Rao	Principal
2	Sri. M. Rameshkumar	Vice Principal
3.	Dr. CVS Ravindranath	IQAC
ADMISSION COMMITTEE		
1.	Sri. M. Ramesh Kumar	Co-ordinator
2.	Sri. SK Valli Khan	Member
3.	Sri. G. Eranna	Member
4.	Kum. B. Sandhya Rani	Member
APSHE COMMITTEE		
1.	Sri. M. Ramesh Kumar	CO-ORDINATOR
2.	Sri. G. Eranna	Member
3.	Sri. K. Vasudeva Rao	Member
4.	Sri. CH. Srinivasa Rao	Member
5.	Smt. R Sri Lakshmi	Member
IQAC COMMITTEE		
1.	Dr. C V S Ravindranath.	CO-ORDINATOR
2.	Sri. M. Ramesh Kumar	Member
3.	Sri. K. Vasudeva Rao	Member
4.	Sri. SK.Valli Khan	Member
5.	Smt. R. Sri Lakshmi	Member
6.	Sri. P. Bhaskar	Member
7.	Sri. G. Eranna.	Member
8.	Sri. CH. Srinivasa Rao.	Member
9.	Kum. B. Sandhya Rani	Member
ACADEMIC CO-ORDINATION COMMITTEE		
1.	Sri. K. Vasudeva Rao	CO-ORDINATOR
2.	Sri. M. Ramesh Kumar	Member
3.	Sri. SK. Valli Khan.	Member
4.	Dr. CVS. Ravindranath.	Member
5.	Sri. P. Bhaskar	Member

6.	Sri.G. Eranna	Member.
	RUSA COMMITTEE	
1.	Sri. M. Ramesh Kumar	CO-ORDINATOR
2.	Sri. SK.Valli Khan.	Member
4.	Sri. G. Eranna	Member
5.	Sri. K. Vasudeva Rao.	Member
	ANTIRAGGING COMMITTEE	
1.	Sri. M. Ramesh Kumar	CO-ORDINATOR
2.	Sri. P. Bhaskar	Member
3.	Sri. G. Eranna	Member,
4.	Sri. CH. Srinivasa Rao	Member
5.	Kum. B. Sandhya Rani	Member
	BUDGET PURCHASE COMMITTEE.	
1.	Sri. M. Ramesh Kumar	CO-ORDINATOR
2.	Sri. K. Vasudeva Rao	Member
3.	Sri. SK.Valli Khan.	Member
4.	Sri. G. Eranna	Member
	ENERGY CONSERVATION CELL	
1.	Sri. M. Ramesh Kumar	CO-ORDINATOR
2.	Sri. P. Bhaskar	Member
3.	Sri. SK. Valli Khan.	Member
	SCIENCE CLUB	
1.	Sri.M. Ramesh Kumar	CO-ORDINATOR
2.	Sri.SK. Valli Khan	Member
3.	Sri. P. Bhaskar	Member
	INTERNAL AND UNIVERSITY EXAMINATIONS COMMITTEE	
1.	Sri. K.Vasudeva Rao	CO-ORDINATOR
2.	Sri. SK. Valli Khan	Member
3.	Sri. G. Eranna	Member
4.	Smt. R. Sri Lakshmi	Member
5.	Sri. CH. Srinivasa Rao	Member
	DISCIPLINE COMMITTEE	
1.	Sri. K. Vasudeva Rao	CO-ORDINATOR
2.	Sri. M. Ramesh Kumar	Member
3.	Dr. CVS Ravindranath	Member
4.	Sri. G. Eranna	Member
	STUDENT UNION ADVISARY COMMITTEE	
1.	Sri. K. Vasudeva Rao	CO-ORDINATOR
2.	Sri. M.Ramesh Kumar	Member
3.	Sri. G. Eranna	Member
4.	Sri P. Bhaskar	Member
5.	Sri. CH. Srinivasa Rao.	Member
	DIGITAL AND VIRTUAL CLASS ROOM COMMITTEE	
1.	Sri. K. Vasudeva Rao	CO-ORDINATOR
2.	Dr.CVS. Ravindranath	Menber

3.	Smt. R. Sri Lakshmi	Member
4.	Sri. P. Bhaskar	Member
5.	Sri. G. Eranna	Member
	FURNITURE COMMITTEE	
1.	SRI. K. Vasudeva Rao	CO-ORDINATOR
2.	Sri. SK. Valli Khan	Member
3.	Sri. G. Eranna	Member
4.	Sri. CH. Srinivasa Rao	Member
5.	Smt. R. Sri Lakshmi	Member
	JKC COMMITTEE	
1.	Dr. CVS. Ravindranath	CO-ORDINATOR
2.	Sri. G. Eranna	Member
3.	Sri. P. Bhaskar	Member
4.	Smt. R. Sri Lakshmi	Member
5.	Sri. CH. Srinivasa Rao	Member
	CARRER GUIDANCE CELL	
1.	Dr. CVS. Ravindranath	CO-ORDINATOR
2.	Sri. M. Ramesh Kumar	Member
3.	Kum. B. Sandhya Rani	Member
4.	Sri. G. Eranna	Member
5.	Sri. K.Vasudeva Rao	Member
	NAAC COMMITTEE	
1.	Dr. CVS. Ravindranath	CO-ORDINATOR
2.	Sri. M.Ramesh Kumar	Member
3.	Sri. SK Valli Khan	Member
4.	Smt. R. SriLakshmi.	Member
5.	Sri.P.Bhaskar.	Member
6.	Sri. G. Eranna	Member
7.	Sri. CH. Srinivasa Rao	Member
8.	Kum. B. Sandhya Rani	Member
	TIME TABLE COMMITTEE	
1.	Sri. SK. Valli Khan	CO-ORDINATOR
2.	Sri. M. Ramesh Kumar	Member
3.	Dr. CVS. Ravindranath	Member
4.	Sri. G.Eranna.	Member
5.	Sri. K. Vasudeva Rao	Member
	CPDC COMMITTEE	
1.	Sri. SK. Valli Khan	Co-ORDINATOR
2.	Sri. M. Ramesh kumar	Member
3.	Sri G. Eranna	Member
4.	Smt. R. Sri Lakshmi	Member
	ATTENDANCE COMMITTEE	
1.	Sri. SK .Valli Khan	CO-ORDINATOR
2.	Smt. R. Srilakshmi	Member
3.	Sri. P. Bhaskar	Member
4.	Sri.G. Eranna	Member

5.	Kum. B.Sandhyarani	Member
	BIOMETRIC COMMITTEE	
1.	Sri. SK. Valli Khan	CO-ORDINATOR
2.	Sri.P Bhaskar.	Member
3.	Sri.G. Eranna	Member
4.	Sri. Ch. Srinivasarao	Member
	NCC and NSS ADVISORY COMMITTEE	
1.	Sri. SK. Valli khan	CO-ORDINATOR
2.	Sri. P.Bhaskar	Member
3.	Kum. B. Sandhyarani	Member
4.	Smt. R.Sri Lakshmi	Member
6.	Sri.G.Eranna.	Member
	SPECIAL FEE COMMITTEE	
1.	Sri. Sk Vallikhan	CO-ORDINATOR
2.	Sri. G. Eranna	Member
3.	Sri. P.Bhaskar	Member
4.	Dr. CVS. Ravindranath	Member
	WOMEN EMPOWERMENT CELL	
1.	Smt. R. Sri LAKSHMI	CO-ORDINATOR
2.	Smt.B.Lakshmi	Member
3	Kum. B. Sandhyarani	Member
	MANA TV COMMITTEE	
1.	Smt. R. Sri Lakshmi	CO-ORDINATOR
2.	Sri. P. Bhaskar	Member
3.	Sri. CH. Srinivasa Rao	Member
	LITERARY AND CULTURAL COMMITTEE	
1.	Smt. R. Srilakshmi	CO-ORDINATOR
2.	Sri. P. Bhaskar	Member
3.	Sri G. Eranna	Member
4.	Sri. CH. Srinivasa Rao	Member
5.	Kum. B. Sandhya rani	Mmber
	UGC COMMITTEE	
1.	Smt. R. Srilakshmi	CO-ORDINATOR
2.	Sri. M. Rameshkumar.	Member
3.	Dr. CVS. Ravindranath	Member
4.	Sri. G. Eranna	Member
	ECO CLUB COMMITTEE	
1.	Smt. R. Srilakshmi	CO-ORDINATOR
2.	Sri. P. Bhaskar	Member
3.	Sri. G. Eranna	Member
4.	Sri. CH. Srinivasa Rao	Member
	GAMES AND SPORTS COMMITTEE	

1.	Sri. P. Bhaskar	CO-ORDINATOR
2.	Sri. G.Eranna	Member
3.	Sri. CH. Srinivasa Rao	Member
4.	Kum. B. Sandhyarani	Member
	LMS COMMITTEE	
1.	Sri. P. Bhaskar	CO-ORDINATOR
2.	Sri. G. Eranna	Member
3.	Sri. K. Vasudeva Rao	Member
4.	Smt. R. Srilakshmi.	Member
5.	Sri. CH. Srinivasa Rao	Member
	ISO COMMITTEE	
1.	Sri. P. Bhaskar	CO-ORDINATOR
2.	Dr. CVS. Ravindranath	Member
3.	Sri. M. Rameshkumar	Member
4.	Sri. K. Vasudevarao	Member
5.	Sri. G.Eranna	Member
	APSSDC COMMITTEE	
1.	Sri. G. Eranna	CO-ORDINATOR
2	Sri. K.Vasudevarao	Member
3.	Sri. SK. Vallikhan	Member
4.	Sri. P.Bhaskar	Member
5.	Smt. R. Srilakshmi	Mmber
	WEBSITE DEVELOPMENT COMMITTEE	
1.	Sri. G.Eranna	CO-ORDINATOR
2.	Sri. M.Rameshkumar	Member
3.	Dr. CVS. Ravindranath	Member
4.	Sri.P.Bhaskar	Member
5.	Kum. B.Sandhyarani	Member
	OTLP COMMITTEE	
1.	Sri. G. Eranna.	CO-ORDINATOR
2.	Sri. SK. Vallikhan	Member
3.	Sri.p.Bhaskar	Member
4.	Kum.B. Sandhyarani	Member
	CONSUMER CLUB COMMITTEE	
1.	Sri. G. Eranna	CO-ORDINATOR
2.	Sri. K.Vasudevarao	Member
3.	Smt. R. Srilakshmi	Member
4.	Sri. Ch. Srinivasa Rao	Member
	SCOUTS AND GUIDES COMMITTEE	
1.	Sri. CH.Srinivasa Rao	CO-ORDINATOR
2.	Smt. R. Srilakshmi	Member
3.	Sri. G.Eranna	Member
4.	Sri. M.Rameshkumar	Member

	STUDETS BUSPASS COMMITTEE	
1.	Sri. CH. Srinivasarao	CO-ORDINATOR
2.	Sri. G.Eranna	Member
3.	Sri.P. Bhaskar	Member
4.	Kum. B.Sandhyarani	Member
	UBA(MHRD) COMMITTEE	
1.	Kum. B.Sandhyarani	CO-ORDINATOR
2.	Sri. G.Eranna	Member
3.	Sri. P. Bhaskar	Member
4.	Sri.Ch. Srinivasarao	Member
	YRC and RRC COMMITTEE	
1.	Kum.B.Sandhyarani	CO-ORDINATOR
2.	Sri. P.Bhaskar	Member
3.	Sri. G.Eranna	Member
4.	Sri. M.Rameshkumar	Member
	FINANCIAL ACCOUNTS ADVISORY COMMITTEE	
1.	Sri. G.Eranna	CO-ORDINATOR
2.	Sri. SK.Vallikhan	Member
3.	Sri.M.Rameshkumar	Member
4.	Sri. UVSN Raju	Member
	STUDENTS SCHOLARSHIPS COMMITTEE	
1.	Sri. CH. Srinivasa Rao	CO-ORDINATOR
2.	Sri. G.Eranna	Member
3.	Sri. SK. Vallikhan	Member
4.	Sri.P.Bhaskar	Member
5.	Kum.B.Sandhyarani	Member
6.	Sri. UVSN Raju	Member
	MOOCS COMMITTEE	
1.	Smt. R.Srilakshmi	CO-ORDINATOR
2.	Sri. K.Vasudevarao	Member
3.	Sri. G.Eranna	Member
	HOSTEL STUDENTS WELFARE COMMITTEE	
1.	Sri. P.Bhaskar	CO-ORDINATOR
2.	Sri. G.Eranna	Member
3.	Sri. CH. Srinivasa Rao	Member
4.	Kum. B.Sandhyarani	Member
	MOUNTAINEER CLUB COMMITTEE	
1.	Sri. P.Bhaskar	CO-ORDINATOR
2.	Sri.G.Eranna	Member
3.	Sri.St. R.Srilakshmi	Member,
4.	Sri.CH.SrinivasaRao	Member
5.	Kum.B.sandhyarani	Member

Email: skota.jkc@gmail.com

Estd: 1984



GOVERNMENT DEGREE COLLEGE

SRUNGAVARAPU KOTA-535 145

Vizianagaram District, Andhra Pradesh

www.gdcskota.ac.in



Staff Meeting Resolutions

The Staff Council meeting is conducted to discuss and resolve regarding purchase of lab equipment.

As per the resolutions of the previous council meeting an amount Rs. 70,000/- approximately should be used for chemistry lab equipment but as there is no chemistry faculty the requirement of chemistry lab equipment could not be prepared. Hence the ~~committee~~ council has resolved to purchase the physics lab equipment with this ~~to~~ remaining amount again.

The council has also resolved to ~~pay~~ prepare the treasury bills and pay the amounts to the agencies of lab equipment distributor and Maternity distributor by obtaining advance receipt in order to overcome the budget seizing technicalities and to utilize the budget funds as early as possible as per the instructions of the Spl. C.C.E. A.P. The council also resolved to pay the amount of Rs. 80,000/- to Supermarket as the material was received in good condition.

Principal

~~Principal~~

① Sri. M. RAMESH KUMAR ~~Dr. Ramesh Kumar~~

② Sri. A. CHANDRA MOULI

③ Dr. S. V. RAMA RAO

④ Sri. A. ANNADI RAO

⑤ Sri. P. ~~ANNADI RAO~~ P. PYDIRAJU

⑥ Sri. Ch. SRINIVASA RAO

⑦ K. B. SANDHYA RANI

⑧ Smt. USHA RANI

B. S. R.

01/02/18

Staff council meeting is conducted in the Principal room to discuss and resolve about

- ① progress of RUSA works.
- ② J.K.C Job drives
- ③ Utilization of remaining Rs. 20,000/- amount in O.D.E head.

Rusa co-ordinator has explained the progress of Rusa works and also requested the Staff members to co-operate and see that quality of works maintained by the contractor.

The Council resolved that to conduct job drives through J.K.C. Hence the J.K.C co-ordinator is asked to take necessary steps to conduct job drives.

The Council has resolved to purchase a Nameless printer for making legal size papers as the e-office is going to come into force. and also resolved to purchase the other required stationery like folders, paper weight etc to the office. In this regard a purchase committee has been constituted with Mr. M. RAMESH KUMAR, Lecturer in physics, Mr. A. Chandra Mohi, Lecturer in Mathematics, Dr. S.V. Rama Rao, Lecturer in English. with all the members.

The Council has requested the purchase committee to take necessary steps to purchase the laser copier / printer.

^{PSN}
Principal

Members

- ① Sri. M. RAMESH KUTAR ✓
- ② Sri. P. ANNARAJU RAO ✓
- ③ Sri. A. CHANDRA MOULI ✓
- ④ Dr. J. V. RAMA RAO ✓
- ⑤ Sri. P. PYDI RAJU ✓
- ⑥ Sri. Ch. SRINIVASA RAO ✓
- ⑦ KUM. B. SANDHYA RANI ✓
- ⑧ Smt. . LISHA RANI ✓

13/02/18

The ~~area~~ Staff Council meeting has been conducted in the principal room to ~~and~~ discuss and resolve the following points.

- ① purchase of scanner cum printer (legal)
- ② Biometric
- ③ Academic audit.

The purchase committee has obtained quotations from different agencies for printer cum scanner and prepared the comparative statement. After careful study of the comparative statement purchase committee ~~was~~ recommended to purchase the printer cum scanner (legal size) from V.J SALES CORPORATION, Guru Banga complex, VISAKHAPATNAM which quoted lowest price.

The council has approved the purchase committee recommendation and asked the ~~office persons~~ to purchase committee to give purchase order to the V.J. SALES CORPORATION, Guru Banga complex, Visakhapatnam. The office persons are asked to prepare the treasury bill by obtaining advance stamp receipt and pay the amount as the budget amendment will be lapsed by March 31.

of the students. And also informed ~~that~~ that academic audit will be there hence all the staff members should ~~be~~ prepare the necessary documents.

PM
Principal

Members

- ① Sri. M. RAMESH KUMAR ✓
- ② Sri. P. ANNAJI RAO ✓
- ③ Dr. S. V. RAMA RAO. ✓
- ④ Sri. A. AHANDARA MOULI ✓
- ⑤ Sri. P. PYDIRAJU. ✓
- ⑥ Sri. CH. SREENIVASA RAO ✓
- ⑦ KUM. B. SANDHY RANI ✓
- ⑧ Smt. G. USHA RANI ✓

Date: _____
Page: _____

02-03-2019

Staff meeting

All the Staff both teaching and non-teaching are assemble in the Chamber of the principal to discuss the following.

in view of the heavy crowd on 04-03-2019 (maha shivaratri) and on 05-03-2019. The college ground at the college, ~~with~~ ~~the~~ ~~staff~~ ~~as~~ and the Executive officer, Sri Dadasangamma at Sivakayam - Endowment department are also requested in their letter AC No: 12/2019 dated 21-02-2019 to provide our college for two days i.e. is on 4th & 5th March 2019 for the pilgrims visit to the temple. The Endowment authority also forward their request letter to the commissioner of collegiate Education A.P. Vijayawada. They also requested to stop the construction work in the college on both the days.

in view of the above circumstance we request the principal to suspend the class work on 05-03-2019.

1. M. Ramakrishna
02/03/19

5. M. Srinivasu

2. P. Sudhakar 02/3/19

6. B. S. R. 02/03/19

3. S. V. G. 02/03/19

2. 0

4. 

R.V. 02/03/2019

8

9.  02/3/19

Staff Meeting

15.04.2019.

As per the Instructions of The Special Commissioner of Collegiate Education, A.P. Vijayawada and vide mail dated 12.04.2019 a meeting has been Convened by the Principal of G.D.C, S.Kota with all the Teaching and Non-Teaching Staff in Principal's Chamber on the F.N. of 15.04.2019 to discuss about admission for 2019-20 Academic year and Prepare action plan for admissions at college level. The following decisions are taken and resolutions Passed.

1. Two College level Committees have been formed

A. Committee for Science Admissions (BSc)

Convenor: Sri A. Chandramouli, Lect. in Maths

Members: ① Sri M. Ramesh Kumar, Lect. in Physics.

② Sri. P. Pydi Raju, Lect in Telugu

③ Dr. S.V. Rama Rao, Lect in English.

B. Committee for Arts and Commerce Admissions

Convenor: Sri. P. Annaji Rao, Lect in Economics

Members: ① Sri. CH. Srinivasa Rao, C.F in History

② Kum. B. Sandhya Rani, C.F in politics

③ Smt. G. Usha Rani, Guest faculty in Comm

2. To improve more than 20% admissions than last year
i.e. 2018-19.

3. Mr. P. Annaji Rao, Lecturer in Economics is nominated as the Co-ordinator for admissions and Supporting staff as teams.

4. A P.P.T is Prepared about the facilities and amenities, infrastructure, virtual, Digital

Internet etc request to Sri A. Chandramouli to Prepare PPT and Support him by all the Staff members.

5. It is also resolved to highlight Academic Qualifications of the faculty by name of the each faculty.

6. It is also resolved to Print 500 pamphlets and distribute them to Intermediate Students in all the places where the teams are visited.

7. It is also resolved to display the flexi banners at important places like G.I.C's, Bus Complex, M.R.O, M.D.O etc in the following Mandals Tami, Vepada, Ananthagiri, Araku, L.Kota, Devarapalli.

8. It is also resolved to engage alumni to encourage Admissions in this regard. M.S.V. Rama Rao is requested to organize a meeting with

9. It is also resolved to Create awareness about Admissions through Print and electronic media. Sri Ch. Srinivasa Rao is kept incharge of it.

10. It is also resolved to Send admission Committee (Team wise) to visit Colleges along with our Students. Sri P. Annaji Rao is requested to Co-ordinate with KISS and N.C.C. cells.

11. In the month of February Demo classes were Conducted in Govt Junior College on the advantages of Joining in G.D.C

12. Our Teams also visited Junior Colleges to ask Students to visit our G.D.C. to observe the Infrastructure, Virtual Class, Digital Class and Net facilities.

13. It is also resolved to seek the assistance of B.T.E. officials, Lecturers, Principals, RTO, D.V.E.O, R.T.D to Sri P. Annaji Rao.

14. It is also resolved to Conduct review meeting at college level to monitor weekly progress of Admissions for 2019-2020.
15. We have already Collected Mobile Numbers and address of the Intermediate Passed out Students for Admissions.
16. It is also resolved to deploy help desks in Junior colleges.
17. It is also resolved to approach Affiliating University for increasing the Sanctioned Intake Strength.
18. It is also resolved to utilize all available resources to Increase the number of Admissions for this academic year 2019-2020.

Rani
15062019

Sri M. Ramesh Kumar,

Sri P. Annaji Rao,

Kumari B. Sridhar Rani

B.S.K.

Dr. S.V. Rama Rao,

Smt. S. Usha Rani.

Sri A. Chandra Mouli

Sri P. Pydi Rao.

Dr. Jey

10.06.2019

Staff meeting

College re-opened today as per the instructions from Registrar Andhra University.

A video Conference was held on 07-06-2019 with the Commissioner of Commissionerate, AP. Announced in the Conference the Commissionerate instructed to fill the admissions in full as per the 2018-19 more than the last year admissions. Also told that the enrollment in online is less than 30 is treated as non-viability colleges in this connection. All the staff members are requested to work on improve the admissions in 2019-20 academic year.

from 11.06.2019 onwards 2 staff members are maintain the help desk at Govt. Junior college from 10.00 AM to 4 PM. 4 staff members are requested to campaign at various streets in 4 mandals, door to door campaign to improve the admissions.

In view of Sri M. Ramesh Kumar lecturer in physics was suffering with post operation of kidney transplantation in the month of May 2019, as per the direction of the Doctor, he wishes to apply leave for a long period. So I request Sri A. Chandrababu Lecturer in mathematics to look after the duties of Sri M. Ramesh Kumar lecturer in physics until he returns back like receiving the physics equipment from the vendor, reply to BUSA works as and when

it occurs. I also request Sr. P. Anaji Rao
lecturer in Economics act as vice principal
and convenor of admission committee. He is also
instructed to take proper steps to improve the
admissions for 2019-20.

I request the staff members to co-operate
the administration in improve the admissions
the special commission of college education is of particular
in improving the admissions.

Also resolved to drop a letter to
the RUSA contractor to complete the civil works
at an early date as the college will start
with in a week. firstly handover the class
rooms to conduct the classes.

RSR
10062019

① Sr. M. Ramesh Kumar,
M. Ramakrishna Kumar.

⑦ Kum. M. Jayalakshmi
M. Jayalakshmi

② Sr. P. Anaji Rao,

⑩ Sr. B. Lakshmi B. S. Rao

(Null)

③ Sr. A. Chandramouli

④ Dr. S. V. Rama Rao, S.V.R.

⑤ Sr. P. Pydi Raju.

Jeey

⑥ Sr. Ch. Srinivas Rao,

8

⑦ Kum. B. Santhya Rani

B. S. R.

13-06-2018

gallat all to admission 7702 all 11/19
all admission following staff members
the admission campaign at Savitri junior college starting
at 10.00 AM to 4 PM.

- ① Sri P. Annaji Rao, Lecturer in Economics
- ② Sri S. V. Rama Rao, Lecturer in English
- ③ Sri Ch. Srinivas Rao, C.T. Lecturer in History
- ④ Kum B. Sandya Rani, C.T. Lecturer in Political Science

⑤ Sri Usha Rani, Guest Lecturer in Commerce

all staff members at admission 7702 all
- request to attend Savitri junior college Vepada
on 15-06-2019 as a part of admission campaign
by the following staff members from 10.00 AM
05-22, 05-100, 05-100, 05-100

① Sri P. Annaji Rao, Lecturer in Economics

② Sri Ch. Srinivas Rao, C.T. Lecturer in History

③ Kum B. Sandya Rani, C.T. Lecturer in Political Science

- request to attend Savitri junior college Vepada
on 15-06-2019 as a part of admission campaign
by the following staff members from 10.00 AM
05-22, 05-100, 05-100, 05-100

① Sri P. Annaji Rao, Lecturer in Economics

② Sri S. V. Rama Rao, Lecturer in English

③ Sri Ch. Srinivas Rao, C.T. Lecturer in History

④ Kum B. Sandya Rani, C.T. Lecturer in Political Science

⑤ Sri Usha Rani, Guest Lecturer in Commerce

⑥ Sri A. Chandra Mohan, Lecturer in Mathematics

all staff members at admission 7702 all

13-06-2019

Staff Council Meeting 26-06-2019

All the staff members of the college attended the meeting to discuss the following agenda

1. Admissions during 2019-2020

2. Video Conference on 25-06-2019

3. College Canteen issue

4. It is resolved to request all

the staff members to improve the admissions. The target of Admissions during 2019-20 in 100.

Group wise admissions are as follows
BA - 40, B.com (Gen) - 30, BSC - 30.

The concerned incharge are to work out to reach the targets.

Video conference held on 25-06-2019 at collectivity, vizianageram is addressed by CCE. In the conference, the

A.G.O. fixed the target of Admissions for our college for 2019-2020 was 100%.

Regarding the College Canteen, one canteen was established in front of the college long time back.

As the site belongs to college, it was informed to the canteen owner, Ramukumar to close the canteen.

The canteen owner requested the principal to provide a suitable place to run the canteen.

on lease basis.

It is resolved to direct the Canteen owner to run the Canteen in the College premises in the existing building, for which we have to collect a nominal rent from the Canteen owner.

It is also resolved to get the agreement copy signed by the owner to run the Canteen on ~~re~~ monthly rented basis and also instructed them as and when the college authorities will inform to vacate the Canteen.

Sri P. Annagi Rao, Lecturer in Economics is requested to look into the issue.

R. S. N.
26/06/2019

Teaching and Non-Teaching staff: PRINCIPAL

1. ~~Q. No.~~
2. ~~M. No.~~
3. ~~S. No.~~
4. ~~Q. No.~~
- 5.
- 6.
7. ~~Q. No.~~
8. ~~Q. No.~~
9. M. Jayalaxmi
10. B. C. Rao

Staff Council Meeting

19-07-2019

All the staff members of the college attended the meeting. The principal, who is the head of the institution, presided over the meeting. The agenda of the meeting was to discuss the various issues related to the college.

The meeting was presided over by the principal. The agenda of the meeting was to discuss the various issues related to the college. The principal mentioned that the college is facing some financial difficulties and requested the staff to contribute towards the college fund. The staff members agreed to contribute towards the college fund. The principal also mentioned that the college is planning to start a new branch in the near future and requested the staff to help in the recruitment process. The staff members agreed to help in the recruitment process. The principal also mentioned that the college is planning to start a new branch in the near future and requested the staff to help in the recruitment process. The staff members agreed to help in the recruitment process.

As per the proceedings of CCF Hyderabad, Vijayawada dated 19-07-2019 vide pres. no. 3A910/199

It is requested to engage Guest faculty in Commerce and Chemistry. Smt. G. Usha Rani, Guest faculty for Commerce, who has been taking classes since last academic year is requested to engage classes for this academic year also 2019-20. Smt. A. Santhosh ^{Kalingam} who approached principal for Guest Faculty in Chemistry for this academic year 2019-20 is also requested to engage classes for Chemistry subject.

for all the students of B.Sc group from
20.07.2019. As the chemistry post
is vacant from 1.07.2018.

Another Commerce was also vacant
since 01.01.2019. So it is also
resolved to engage faculty as
and when the candidates with eligi-
bility will be available.

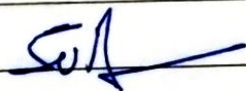
^{post}
PRINCIPAL

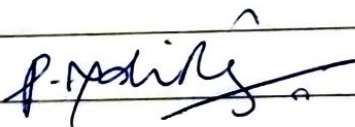
Teaching and Non-Teaching
Staff:

1

2 

3 

4 

5 

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10

Staff Council Meeting

06.09.2019

All the staff members of the college attended in the chamber of the principal to discuss the following agenda and accord approval for the programmes and to meet the expenditure incurred for the respective programmes conducted in the Campus.

Independence Day Celebrations have been conducted on 15-08-2019 in the college and an amount of Rupees one Thousand have been spent for distribution of Refreshments and a programme on "Anti-Ragging" has also been conducted on 26-08-2019 and an amount of Rupees Six hundred has been spent for the distribution of Refreshments for the students.

It is hereby resolved to approve the expenditure for the programmes i.e., Total Rs 1600-00 (One Thousand and Six hundred Rupees only). It is also resolved to issue a cheque for the purpose as the bills are produced.

The cheque for Rs 1600-00 is issued to Sri. Challa Srinivas Rao, Contract Faculty in History.

All Staff members:

- 1 Self
- 2 *[Signature]*
- 3 *[Signature]*
- 4 *[Signature]*
- 5 *[Signature]*

PRINCIPAL

[Signature]
Principal
Govt. Degree College
Sungurapeta
Vidyanagar Dist.

Staff council meeting

17-12-2019
Tuesday.

All the Staff members of the college have attended in the chamber of the principal to discuss the following agenda:

1. Circular of the S.P. Commissioner of Collegiate Education, Visayawada dated 12-12-2019.

As per the Circular, the college started morning Assembly at the beginning of the college every day. Students and staff participate in the morning assembly.

2. It is a practice of staff and students to mark their attendance in biometric machine 2 times both at morning and evening every day.

3. All the lecturers have been taking classes for the betterment of teaching and learning process. They are requested to take classes promptly as per the time table.

4. The college is having D.Sc(MEC)(TM) stream only. Physics Lab is in good condition. Regarding chemistry Lab, the Chemistry faculty was retired on 30.06.2018. Recently a Guest faculty was engaged. And we planned to utilize

chastry Lab also.

5. Virtual classes are used for MANA TV live programmes and also used for Audio-visual lecture classes, also to be used for Video Conferencing as and when required. Regarding the digital classes, the classrooms are under renovation, and not installed so far. We are expecting digital classes ~~as will be in~~ to be installed by the end of this month.

8. All the staff members are requested to see that the students attendance ~~is~~ is 100%. And also requested to take more classes as and when the students are free.

9. The funds allocated by the Hmble Spl CCE were utilized in the guidelines prescribed by the CCE.

10. We are planning to conduct a special meeting with all the Teaching - and - Non-Teaching staff for NAAC.

11. We have already (attending) followed the schedule of the MANA TV and other activities assigned by CCE from time to time.

12. It is also resolved to follow an action plan, discussed in the staff meeting i.e., we are formed two teams regarding coming admissions campaign for 2020-2021^(A) for the improvement of the admissions as per the Govt of Jodhpur wants to increase the gross enrolment ratio to 30% by 2020.

Team - 1

1. Dr. S.V. Rama Rao
Lecturer in English
2. Sri M. Ramesh Kumar
Lecturer in physics
3. Sri P. Annagi Rao
Lecturer in Economics
4. Kum. B. Sandhyaarani
C.F. in Political Science
5. Smt. G. Usha Rani
Guest Faculty in Commerce

Team - 2

1. Sri A. Chandramouli
Lecturer in mathematics

2. Sri B. pydi Ratu
Lecturer in Telugu

3. Sri. CH. Srinivasa Rao
C.F in History

4. Sri K. Appala Rao
Guest faculty in Commerce.

5. Smt. A. Santosh Kumari
Guest faculty in chemistry

Team one will visit on 18-12-2019
to ^{cover} the following places.

1. L.Kots & Vepada mandals
and planned to cover Kothavale,
mandal as well as Deverapalli
mandals, which fall under
20-30 kms ^{radius} from the College.

Team Two will visit on 19-12-2019
to ^{cover} the following places:

1. Ananthagiri (Tribal Area)
also planned to visit Araku (Agency
Area) from where major number
of students joined in this College

All the staff members are
requested to improve admi-
sion for the academic year

2020-2021 atleast by 30%. Like, compared to last year. It is also requested to engage regular classess with 100% students attendance.

20/12/2019
PRINCIPAL

1. Sri M.R.K ✓

2. Sri A.C.M ✓

3. Sri P.P.R ✓

4. Sri P.A.R

5. Sri S.V.R ✓

6. Sri C.H.S.R ✓ 12/12/19

7. Kum. B.S

8. Smt A. Usharani

9. Smt. Santoshi ✓

10. Sri K.A.R

Non-Teaching Staff:

① P. Rajma RA Padra

② B. Lakshmi OS

17/12/2019.

269 152-2

~~chloride S^{2-} , H_2O , H_2O_2~~

- Indikator 1 dan 2

S. 13.21 12.01

10-01-2020.

Friday.

All the staff members of the College assembled in the chamber of the principal to discuss the following agenda relating to "NADU-NEDU scheme of Govt of A.P." principal attended a meeting on 'Naduvathi' program on 9-01-2020 at collectorate, Vizianagaram, addressed Spl. C.C.E Through Video Conference.

The following agenda-points have come up for implementation.

As per the C.C.E instructions, there are 13 Components, proposed by the C.C.E to the Govt of Andhra Pradesh for uplifting of Govt. Degree colleges in the state in the state is a part of NADU-NEDU programme, introduced by the State Government. As per the CCE instructions, the College has to prepare estimations with the help of APEWIDC for civil work out of 13 Components, i.e., Additional class Room, Repairs, Additional Toilets for both Boys and Girls, Internal Roads, Compound wall etc.

Regarding the Furniture, Sri P. pydi Rahu, Lecturer in Telugu is requested to collect the quotations from the Concerned Agencies and submit the Report on the Re-opening day.

Regarding Fans and Lights,
Sri A. Chandra Mouli, Lecturer in Mathematics is requested to collect the estimation and submit the report on the day of Reopening of the college.
Regarding the Drinking water, ELL
Dr. S. V. Rama Rao is requested to look into the matter. Desk-Tops and furniture for E.L.L. are to be noted.
Regarding Lab Equipment (Physics and Green Chalk board) Sri M. Ramakrishna Kumar is requested to look into the matter.

Regarding the open Gym and Sports Equipment Sri P. Anand Rao Lecturer in Economics is requested to collect quotation price and information.

The above lecturers are requested to submit the concerned documents on the day of Reopening to the Sri A. Chandra Mouli, Lecturer in Mathematics.

Sri A. Chandra Mouli, Lecturer in Mathematics is requested to coordinate the above work and prepare Estimations and prepare D.P.R. on or before 25-01-2020.

The principal is requested to invite Agencies to visit the College and prepare estimations.

for the Civil work as per the directions of Spl. C.C.E, Govt of AP in the Video Conference held on 9-01-2020.

All the staff both Teaching-Non Teaching are requested to act accordingly to run the administration smoothly.

The entire work has to be completed by 25th of January 2020.

The college remains closed on (11th) 11-01-2020 on the occasion of Pongal Holidays and Re-opens on 20-01-2020 as per the A.U. academic calendar.

[Signature]
100120
PRINCIPAL

1 *[Signature]*
100120

2

3 *[Signature]*

8 *[Signature]*

9 *[Signature]*

4 *[Signature]*

5 *[Signature]*

10 *[Signature]*

6 *[Signature]*

11

7

20/01/2020

Work allotment to Guest faculty

Consequent on the promotion and transfer of Dr. T. Radha Krishna, Lecturer in Commerce to A.D.C. Salem as principal, it is resolved to allocate his work (Teaching) load to the guest faculty in commerce.

The guest faculty in Commerce are hereby instructed to engage the classes in Commerce of Dr. T. Radha Krishna in addition to regular work.

S. V. Ravi Varma
Principal

Staff members.

1) M. Ramach Kumar.

(physics sir)

2) ~~Chauhan~~

3) ~~M. S.~~

4) ~~S.~~

5) B. S. ~~Reddy~~

6) K. Prasad Rao.

7) ~~V. S.~~

8) ~~S. S.~~

G. USHA RANI (Commerce)

S. Santalhi (Chemistry faculty)

Date _____
Page _____

23-01-2020

Thursday

All the staff members of the college assembled in the chamber of the principal with Dr. I. Vijaya Babu in the chair to discuss the agenda that follows.

1. Nadu-Nedu

It is resolved to submit the detailed project Report DPR as per the given template. The detailed estimates are already obtained from APEX WDC as per the requirement.

It is resolved to submit a proposal for sanction of a Boys Hostel to the college so as to strengthen and enhance student enrolment ratio (ER).

2. Republic Day:

To celebrate the ensuring the Republic Day in a festive manner on 26th Jan 2020 Sunday

3. class Counsellors

It is resolved to nominate the class counsellors as follows

III B.A Sri P. Annaji Rao

I B.A Kum. B. Sandhya Rani

I B.A Sri CH. Srinivasa Rao

III B.Sc Sri A. Chandra Mouli

II B.Sc Sri M. Ramesh Kumar

I B.Sc Smt A. Santoshini Kumari.

III & II B.Com Sri K. Appala Raju

I B.Com Smt G. Usha Rani
Dr. S.V. Rama Rao

Bio-metric Attendance:

The class counsellors have to look after their Bio-metric Attendance of the students of their respective classes.

Examination fee:

The Class Counsellors have to collect A-U fee from their respective classes on or before 30th Jan 2024 and remit the same in Examination Account.

U.G.C

To settle pending UGC issues by submitting all necessary document, U.G.C. Coordinator Sri. P. pydi Ragu guru has to take special interest in obtaining and submitting documents.

RUSA

To expedite RUSA works by pursuing the Construction Agency and Contractor, RUSA - Coordinator Shri. M. Ramesh Kumar has to pursue the matter with the construction agency.

Admissions

All lecturers have to visit other junior colleges to sensitize, motivate students to join in GDC S.Kots.

Voters Day

To conduct National Voters Day on 25th Jan 2020 by involving all the students.

All the To keep all Academic Departmental Registers ready for the ensuing Academic Audit.

S. V. S. R. Reddy 25/1/2020,

PRINCIPAL

1. English Self
2. Telugu Self
3. History Self
4. Economics Self
5. Politics Self
6. Commerce Self

1. K. Anandamouli

2

7. Physics

8. Chemistry Self

9. Mathematics Self

NADU- NEDU Monitoring Committee:

In Connection with the initiation of the Govt. of AP on Nadu-Nedu for the transformation of educational institutions, and as per the instructions of the Spl. CCE AP, Vijayawada through video Conference held on 09-01-2020, the following Committee has been constituted under the chairmanship of Dr. I. Vijaya Babu, principal.

- | | | |
|------------------------|----------------|-------------|
| 1. Dr. I. Vijaya Babu | principal | chairman |
| 2. Sri A. Chandramouli | L in Maths | Coordinator |
| 3. Sri M. Rameshkumar | L in physics | Member |
| 4. Sri P. Annaji Rao | L in Economics | Member |
| 5. Dr. S. V. Rama Rao | L in English | Member |
| 6. Sri. P. pydi Raju | L in Telugu | Member |

The above Committee will identify the requirements of the college and prepare the DPR (Detailed project report) with the help of APEWIDC and other sources and attend the physical, infrastructural and developmental activities of the college by following guidelines by CCEAP from time to time.

- PRINCIPAL
- 1
 2. M. Ramesh Kumar
 - 3
 4. [Signature]
 5. [Signature]
 6. [Signature]

Staff-Council Meeting

3-2-2020

All the staff members of the college have assembled in the chambers of principal with DR. T. Vijaya Babu in the chair to discuss the following Agenda.

1. Students Affair only:

All class counsellors ^{are} to motivate the students of respective classes regularly, failing which they will not be admitted for writing final (public) examinations.

2. B.D-metric App

All the staff members should invariably make use of B.D-metric App in the class room and mark attendance to the students in the App.

Examination Fee:

3. All class counsellors should collect examination fee from the students of their respective classes on or before 15-2-2020.

The class counsellors are instructed to take utmost care to see that all students get enrolled for the ensuing examinations.

4. Admissions Review:

The members of the Admission Campaign Committee are hereby instructed to visit the colleges allotted to them and interact with the students and obtain acknowledgment from the students.

The members are also instructed to submit a report of their visit.

5. Nadu-Neddy:-

A committee is to submit DPR to the Id college in soft and hard copies.

6. Skill Development Classes:-

Skill development classes are to be engaged regularly.

7. Syllabus Coverage:-

From the discussion, it has come to know that the syllabus is covered more than 60%. It is resolved to complete the syllabus in each subject as per the university academic calendar. It is also resolved to conduct revision classes at the end of

8. Mid examinations

It is resolved mid exams

for II, IV, VI semesters for Studal-
tion 10-02-2020 to 12-02-2020 as
per the university Calendar.

9. Results :-

The class counsellors are to
analyse the results and
submit a report by 7-02-2020.
The analysis may be submitted
subject wise, group wise and
Lecturer wise.

10. Scholarships :-

The class Counsellors of each class
should invariably see that the
students of their respective
classes are enrolled/promoted
on the Jnana Bhoomi portal.

Shri. P. Annagi Rao garu, Lecturer
in Economics is nominated
as Scholarship Coordinator.

Shri. A. Chandra Mouli, Lecturer
in Mathematics is instructed
to help Sri P. Annagi Rao garu
in technical aspects.

The class Counsellors are instructed
to enroll students of their respec-
tive classes to enroll for
Jagananna Vidya Deeveni
Scheme.

5 11. RUSA:
Shri M. Ramesh Kumar,
Coordinator. RUSA is instructed
to pursue the contractor for
speedy progress of the work.

S. Viswanath 03/2/2020

PRINCIPAL

1. English S. Viswanath

2. Telugu S. Viswanath

3. History S. Viswanath

4. Economics S. Viswanath

5. Political Science B. S. K.

6. Commerce

1. Mr. Ramesh Kumar

2.

7. Physics M. Ramesh Kumar

8. Chemistry S. Viswanath

9. Mathematics

Staff Council meeting: 20.02.2020

All the staff members of the College met in the chambers of the principal with Dr. I. Vijaya Baby in the chair to discuss the following agenda, and unanimously resolved to implement as follows:

1. Bio-metric App usage
& Attendance;

All staff members should invariably make use of IAMR App for taking classroom attendance of the students.

2. Examination Fee:

Examination fee of A.U. should be collected by class counsellors of their respective classes as per the guidelines. The class counsellors are hereby instructed to follow the university guidelines in processing the Examination application.

3. Academic Audit:

All the staff members are to update departmental Registers for ensuring academic Audit. Sri. A. Chandramouli is nominated as Coordinator for ensuring academic audit. The records should be ready and updated without any lapses.

4. Scholarships:

The class Counsellors are to identify any lapses with regard to scholarships among their students and to solve at the earliest.

5. RUSA Works:

As per communication received from SPD-RUSA, departmental requirements may be prepared by Sri M. Rameshkumar, and a consolidated report may be submitted to RUSA.

6. Admissions:

The staff members should visit the colleges allocated to them for admissions campaign.

3. Academic Audit:

All the staff members are to update departmental Registers for ensuring academic Audit.

Sri. A. Chandramouli is nominated as Coordinator for ensuring academic audit. The records should be ready and updated without any lapses.

4. Scholarships:

The class Counsellors are to identify any lapses with regard to scholarships among their students and to solve at the earliest.

5. RUSA Works:

As per communication received from SPD-RUSA, departmental requirements may be prepared by Sri M. Rameshkumar, and a consolidated report may be submitted to RUSA.

6. Admissions:

The staff members should visit the colleges allocated to them for admissions campaign.

7. Guest faculty Honorarium:-

Guest Faculty Honorarium
to pay honorarium for the guest
faculty members as per the work done
statement.

8. Compensatory Lp, day:

to dedicate local Hol. day on 22-02-2020
(Saturday) on the account of Sivaratni

at puriyagiri pilgrimmg centre for
which our college premises is used. It is
also decided to work to compensate for
this local holiday.

S. W. 20/2/2020
PRINCIPAL

1. English SWA

2. Telugu

3. History

4. Economics

5. political Science B's/B's

6. Physics 

7. Chemistry

8. mathematics ~~huro~~

9. Commerce

1. K. Anandam

2 Ws (USA RANI)

2.

3. Exp

7

Staff Council meeting 27-02-2020

All the staff members of the college met in the chambers of the principal with Dr. I. Vijaya Babu in the chair to discuss the following agenda, resolved as follows:

1. Students Attendance

Class Room attendance should be maintained. All the students should attend all classes, for which class counsellors have to instruct their students to turn up to their classes and to see that all the students should record their attendance in Bio-metric device.

2. MOOCS

All the staff members should invariably register themselves for SWAYAM / MOOCS courses to update their knowledge and teaching learning process.

3. Examination fee?

The class counsellors should compulsorily collect examination

fee and register their names as per university rules in the due time. ✓

Income Tax Returns:

Income Tax returns should be submitted along with all necessary supporting documents. These should be scrutinized by Sri. M. Ramesh Kumar, lecturer in physics and Sri. A. Chandramoule, lecturer in mathematics.

Admissions:

The members in Admission Committee should make visits to leading Junior colleges and Hostels as part of college admission campaign and post their photos of their campaign in IQAC website group, without fail.

1. English SA
2. Telugu Q
3. History S
4. Economics S
5. politics S.S.B.
6. physics A
7. Chemistry def
8. mathematics ma
9. Commerce 1 ut

PRINCIPAL

2 K. dronace

Staff Council Meeting:

All the staff members of the College met in the chambers of the College with Dr. Venkaya Babu in the chair to discuss the following agenda, and unanimously resolved to implement as follows:

Various Committees have been setup for administrative convenience. The following are details of various Committees in the college.

Sl. No	Committee Name	Convenor/ Co-ordinator	Members
1	Admission Committee	Sri. A. Chandra Mouli Lecturer in Mathematics	Sri. M. Ramesh Kumar Lecturer in physics Sri. P. Annaji Rao Lecturer in Economics Sri Ch. Gmivasa Rao Contract Lecturer in History Kum. B. Sandhya Rani Contract Lecturer in political Science Smt. G. Usha Rani Guest faculty in Commerce Sri. K. Appa Rao Guest faculty in Commerce Smt. A. Santoshi Guest faculty in Chemistry

Principal
PRINCIPAL

1. Sri. M. Ramesh Kumar
Lecturer in physics

2. Sri. A. chandra Mouli
Lecturer in mathematics

3. Sri. P. Annaji Rao
Lecturer in Economics

4. Dr. S. V. Ranga Rao
Lecturer in English

5. Sri. P. pydi Ragu
Lecturer in Telugu

6. Sri. Ch. Srinivasa Rao
C.F. in History

7. Kum. B. Sandhya Rani
C.F. in political Science

8. Smt. G. Usha Rani
G.F. in Commerce

9. Sri. K. Appala Ragu
G.F. in Commerce

10. Smt. A. Santhoshi
G.F. in Chemistry

All the staff members of the college have met in the chambers of the principal with Dr. I. Vijaya Babu in the chair to discuss the following agenda and unanimously resolved to execute as follows:

Examinations:

The class counsellors are to submit fee collected details and list of candidates by tomorrow. In turn the challans and checklists have to be submitted to University as per the university schedule and time lines by Sri A. Chandramouli, Lecturer in mathematics.

Scholarships:

The scholarship coordinator has to verify the students if there are any scholarship pending cases, Sri. P. Annaji Rao, scholarship coordinator has to personally verify and see that the process for verification is completed by or before 6th march 2020. And the list will be submitted by the scholarship coordinator by 7th march 2020.

Website: website:

: The college website may be

created, since previous domain
hosting plan expired for want
of Renewal. Sri A. Chandra
mouli, Lecturer in Maths is here by
instructed to look after
website creation and to identify
website developing agency.

preparation for Academic Audit.

All the faculty members
have to keep their academic
records for academic Audit.

They are also instructed
to get their records signed
by ~~the~~ the principal much
before the scheduled audit.

Annual day celebrations

Sri. P. Annasirao, Lecturer in Econo-
mics is to take lead and
finalize the date and finalize
the program and inform the principal.
He is nominated as Student's
Advisor.

S. V. ~~W. S. S. S.~~
PRINCIPAL

Staff

- ① Dr. S. V. RAMARAO ~~S.V.C.E.~~
- ② Sri. M. RAMESH KUMAR
- ③ Sri. P. ANNADI RAO
- ④ Sri. A. Chandra Mouli
- ⑤ Sri. P. Pydiraju
- ⑥ Sri. Ch. SRENEVASARAO
- ⑦ K. S. D. S. N. DHYARANI
- ⑧ Sri. G. USHA RANI
- ⑨ Sri. K. APPALARATHI
- ⑩ Sri. SANTHOSHI

All the staff members of the College have met in the chambers of the principal with Dr. I. Vijaya Babu in the chair to discuss the following agenda and unanimously resolved to execute as follows

As per the G.O. Rt 202 dated 18-3-2020 and instructions of the Hon'ble Commissioner of Collegiate Education, AP, Vijayawada, and Circular No. S-III (I)/misc/2020 dated 18-3-2020 of the Registrar, AU, Visakhapatnam, the College remains closed from 19-03-2020 to 31-03-2020 as part of measures to contain/control the spread of CORONA Virus (COVID-19). All the staff members are hereby informed to note the instructions of Commissioner and Andhra University. The same may be informed to the students of their respective classes.

However, the staff members are hereby informed to be available anytime their presence is required.

The practical examinations which are already scheduled

may be conducted as per schedule and instructions of the Regional Coordinator, M.R. Women's College, Vizianagaram, without any inconvenience to the students and with all preventive measures to the students. The staff are also instructed to follow the instructions of the Govt. from time to time and act accordingly.

~~S. V. S. S. S.~~ 19/3/2020.
PRINCIPAL

1. English S.V.S.

2. Telugu S.V.S.

3. History S.V.S.

4. Economics S.V.S.

5. Politics S.V.S.

6. Physics M. Ramesh Kumar
19/03/20.

7. Chemistry S.V.S.

8. Mathematics

9. Commerce

1. K. S. S. S.

2. W.S.

Start
10-08-2020

All the staff members of the College have met in the chambers of the principal with Dr. I. Vijaya Babu in the chair to discuss the following agenda and unanimously resolved to execute as follows

1) Admissions

The members of the Admission Committee and other faculty members are instructed to contact Junior colleges and also intermediate passed students as part of Admission Campaign and speak to students individually and get them admitted into respective courses for this academic year 2020-2021

2. Online classes

All the faculty members and subject lecturers are instructed to engage online classes for the III, IV semester

batches. All the staff members are instructed to take up online classes using either Zoom or Google Meet platform.

3. Spoken Tutorials IIT Bombay

All the staff members are hereby instructed to register and pursue Spoken Tutorials courses offered by IIT Bombay. And also the class Counsellor and faculty are requested to enroll and register students for relevant and useful Courses. Dr. S. V. Ramakrishna Lecturer in English is kept IIC to Coordinate IITM Spoken Tutorial Courses.

4. Preparation of AQAR's

T&AC Coordinator along with its IQAC members and other faculty members are instructed to prepare AQAR's and get them ready for submission for NAAC for till the preceding years.

5. Relationships

Sri P. Annaji Rao I/c relationships of all the faculty members are instructed to see the relationships are disposed to student with out any problems.

6. Arrangement for Independence by celebration

Sri P. Annaji Rao, NSS, R.O and Sri CH. Sankaran Rao I/c N.C.C are instructed to make arrangements for this. All faculty are instructed to attend.

S. V. S. Telephone
PRINCIPAL

- 1.
2. ~~Ad~~
3. ~~Sd/-~~ S. V. Ramakrishna
4. M. Ramesh Kumar (M. RAMESH KUMAR)
5. A. Chandra Mah. Prasad
6. ~~B. S. B.~~ (B. SANDHYA RAO)
7. G. S. Rani (G. S. RANI) B.O.M.
8. ~~Sd/-~~ (S. S. Sathish) Clerk
9. K. Appalarao. O.S. Comm.

Staff Council Meeting

18-09-2020

All the staff members of the college have met in the chambers of the principal with Sri Dr. I. Vijaya Babu in the chair to discuss the following agenda and unanimously resolved to execute as follows.

1. preparation and Submission of AQAR.

AQAR for the year 2015-16 has been submitted and placed in the NAAC portal. This is an achievement of the college. All the staff members have greeted the principal for his dynamic initiative for NAAC process.

principal and staff have placed their thanks to Sri. A. Chandramouli guru and IQAC Coordinator Sri. P. pydi-Kezugu for their hard work and persistent efforts to in submitting this AQAR successfully. It is also resolved to submit other all pending AQAR's as soon as possible.

2. TCS-ion digital learning hub Career Edge - Knock down the Lock down

As per the directions of the CCE, around 26 students have been registered for this programme by JKE - Coordinator. All the class Counsellors are requested to cooperate and see the registered students to complete the course successfully and enable them to get certificates.

3. Admissions

The members of the Admission Committee and other faculty members are instructed to contact junior colleges and also enter passel students as part of Admission Campaign. The faculty are requested to speak to students and motivate them for admissions 2020-2021.

4. Scholarships

Sri. P. Anand Rao, Lecturer in Economics and HC scholarships is requested

to look after this matter and also
I requested to attend to the problems
of the students

5. ISO-Certification

As per the directions of CCE
All the staff members are requested
to update information and other
requirements to successfully face
ISO-Certification shortly.

6. B-Vocational Courses - U-B-C

It is proposed to introduce
B-Vocational Courses for the academic
year 2020-21, since the time is exten-
ded. And hence all the staff
members are requested to ~~come~~ come
with needful proposal by Monday i.e.,
21-05-2020.

S. V. R. R. 18/5/20
PRINCIPAL

1. Dr. S. V. Rama Rao C. V. C.

2. M. Ramesh Kumar H. K. S.

3. Mrs. (Archana Mahi)

4. P. Pydikapu Ch.

5. Ch. S. V. M.

6. G. Susha Rani ush

7. K. Appa Rao to be done

8. Dr. A. Sankar

B.S.R. 18/5/2020.

See

Staff Council Meeting

22-09-2020

With Dr. T. Vijaya Babugan in the principal's chair, a Special Meeting has been convened on 22-10-2020 i.e., to-day on the occasion of final visit and physical inspection by RUSA. The visiting committee includes Dr. T. Raghav Krishna, principal Id Gout Degree College Sajer Dr. Sobhalani, principal, Visakh Gout. Degree College for women, Sri. T.S. Chakradhar, D. FET from Anahva university and Sri G. Tirupati Rao TSG from RUSA, AP Vijayewada.

The meeting has also been attended by PMU of the college and A E APEI IDC.

This special meeting has been convened and all the members of RUSA Committee and PMU and faculty members have met in the chambers of principal chambers with Dr. T. Vijaya Bab in the chair to discuss and approve the following agenda.

After our principal's opening remarks

In this meeting, speaking on this occasion as RUSA member

felt happy about construction and suggested the college to for next level of RUSA funds.

Another member, Dr. Sobha Ramigere expressed her satisfaction about RUSA works and suggested to build a special Ramp for disabled students and also disabled friendly toilet for the students.

Sri. G. T. S. V. Chakradhar gani expressed his happiness about the works and suggested to make use of this infrastructure. He also appreciated our principal's efforts to develop the college in this remote, rural area.

Sri. G. Tirupati Rao gani, another member expressed his satisfaction and suggested a few things to do to Engineer and Contractor. He requested to complete this entire work as early as possible in the better interests of the students.

He also suggested to remove bushes around the rooms and also suggested to fully construct toilets immediately.

Tirupati R. guru also suggested
to make use of this infrastr-
cture.

Dr. I. Vijaya Babu guru Thanked
all the members for their visit
and appreciative remarks.

Dr. I.
22/9/2020

Dr. I. Vijaya Babu
22/9/2020
PRINCIPAL

1. Dr. S.V. Rama Rao Self
2. M. LAKESH KUMAR
3. Achandra Mohan

(P. ANNASIRAN)

P. PYDIRASU

Staff Council Meeting

26-09-2020

All the staff members of the college have met in the chambers of the principal with Sri Dr. I. Vijaya Babu in the chair to discuss and approve the following agenda as follows:

online classes:

All the faculty members are instructed to take up online classes for the students regularly as per the directions of University.

1. S. O Inspection:

In view of the 1.S.O inspection scheduled on 1st October 2020, all the faculty and staff members are requested to be ready with regard to their academic and departmental activities to successfully face the inspection. And hence all the staff members are instructed to be present on 1st October 2020 by 9.00 am. The class rooms and Labs may be kept tidy and clean for this visit.

Accounts and RUSA.

College accounts have to be kept ready and they have to be updated with regard to all transactions for the last academic year. RUSA works are reviewed and Sri M. Ramesh Kumar is requested to monitor the process.

Examinations

Hall tickets have been distributed for the final year students. Though we don't have examination centre, all the faculty members are requested to be in touch with students and requested to motivate the students to write well.

S. V. R. 26/7/2010

PRINCIPAL

1. S. V. R. (S. V. Ramesh Kumar)
2. M. RAMESH KODIAN (M. Ramesh Kumar)
3. M. Ramesh (Chandrasekhar, U. in M. B.)
4. P. Anwar (P. ANWAR)
5. Ch. S. R. (Ch. Srinivas)
6. K. Anwar (K. ANWAR)
7. B. S. R. (B. SANDHYA RANI)
8. S. S. R. (S. Sankar)

Staff Council Meeting

01-10-2020

All the staff members of the College have met in the chambers of the principal with Dr. T. Vijaya Babu in the chair to discuss and approve the following agenda.

As per the instructions of special CCE, Vijayawada, we have opted to go for ISO Certification and consequently a three member Committee headed by Sri. A. Sivarajah, Director, HYM International Certifications private Limited has visited our college on 01-10-2020 PM.

In his opening, principal Dr. T. Vijaya Babu explained vision, mission, motto of the institution and demography of the college. He also briefed the merits of the faculty, students and infrastructural facilities.

Dr. P. Venkatesh Rao, principal, GDC, Narripatnam, who is other member of the team explained importance of ISO Certification for Degree Colleges.

He also emphasized how it could help in providing quality education by consistently upgrading standards of the institution.

Mrs. Lizi, another member of the Audit Team described her

Staff Council Meeting

03-11-2020

All the staff members of the college have met in the chambers of the principal with Dr. I. Vijaya Baby in the chair to discuss and approve the following agenda as follows.

1. An per G.O. Rt No: 153 of Govt. of A.P, and minutes of the Video Conference of CCE, held on 28-10-2020 the college is re-opened on 2nd November 2020, as usual, following guidelines given the G.O.
All Sop's (Standard operating procedures) are followed.

An ,

2. An per the instructions of the CCE, in the Video Conference, (28-10-2020), a helpline Centre is established in the college for online admissions for 2020-2021 academic year.

3. An per the letter no. APSCHE/ac/online admsn/clhcs/20-21 dated 2-11-20 of the Secretary APSCHE, Mangalagiri.
The following clhcs committee is constituted.

Date _____
Page _____

The members of the Committee are as follows.

1. principal : Dr. T. Vijaya Babu
2. Coordinator : Dr. S. V. Rama Rao *SV*
3. Technical help : Sri A. Chandra Mohan *me*
4. Technical help : Sri P. Annaji Rao *PR*
5. Supporting staff: P. padma.

4. All the staff members should inform to all the students about Re-opening of the college and motivate them to classes.

5. All staff members should invariably follow the guidelines and SOP's as detailed in G.O.Rt no. 152 while attending their duties.

Any staff member who has any health disorder or symptoms of COVID-19 should give prior intimation and undergo necessary treatment.

6. Sri P. Annaji Rao, Lecturer in Economics is nominated to look after the enforcement of the prescribed SOP's stipulated in guidelines.

7. As per the guidelines, it is resolved to implement Blended Learning methodology partly offline and partly online, and flipped Classroom methods for Teaching Learning Evaluation.

8. It is resolved to maintain 1/3rd strength on the College Campus at any given point of time.

Sri M. Ramesh Kumar, Lecturer in physics, & Academic Coordinator to prepare workable Models and Timetable for Conducting Curriculum transaction.

9. Since Cipro webex education Bundle is allocated, all the Staff members are hereby instructed to utilize the platform for online Teaching.

10. The principal and Staff would like to congratulate Sri. A. Chandramouli, Lecturer in

mathematics for obtaining G-Suite
Educational pro usage package for
the college. So all the staff members
are hereby instructed to make
use of the facility subject to the
Rules, guidelines and conditions of the
Google.

11. So far two AQAR's are submitted
to NAAC.

12. Sri P. Annaji Rao, Lecturer in Economics
& Coordinator Scholarships to monitor
Scholarships both State-National scholar-
ships.

~~G. V. S. Reddy~~ 2020

PRINCIPAL

P-62

1. Dr. S. V. Ramesh
Lecturer in English

2. M. RAMESHKUMAR
Lecturer in physics

3. A. Chandra Mohan
Lecturer in mathematics

4. P. ANNADI RAO
Lect in Economics

5. Ch. Srinivasa Rao

6. B. SANDHYA RANI B.S.P.
Lecturer in Pol. Science.

7. G. OSHA RANI
Lecturer in commerce

8. G. Satchi Devi
Lec. in chemistry

9. K. Anandamouli
Lec. in commerce

Staff Council Meeting

06-11-2020

All the staff members of the college have met in the chambers of the principal with Dr. I. Vijaya-Babu in the chair to discuss and approve the following agenda as follows:

1. Online Admissions: Action plan for filling of seats:

At least two lecturers of the college are to visit villages to invite students for admissions into college for 2020-2021 academic year.

2. class work:

As per the instructions of GORE No 153, it is resolved to conduct both off line classes and online classes for the students. A Time Table with workable model is prepared and communicated to students and staff.

3. College SOP's:

In view of COVID-19, college SOP's are to be prepared and displayed so as to make the students

aware of this covid to safeguard themselves while attending classes. Sri. P. Annaji Rao is instructed to attend to this work.

4. All the staff members are requested to see the students to complete the following online course by the end of next week.
7 CS ion - 105 - Bombay

5. Stock Verification :

Stock verification Committees are constituted and members are hereby instructed to verify the stocks as per the records and submit a report in the prescribed format.

- Dr. S.V. Rama Rao, Lecturer in English is nominated as Coordinator for Stock verification Committees.

6. The Helpline Committee is hereby instructed the progress of admissions as per the guidelines communicated by A.P. S.C.H.E. as per the A.O. 34 and in the video conference held on 5th November 2020.

PRINCIPAL

1. English ~~CH~~ (D.R. S.V. Ramakrishna)

2. Telugu

3. History CH (CH. SRINIVASA RAO)

4. Economics ~~CH~~ (P. ANNASWAMY)

5. Political B.S.B. (B. SANDHYA RANI)

6. Physics "Ramesh Kumar" (M. RAMESH KUMAR)

7. Chemistry ~~CH~~

8. Mathematics ~~CH~~ (CHANDRAMAULI A)

9. Commerce

1. K. Anurag

2. G. Usha Rani

3. A. Sathya

Staff Council Meeting

06-01-2020

All staff members of the college gathered in the chamber with the principal with Dr. D. Vijaya Babu in the chair to discuss and approve the following agenda as follows.

1. It is the responsibility of the class teachers to see that all sanctioned seats of their respective group are filled. The staff members are hereby instructed to motivate the students to join GDC S.Kota.
2. The staff members are hereby informed to motivate BCB and new students to attract more number of students for admission into GDC S.Kota.
3. Dr. S.V. Rama Rao, Coordinator, English/Urdu principal, Coordinator HLC will coordinate the whole admission process. Mr. A. Chandrashekar, Mathematics will extend technical support and help during the process.
4. All other staff members are hereby instructed to be available for conducting online admissions without neglecting their regular class work.

5. Dr. S.V. Ram, Regional Coordinator, HCC
Spelling thereby instructed that the following
guidelines given in the meeting
to-day. The is also instructed
to maintain the records without
any deviation.

S. V. Ram

1. To the Principal
Principal
2. English
3. Telugu

4. Economics
5. Politics

6. Physics

7. Mathematics

8. Chemistry

9. Commerce

10. Health

Staff Council Meeting - 19-01-2021

Online Admissions

All the staff members of the College have met in the chambers of the principal with Dr. T. Vijaya Baby given in the chair to discuss and approve the following agenda as follows:

Online Admissions: Since APSCHE has extended last date for Admissions,

The class counsellors are instructed, to that date of extension for online Admissions till 21-1-2021, hence the staff members are hereby instructed to put necessary efforts to attract more number of enrolment in their respective groups.

It is observed that 43 Candidates got registered for B.A, 33 for B.Com and 12 for B.Sc.

Hence the staff members are hereby instructed to fill the rest of the seats in the faculty of the B.Sc are instructed to put in necessary efforts for enrolling more number of Candidates into the group. All other staff members are advised to work hard and make for filling the seats.

online & offline classes :-

All staff members need to continue with online as well as offline classes.

The prescribed syllabus for respective semesters have to be completed as per schedule.

The faculty members are hereby instructed to conduct classes in digital classrooms with the help of digital equipment.

Bio-metric Attendance :-

All staff members have to mark Bio-metric attendance twice a day; once morning while coming to college and while leaving the college in the evening. The staff members are instructed to see that the students make the Bio-metric attendance of their respective classes.

NIRF :-

The NIRF data has to be uploaded as per the deadlines.

Sri A. prachandra Mouli garu 4/M is requested to look after uploading the data. All the staff members are hereby instructed to assist him in uploading

the data in NIRF portal.

NAAC: All Staff members are hereby instructed to keep their respective records ~~with~~ up to date with all their relevant data, information and other documentation work.

The IQAC Coordinator Sri. A. Chandra Mouli goes to obtain necessary information from all other staff members for uploading AQAR's.

ESR's Since the deadline is fast approaching for uploading ESR's, all the regular staff members are once again instructed and reminded to verify their respective ESR's and for DD's authentication by 23-01-2021.

Income Tax:

All staff members should invariably submit their Returns by 21-01-2021. Those who fail to submit returns, their salaries may not be drawn for the month.

TCSion - Spoken Tutorials:

Faculty members should see that the students who have registered for Spoken Tutorial of TCSion online courses from their respective classes may be completed.

S. V. A. 19/11/2021
PRINCIPAL

1. English ful

2. Telugu Seys

3. History S

4. Economics ful

5. Political Science B. S. R.

6. Mathematics, and

7. Physics M. Lakshmi

8. Chemistry ful

9. Commerce

1. K. Pradeep

2. us

Staff Council Meeting - 02-02-2021

All the staff members of the college have met in the chambers of the principal with Dr. T. Vijaya Babu gave in the chair to discuss and approve the following agenda as follows:

Class work:

All lecturers will accordingly follow the prescribed syllabus. In the syllabus for 2nd & 5th semesters will be completed as per schedule.

Digital class rooms:

Digital class rooms must be utilized with Audio-visual content for the benefit of student. Each lecturer has to take up a digital class in the digital class rooms.

Bio-Metric Attendance:

All lecturers have to mark their Bio-Metric attendance twice a day i.e., while coming to college and while leaving the college.

All lecturers must make use of Bio-Metric APP for respective subjects and students attendance authentication.

Ind phase A online Admissions :-

All lecturers have to
Group for online admission of Ind
phase. It is the responsibility of lectu-
rers to fill the vacant seats to be
filled in their respective groups.

HDFC Account for online Admissions.

As per the instructions of CCE, proc.
R.C.no. 01/01/ICT/payment gateway/
CCE/2021/dated 01-2021 of CCE
Vijayawada, it is resolved to
open Bank Account in HDFC for
the sake of online Admissions.

Result Analysis

All lecturer should invariably
upload their result analysis of
their respective subjects for
1921 2019-2020 academic year by
tomorrow 03-02-2021.

NIRF:

NIRF data to be uploaded
by tomorrow 03-02-2021.

Sample videos

All lecturers must upload
their sample videos by tomorrow
in CCE portal/website.

Scholarships:-

~~Sch~~ The status of scholarships should be reviewed periodically by Shri. P. Anand Rao and any pending issues have to be cleared.

COVID - SOPs

All lecturers should enforce COVID SOPs in their respective classrooms.

PRINCIPAL

1. English Sul

2. Telugu

3. History Sul

4. Economics Sul

5. Political Science

6. Mathematics Sul

7. Physics M. Laxmi Kumar

8. Chemistry Sul

9. Commerce

01/02/2021

Staff Council meeting - 09-03-2021
2.00 pm

All the staff members of the college have met in the chambers of the principal with Dr. I. Vijaya Babu in the chair to discuss and approve the Agenda as follows:

1. Inauguration of the New Building:

As per the information given by the APEWIDC, Vizianagaram, Staff and Contractor, the construction of the new building is about renovation of other buildings are almost completed and ready for occupation. Hence, all the lecturers, headed by the principal have approached the Hon'ble M.L.A of S.Kotla Sri. Kadebandi. Srinivasa Rao who gave his consent to formally inaugurate the New Building on 16th March 2021 Tuesday at 10.30 AM. And hence, it is resolved to invite the local Leaders, APEWIDC officials and also the authorities of Higher Education Department.

In this regard, the following Committees are constituted for this purpose.

1. Campus Cleaning Committee.

Sri P. Annasibee
Lecturer in Economics.

Sri Ch. Grinivasa Rao
C.F. in History

2. Invitations Committee:
(Sri M. Ramesh Kumar)
Lecturer in Physics

3. Plaque preparation Committee:

Sri M. Ramesh Kumar
Lecturer in Physics.

4. Hospitality Committee:

Sri P. Pydikaze
Kum. B. Sandhya Rani
C.F. in History

Jey
B.S.B.

5. Decoration Committee:

Smt. G. Usha Rani
Guest Faculty in Commerce.

6. Discipline Committee:

Sri Ch. Grinivasa Rao

7. Guard of Honour:

Sri Ch. Grinivasa Rao

8. Seminar Hall preparation:

Dr. S. V. Ramarao
Lecturer in English

9. Lighting, Mr. Fluei
Banner, vol 9, 2

Sri K. Appala Rao
Sri Ch. Srinivasa Rao

10. power cut Reasoning:

Sri Ch. Srinivas Rao

In view of the above programme, it is resolved that all staff members are available and look after the entrusted responsibility without deviation.

Sri. M. Ramesh Kumar, Coordinator-RUSA will be monitoring the entire program and various Committees.

S. ~~Signature~~ 09/13/20
PRINCIPAL

1. English ✓
2. Telugu ✓
3. History ✓
4. Economics ✓
5. politics ✓
6. Mathematics ✓
7. physics ✓
8. chemistry ✓
9. Commerce: 1 ✓
2 ✓

2/1/2

Staff Council Meeting - 09-03-2021

కళాశాల ఉద్యోగుల డా. వి. విజయభాను
గారి ఉద్ఘాటన తేది 09.03.2021 కళాశాల
ఉపన్యాసకులందరూ ప్రిన్సిపల్ గారి చాంబర్ లు సమావేశమై
ఈ క్రింది అంశాలపై చర్చించి తీర్మానించడమైనది.

1) తేది 11.03.2021 మహాశివరాత్రి పర్వదినము
సందర్భముగా మన కళాశాల సమీపమున గల
పుల్లగిరి వైవస్థానము నకు 11.03.2021 మరియు
12.03.2021 న వేలాది భక్తులు వచ్చుచున్నందు-
వలన భక్తుల సౌకర్యార్థము మన కళాశాల
క్రిడా ప్రాంగణము ను వాహనముల పారికొగ్గ కాకుండా
పుల్లగిరి వైవస్థాన జిలయ Executive officer (E.O)
మరియు స్థానిక డా. MRO, S. Kota వారు తరలియవ్వారు.

కావున తేది 12.03.2021 న ఉత్తేషజన-
సంహారం వలన మన కళాశాల విద్యార్థినుల భద్రతా
పరమైన ఇబ్బందులు మరియు COVID-19 వైఫల్యం
జాగ్రత్త పరమైన ఇబ్బందులు తవెత్తుకుండా ప్రతి
సంవత్సరము లాగానా ఈ సందర్భమును కూడా
అనగా 12.03.2021 స్థానిక సెలవు దినంగా
ప్రకటించుటకు తీర్మానించడమైనది.

1) డా. ఎన్. రామారావు అధ్యక్షపదమునకు ప్రిన్సిపల్.

2) శ్రీ. పి. ప్రిదేశులు తిరుగుఉపన్యాసము చేస్తారు.

3) శ్రీ. ఎమ్. రమేష్ కుమార్ భార్య శస్త్రపరిచయము H. Lakshmi

4) శ్రీ ఎ. చంద్రమౌళిని సగీత శస్త్రపరిచయము

5) శ్రీ పి. అనితానికాన్త తిరుగుఉపన్యాసము

6) శ్రీ సి. హను. శ్రీనివాసరావు చరిత్ర ఉపన్యాసము

7) కుమారి కె. సంతానిని రాజనాటికావ్య ఉపన్యాసము

8) శ్రీమతి. కె. ఉషానిని మరియు కె. రత్నమ్ వారి కవిత్వ ఉపన్యాసము

9) శ్రీమతి. ఎ. సంతోష్ కుమారి.

27-04-2021

Resolution for ONLINE CLASSES

All the staff members of the College have met in the chambers of the principal with Dr. I. Vijaya Babu in the chair to discuss and approve the agenda as follows:

In view of rapid increase of CORONA VIRUS, the students of the college have discontinued coming to college due to lack of transport facilities and fear of COVID-19.

And hence it is unanimously decided by all the staff-members to take up online classes for the student immediately w.e.f 28-04-2021, as per the online Time-Table communicated from time to time.

It is also observed that the local public of L. Kota Town have voluntarily been observing Lock down from 2. pm on wards.

In view of above circumstances, the staff Council has unanimously resolved to reschedule the college working hours from 10-00 AM to 2-00 pm from 30-04-2021 onwards.

S. V. Rama Rao 27/4/2021
PRINCIPAL

1. Dr. S. V. Rama Rao S.V.
Lecturer in English

2) Sri P. Pudi Raja Jeja
Lecturer in Telegu

3) Sri M. Ramish Kumar H. Ramish Kumar
Lecturer in physics

4) Sri A. Chandramouli uu
Lecturer in mathematics

5) Sri P. Annaji Rao Annaji Rao
Lecturer in Economics

6) Sri Ch. Srinivasa Rao S
Lecturer in History

7) Kum. B. Sandhya Rani B.S.B.
Lecturer in politics

8) Smt. B. Unharani

Lecturer in Commerce

9) Sri K. Appala Rao KAR
Lecturer in Commerce

10) Smt. A. Santarshi Kumari Aul
Lecturer in Chemistry

04-05-2021

COVID CURFEW

All the staff members of the college have met in the chambers of the principal with Dr. T. Vijaya Babu in the chair to discuss and approve the agenda as follows on this day i.e., 4th May 2021 at 3.30 pm.

In view of the rise in COVID positive cases, the Government of Andhra Pradesh has announced to impose Curfew in the entire State of Andhra Pradesh from 5th May 2021 from 12-00 pm noon to 6.00 AM in the morning i.e., (next day morning).

It is also announced to impose 144 Section from 6 a.m to 12 Noon. This imposition of Curfew and 144 Section is stipulated for two weeks from 5th May 2021.

In these circumstances, and as per the announcement of the Government, it is resolved to close the College during the above period.

However, it is also resolved to continue with the online classes for First, Second and Third (I, II, & III) years of B.A, B.Com and B.Sc. as per the Time table.

of the Commissioner of Collegiate Education
are received, the instructions will be followed.

It is also resolved that all the staff
members ^{should be} ~~are~~ available on the mobile phones
for any urgent works.

J. V. S. Rao 04/5/2021
PRINCIPAL

1. Dr. S. V. Rama Rao S.V.R.
Lecturer in English
2. Sri. M. Ramesh Kumar M. Ramesh Kumar
Lecturer in physics
3. Sri. A. Chandramouli Amul
Lecturer in mathematics
4. Sri. P. Annaji Rao P. Annaji Rao
Lecturer in Economics
5. Sri. P. pydi Raju P. pydi Raju
Lecturer in Telugu
6. Sri. Ch. Srinivasa Rao Ch. Srinivasa Rao
Lecturer in History
7. Kcm. B. Sandhya Rani B.S.R.
Lecturer in politics
8. Smt. G. Usha Rani
G.F in Commerce
9. Sri. K. Appala Rao KAR
G.F in Commerce
10. Smt. A. Santosh Kumar A. Santosh Kumar
G.F in Chemistry

05/05/2021

Curfew and 144 Section

In view of the G.O. Pt. No. 192 dt. 04/05/2021 and the guidelines detailed in the G.O. and the whatsapp guidelines of the CCE it is resolved to Reschedule the College Working hours from 8:00 AM to 10:30 AM.

The staff members to follow the instructions detailed in the G.O. and also conduct online classes without fail from today onwards.

Principal

1. Dr. S. V. Ramakrishna ^{5/5}
2. Smt. Ramesh Kumar H. Ramesh Kumar
3. Smt. A. Chandra Mouli and ^{05/05/2021}
4. Smt. P. Pythi Raju
5. Smt. P. Annaji Rao.
6. Smt. Srinivasa Rao.
7. Kum. B. Sandhya Devi
8. Smt. A. Santhosh Kumar
9. Smt. K. Appala Raju
10. Smt. G. Usha.

On 22nd Jan 2021.

All the staff members of the College have met in the chambers of the principal with Dr. I. Vijaya Babu guru in the chair, to discuss and approve the agenda as follows:

1. online classes :

All the faculty members are appreciated for their sincere efforts for taking online classes in G-suite platform and uploading them successfully in LPMs and Bharatpade online, portals of CCE daily. All the faculty are instructed to improve Students Attendance.

2. Data uploading on CCE portal - updating

All the faculty members are instructed to update the data regarding online classes and other requirements from time to time on the CCE portal. The faculty members are instructed to upload the

3. links of the online classes in the college website.

3. NAAC

All the faculty members are instructed to provide data and update NAAC activities.

4. AQAR's Submission

All the staff members are instructed to provide information of required data to Sri A. Chandramouli guru (QAE Coordinator) so as to enable him to submit AQAR's in NAAC portal.

5. Scholarships

It is also resolved to review the scholarships due to students periodically. And Sri P. Anneti Rao is requested to solve any pending issues to clear and followup all necessary measures to see that all students get scholarships.

6. Academic Records

All the faculty members are instructed by this resolution to update their academic Records from time to time. All the faculty members are instructed to record online data in their dairies etc.

7. RUSA works

Executive Engineer (EE) APEWIDC, VEM is requested to expedite the remaining RUSA works under Second phase. It is also requested to submit utilization

from Certificates for the previous works.

8. preparation for CCE's Review :

It is come to know from CCE's circular that Commissioner's Review meeting is scheduled to be held on 25-06-2021 in Andhra University.

Commissioner is likely to visit our college anytime this week. Hence all staff members need to be alert and available in the campus during working hours.

9. Exam fee

The class Teachers of various classes are hereby informed to collect the Andhra University Examination fee from their respective class students as per the schedule of the University.

10. Tuition Fee :

The class Teachers are hereby instructed to ensure themselves from the students that if they have paid the tuition fee. Otherwise, the tuition fee has to be paid by the student in the college account before the examination is paid.

11. Student Satisfaction Survey:

The Student Satisfaction Survey Report has to be submitted by all class Teachers on or before 26-06-2021

~~S. V. Ramesh Kumar~~
PRINCIPAL

1. Dr. S.V. Rama Rao ~~S.V.R.~~
Lecturer in English
2. Sri M. Ramesh Kumar ~~M. Ramesh Kumar~~
Lecturer in physics
3. Sri A. Chandra Mouli ~~was~~
Lecturer in mathematics
4. Sri P. Anand Rao
Lecturer in Economics
5. Sri R. Pydi Razu ~~Pydi R.~~
Lecturer in Telugu
6. Sri Ch. Srinivas Rao ~~S.~~
Lecturer in History
7. Kum. B. Sandhya Rani ~~B.S.R.~~
Lecturer in Politics
8. Smt. G. Usha Rani ~~ush~~
G.F in Commerce
9. Sri K. Appala Razu ~~K.A.R.~~
G.F. in Commerce
10. Smt. A. Santoshi Kumari ~~S.K.~~
G.F in Chemistry

26-06-2021

on this day i.e., 26th June 2021,
all the staff members of the College have
met in the chambers of the Principal
with Dr. I. Vijaya Babu garu in the chair
to discuss and approve the agenda of
follows consequent of the Review meeting
held on 25-06-2021 by Hon'ble CCE Shri
Dr. Pola. Ashok garu at A.U, Visakhapatnam.

1. All lecturers are instructed to teach online classes only through Laptops, not through mobile. They are strictly instructed to record the same in G-suite and upload the same in CCE website's portals.
2. All lecturers must obtain their own Home Laptops for teaching online classes.
3. Quality in online Teaching must be enhanced by adding Audio-visual Content and PPT's.
4. Work-Ready Graduates:
In addition to domain knowledge, lecturers must impart skills to the students in their teaching to make them Work-ready.

5. Drop out Ratio:

All lecturers must motivate the students of respective classes to continue with their studies until they acquire their Degree. All lecturers must strive to decrease drop rate.

once the CCE cyp is released, all lecturers must invariably make use of the cyp as per the instructions of the CCE.

All Laboratories should be functional and accessible to the students.

Library:-

It should be functional and operational. It should be opened during college working hours.

JKC:

Employability skill training should be implemented in between 5th and 6th semesters.

Industry-Academia Interaction:-

Students must be encouraged to acquire practical knowledge in their respective subjects by visiting various companies/ companies/ offices.

Extra-Curricular Aspects

For the overall development of the

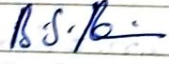
student, they must be motivated for participation in extra-curricular activities.

Involvement of students in Administration:

Students must be involved in college administration by forming various committees - Clean-Army, Drinking Water Committee, Sanitation etc.

More focus should be given TLE program.

S. V. R. 26/6/2024
PRINCIPAL

1. Dr. S.V. Rama Rao 
Lecturer in English
2. Sri. M. Ramash Kumar 
Lecturer in physics
3. Sri. A. Chandra Mouli 
Lecturer in mathematics
4. Sri P. Annapa Rao 
Lecturer in Economics
5. Sri P. pydi Ravi 
Lecturer in Telugu
6. Sri Ch. Srinivas Rao 
Lecturer in History
7. Kum. B. Sandhya Rani 
Lecturer in Political Science

8. Smt. G. unharani 

G.F. in Commerce

9. Sri K. Appala Rao 

G.F. in Commerce

10. Smt. A. Santosh Kumar

G.F. in Chemistry

08-07-2021
Staff Council Meeting: Review of online classes

All the staff members have met on the 08th July 2021 in the chamber of the principal with Dr. I. Vijaya Babu in the chair, consequent to the Review Meeting, which was conducted on 07-07-2021 by Sri Satish Chandra, IAS and CCE, Sri P. Bhaskar Reddy, IAS with the principals, and other agenda points, which are discussed and approved as follows:

1. All staff members should invariably acquire laptops personally for conducting online classes.
2. All staff members should invariably utilize G-Suite to record online classes. The link of their online classes has to be recorded in LMPs, Bharat pad online and OTMA app of CCE.
3. Besides the class, video link of the class after completion has to be shared in IQAC group of the college.
4. All the staff members must prepare PPT's and other Teaching Aids for conducting online classes.
5. Students Attendance must be more than 90% in all the classes.

6. All Science Lecturers must use virtual content in their online classes for conducting Laboratory classes.

7. All staff members should motivate their students of their respective classes to exercise their option for Laptop under T.V.D scheme of the Govt. of A.P.

8. It is the responsibility of the class Teacher and other Lecturers to collect ^{group} Fee^d admission and Admission Fee and Examination Fee of their respective classes.

Satish Chandra
PRINCIPAL

1. English *Sufi*
2. Telugu *Deepa*
3. History *S*
4. Economics *SR*
5. Politics *B.S.R.*
6. Mathematics
7. Physics *M. Lakshmi Kumar*
8. Chemistry *dl*
9. Commerce
 1. *ul* - G. Usha Rani
 2. *kr* - K. Anand Raju

23-07-2021
Staff Council Meeting at 2 pm

All the staff members of the college have met on the A no of 23-07-2021 in the chambers of the principal with Dr. I Vijaya Baby in the chair to discuss and approve the items as follows:

As per the communication of the Commissioner of the Collegiate Education, A.P. Vijayawada through the website apcee.gov.in for introducing new courses from 2021-22, it is resolved as follows:

1. In the previous year, there were many enquiries from the students about B.Sc (Maths, physics and Computer Science), B.Sc (Botany, Zoology, Chemistry). It is also observed that there are atleast 15 Junior colleges in around Gungavarapukota of which atleast 10 colleges are offering Intermediate Mathematics, physics and chemistry and Botany, Zoology and chemistry.

In these circumstances, it is unanimously resolved by the staff to introduce the following courses from 2021-2022 and to submit the proposals to the Commissioner through the web portal.

- Courses to be introduced with English medium
1. B.Sc (Mathematics, physics, Computer Science) Em
 2. B.Sc (Botany, Zoology and Chemistry) Em

B.Sc (M.P. Computers Course) is proposed to be offered as a Re-Structured

Course, where as B.B.C (Botany, Zoology, Chemistry) Course is proposed as Conventional Course.

Conversion to English medium

As per the decision of Govt. of Andhra Pradesh, A.P. Higher Education Council (APSCHE) and Commissioner of Collegiate Education, A.P. Vijayawada, it is resolved by all the staff members to submit proposals to the Commissioner of Collegiate Education A.P. Vijayawada to convert all existing degree courses: B.A (H.E.P), B.Com (General) B.Sc Maths, physics and Chemistry into English medium.

However the proposed new courses will be sanctioned in English medium.

Unviable Courses:

The Staff have unanimously resolved that there are no unviable courses in the college. Hence the three existing courses will be continued for the subsequent academic years.

S. V. R. Rao
PRINCIPAL

- | | |
|---------------------------|-------------------|
| 1. Dr. S.V. Rana Rao | S. V. R. Rao |
| 2. Sri. M. Ramesh Kumar | M. Ramesh Kumar |
| 3. Sri. A. Chandra Mouli | A. Santosh Kumar |
| 4. Dr. P. Anjali Rao | P. Anjali Rao |
| 5. Sri. P. Pydi Raju | P. Pydi Raju |
| 6. Sri. Ch. Srinivasa Rao | Ch. Srinivasa Rao |
| 7. Kum. B. Sandhya Devi | B. Sandhya Devi |
| 8. Smt. G. Usha Devi | G. Usha Devi |

Staff Council meeting

All the Staff members of the College have met on the AN of 26.7.21 in the chambers of the principal with the Dr. D. Vijaya Babu in the Chair to discuss and approve the items as follows.

01. The 2nd Semester UG Examinations Registration the online Candidature is enabled. Hence the Consult class Councils have to register the names of Candidates whose names are on the enrollment portal. Consult Group Teachers are instructed to complete the registration with the stipulated time.
02. Syllabus in the Core and Subject by the teacher have to be completed. If necessary revision class may be conducted without fail.

03. As per the instructions of the Commissioner of Collegiate Education, AP, Vijayawada; vide Proceeding RCED 66/Exams/Prep. Guidelines/2021 dt 13/July/2021. It is resolved to declare preparation holidays for 2nd Semester Students from 27.07.2021 onwards.

University as announced

Examination Schedule for UG 2nd Semester from 05.08.2021.

04. However all Staff members shall conduct free final examinations for 2nd year 1st Semester Students in their concerned subjects. The results shall be discussed with the students for their improvement.
05. However online classes for 1st & 2nd Semester shall continue as per the scheduled.

In view of the forth coming examinations all lecturers shall be available to the students as per the instruction of the Commissioner detailed in the proceedings.

01. Telugu *Dej*
02. English *Dej*
03. History *Dej*
04. Economics *Dej*
05. Political Science *T.S.K.*
06. Maths *Dej*
07. Physics *Dej*
08. Chemistry *Dej*
9. Commerce

1. *Dej*
2. *Dej*

D. Vijaya Babu
Principal

All the staff members of the College have met on the A.N. of 01-09-2021 in the chambers of the principal with Dr. T. Vijaya Babu, in the chair to discuss and approve the items as follows.

1. offline classes:

Offline classes:
Commissioner of the Collegiate Education has instructed the principals of the GDC's in form WhatsApp message on 17-08-2021, to commence offline (OFFLINE) classes from 23rd August 2021.

Again the Commissioner,
14-85352/CE/
has issued orders in Memo No. ~~14-85352/CE/~~ TOP
2021 dt 31-08-2021 of the ~~CE~~ SPl. CS (H.E.)
Virayawada,
to commence physical-offline classes
from 01st September 2021 onwards.

However, the University Semester-End Examinations for the first and fourth (I & IVth Sems) are going on. The 1st Semester B.A. last Exam falls on ~~10th~~ 01st Sep 2021, for IVth Semester, the last exam falls on 11th September 2021.

Hence it is resolved to
Commence physical-off line classes, as per
CCF orders, for the 1st year Final Semester
Students from 3rd ^(Friday) September 2021 onwards,
and for Vth Semester 3rd year, BA/Bcom/
B.Cc Students from 13th September 2021 (Monday)
onwards.

The staff members are hereby instructed ~~to stand~~ to inform the students of their respective classes about Commencement of OFF-LINE classes and also to instruct them to follow COVID-19 preventive measures while attending physical classes.

2. Bio-metric Attendance:

Vide Circular Memo no. 1/OP/1/2021 dt 29-08-2021 of the CCE, Vijayewada, it is resolved to maintain Bio-Metric Attendance for all the Staff members and students from 02-09-2021 onwards, since some staff members are on Duty for Examinations^{or} observer duties.

3. New-Recruits:

It is resolved to express gratitude to the Commissioner of Collegiate Education, for posting two new recruits into the existing vacancies, one in Commerce and the other one Chemistry.

The staff members unanimously extend warm welcome to Sri Pinninti. Bhaskara Rao, Lecturer in chemistry. He has joined his duty on the F.N. of 27th August 2021.

Hence, Smt. A. Santosh Kumari Guest-Faculty in Chemistry is relieved forthwith.

4. up-dation of Records:

The In-charges of various Committees

and departments like CPDC, ASF, JKC, RUSA, Special Fee, RRC, NCC, NCS etc are hereby instructed to update the accounts and finalize for the previous academic year and get the Records signed by principal.

S. Vinay 01/09/2021
PRINCIPAL

1. English Suf
2. Telugu ry
3. History g
4. Economics g
5. Political Science B.S.B.
6. Mathematics Mul
7. Physics
8. Chemistry P. Bhaskara Rao
9. Commerce: 1 K. Anuraj
2 ul

Staff Council meeting

02.09.21

All the Staff members of the College have met on the A.N. of 02.09.21 in the Chambers of the Principal with Dr. T. Vijayababu in the Chair to discuss and Resolved as follows.

1. Since the College is due for NAAC Accreditation (Third Cycle) it is resolved to prepare the College for NAAC Accreditation as part of the Preparation it is resolved to go for various types of Certification for the College.
2. The Commissioner of Collegiate Education has already issued Proceedings to get the College ISO Certification by HYN Pvt. Limited. Hence the necessary fee ISO Certification was already paid.
3. Now the Staff Council has Unanimously go for
 - ① Green Audit Certification
 - ② Energy Conservation Certification by HYN Pvt. Limited. The Necessary fee and other expenditure may be met from the College funds.

S. V. S. Rao
PRINCIPAL

- | | |
|---------------------|----------------|
| ① English | |
| ② Telugu | ⑧ Chemistry |
| ③ History | ⑨ Commerce |
| ④ Economics | 1. K. Anandulu |
| ⑤ Political Science | 2. <u>W.S.</u> |
| ⑥ Mathematics | |
| ⑦ Physics | |

Staff Council meeting Dt: 26/10/21

All the staff members of the college have met in the chamber of the principal with Dr. Ch. Ketava Rao in the chair to discuss the following agenda and unanimously resolved to execute as follows.

1) Staff class councillors.

As the new academic year has been started in order to function the academic activity and to help the students the class councillors system to be adopted. The class councillors were selected as follows

Ist B.A. (to be admitted batch) - B. SANDHYARANI

IInd B.A. - CH. SRINIVASA RAO. Cao

IIIrd B.A. - K. VASUDEVA RAO. Shree

Ist B.Com. - DR. L. RADHA KRISHNA

IInd B.Com. - DR. A. PRABHAKAR Shree

IIIrd B.Com. - G. ERANNA

Ist B.Sc. (H.P.C.)

Shree Lakshmi
P. BHASKAR Shree

IInd B.Sc. (H.P.C.)

Shree VALIKHAN

IIIrd B.Sc. (H.P.C.) M. RAMESH KUMAR

Ist B.Sc. (H.P.C.)

DR. C.V.S. RAVINDRA NADH Shree

Ist B.Sc. (B.P.C.)

P. Bhaskar
Q. SREELAKSHMI Shree

2) Time table.

In order to function the academic activity properly time table for the Ist term, IInd term, IIIrd term to be

prepared. For which the following committee
is formed. The committee is requested
to prepare the time table.

Committee:-

- 1) M. RAMESH KUTAR
- 2) K. VASUDEVARAO. *KV*
- 3) DR. C. V. S. RAVINDRA NATH. *R*
- 4) G. GRANNA. *G.G.*

3) ADMISSIONS.

In order to increase the admissions
and promote the students the admissions
committee is formed as follows.

I B.Sc. H.P.C.

- 1) M. RAMESH KUTAR, Lect in physics
- 2) G. PRABHAKAR, Lect in Library Science
- 3) DR. C. V. S. RAVINDRA NATH, Lect in English

I B.Sc. M.P.C.

- 1) SHEIKH VALI KHAN, Lect in Mathematics
- 2) A. JAYALAKSHMI, Lect. in Physical Ed
- 3) CH. S. RAO VASARAO.

I B.Sc. (B.Z.H.)

1) P. BHASKAR RAO.

2) CH. S. R. SREELAKSHMI, Lect in Tel

I B.A. H.P.C.

1) K. VASUDEVARAO. *KV*

2) ~~CH. S. R. SREELAKSHMI~~ B. SANDHYA

I B.Com.

1) G. GRANNA. *G.G.*

2) DR. L. RADHA KRESHNA.

3) DR. A. PRABHAKAR, Lect in Commerce

Bioelectric:-

In order to add the new staff and delete the old staff the Bioelectric incharge is. Sheikh Valikhan, Lecturer in Health Education, and P. Bhaktar, Lecturer in Chemistry, are suggested to look after it as early as possible.

Principal

Ch. Madan

- 1) M. Ramesh Kumar Lect. physics. M. Ramesh
- 2) P. Bhaskara Rao Lect. chemistry *Sub*
- 3) G. Eranna Lect. Commerce. G. Ganga
- 4) Dr. C.V.S. Ravindra madh Lect. English *J*
- 5) R. Sreelakshmi Lect. Telugu *Srinivasulu*
- 6) K. Vasudeva Rao Lect. Economics *Devi*
- 7) S. Vali Khan Lect. Mathematics *S. Vali Khan*
- 8) Dr P. Jaya Lakshmi Lect. PD *P. Jaya Lakshmi*
- 9) Dr G. Prabhakar Lect. Librarian *G. Prabhakar*
- 10) Dr. L. Radhakrishna Lect. Commerce
- 11) Dr A. Prabhakar Lect. Commerce.
- 12) Ch Srinivas Rao Lect. History *Srinivas*
- 13) B Sandhya Rani Lect. Political Science

19/01/2022

Staff Council meeting

All the Staff members of the College after pongal holidays we have met the Chairman of the principle with Dr. Chakrasala Rao in the Chair to the discuss the following agenda

- 1) IIIrd phase Admissions and increasing Strength of the college
- 2) conducting regular ~~College~~ Class and improve the efficiency of the students in all the aspects
- 3) motivate students and attend improving the Attendance

(4) OTLP APP:- it is very important All the staff members ~~so~~ daily after complet the class should be ~~also~~ upload the attendance.

We have take the leave before day should be upload in the OTLP APP

- 5) NAAC :- we have formed all the required committees and take responsibilities and fulfill the required informed respective committee members

Chakrasala

Staff
Telugu *or*
English

Staff

Economics

History

Commerce

Political Science

Maths

Physics

Chemistry

Staff

Staff

Staff

Staff

Staff

Staff

Staff

Staff

Staff

Staff

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Staff

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Staff

Staff

Staff

Staff

Staff

Staff

Staff Council meeting

24/01/2022

All the staff members of the college have met in chambers of the principal with Mr. Ch. Kesava Rao in chair to discuss the following agenda and unanimously resolved to execute as follows

- the occasion of Republic day celebration on 26/01/2022 at 8.00 AM hence all staff member should be attend.
- all students should be involved to the program so every class teacher should take care and involve every one
- NCC and NSS coordinator involve the program and guide them to the program.
- cultural committee conduct cultural activities with students and prepare well before program.

(3) P. Bhaskar Rao

Students Coordinators: (1) S. K. Vadikhan
(2) Rallindhramaty

Staff

Ch. K. S. S. S.

R. S. S. S.

G. S. S. S.
R. S. S. S.

classmate
Date: _____
Page: _____

Date: 25/04/22

All the Staff members of the college have met in the chamber of the principal with Dr. Ch. Ketava Rao in the chair to discuss the following agenda and unanimously resolved

Agenda

• Skill development and life skill course papers: 2H

As the ~~1st~~ semester examination completed and 2nd semester classes started the Skill development and life skill papers were opted by the students as follows.

2nd semester life skill paper.

: Indian Culture and Science which will be ^{taught} by Ch. Srinivasa Rao to all the 2nd semester B.A, B.Com, B.Sc students.

2nd semester ^{two} Skill development papers: -

① Journalistic report which will be taught by Mr. Dr. C.V.S. Ravindhara Naidu lecturer in English ~~will teach~~ to all the 2nd semester B.A, B.Com, B.Sc students

② Performing arts: which will be taught by Mr. R. Sree Lakshmi, Lecturer in Telugu to all the 2nd semester B.A, B.Com, B.Sc students.

Time table:- ^{Time table}
The ~~following~~ ^{Time table} committee is
constituted to prepare the time
table for IInd & IVth semester

(X)

Timings:-

All the staff members requested
to follow the CCE timings strictly.

Attendance registers of students:-

All ~~staff~~ class registers and
~~class~~ staff members are requested
to maintain the student attendance
registers and ~~the~~ monthly consolidation
to ~~the~~ reports to the office.

Biometric attendance:-

All the staff members ~~and~~
should put the biometric ~~while~~
entering and leaving the institution.
Biometric Co-ordinator is asked to
see that all the students are registered
in the biometric attendance.

Internal Exams:-

All the staff members are asked
to conduct the internal exams regularly.

Botany, Zoology, Computer Science Staff:-

Appoint guest lecturers in Botany,

classmate
Date _____
Page _____

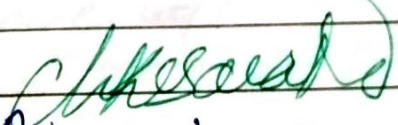
zoology, Computer Science. by meeting the expenses from the CPDC.

R.T.D. review meeting :-

R.T.D. review meeting will be here in May first week. Hence all the staff members are asked to maintain all the relevant records appropriately.

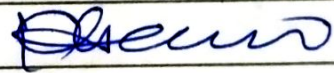
NAAC :-

to ~~maintain~~ update the records of departmental activities register, college activity register, student feedback, update the college ~~update~~ website.

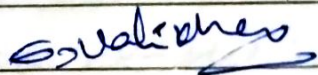

Principal.

1) M. Ramesh Kumar M. Ramesh Kumar.
Lecturer in Physics.

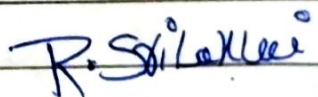
2) K. Vandana Rao
Lecturer in Economics



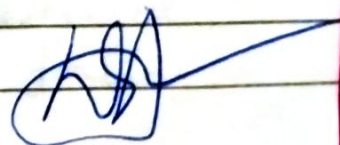
3) Sk. Valikhan
Lecturer in Mathematics



4) Smt. Jnt. R. Sreelakshmi
Lecturer in Telugu.



5. Dr. C.V.S. Ravindra Nath.
Lecturer in English.



6) P. Bhaskar Rao. ~~PBA~~
Lecturer in Chemistry

7) G. Erauna ~~GA~~
Lecturer in Commerce

8) Ch. Srinivasa Rao
Lecturer in History

9) B. Sandhya Rao - B.S.R.
Lecturer in Political Science

classmate
Date _____
Page _____

Dt: 31/05/22

All the staff members of the college have met in the chamber of the principal with Dr. Ch. Ketava Rao, principal in the chair to discuss the following agenda.

- ① College reopening
- ② Time tables.
- ③ online classes.
- ④ ~~for~~ 2020-21 results.

and made the following resolutions.
College reopening

It is resolved that as per the university circular college reopens on 01/06/2022 in online mode.

Time tables:

It is resolved that as the classes starts from 01/06/22. all the staff members should prepare time table and upload the same in OTLP app.

Online classes:

Resolved to take the classes in online mode from 01/06/22 to 15/06/22 as per the time table. Upload the details in OTLP regularly. All lecturers see that the students are informed about the classes and attend the classes without fail.

2020-2021 results:

All the lecturers are informed to submit the results of 2020-2021 assigned to them and also the individual results. See that the same is uploaded in the office website.

Community Service project:

It is resolved to conduct the community service projects by the students in the holidays.


Principal. 15/5/21

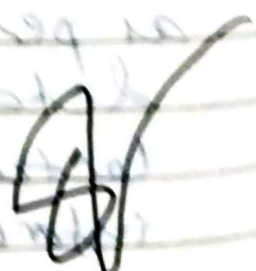
① M. RAJESH KUMAR H. Ramesh Kumar
Lecturer in Physics

② K. Varadachari
Lecturer in Economics

③ SK. Valikhan
Lecturer in Mathematics

④ R. Steelakshari
Lecturer in Telugu

⑤ DR. G.V.S. Raviudhakar
Lecturer in English.



⑥ P. Bhaskar Rao
Lecturer in chemistry

⑦ G. Erauna.
Lecturer in commerce.

⑧ Ch. Srinivasa Rao. ~~Chemist~~
Lecturer in History

⑨ B. Sushya Rani B.F.B.
Lecturer in political Science.

24/06/22

All the Staff members of the college have met in the chamber of principal with Dr. Ch. Kefawa Rao, principal in the chair to discuss the following agenda

- ① CSP
- ② Industrial connectivity
- ③ Student attendance
- ④ Committee maintenance of records
- ⑤ 2020-21 academic audit.
- ⑥ Submission of AQAR 2020-2021
- ⑦ Admission campaigning
- ⑧ NAAC programmes.

and made the following resolutions:

Community Service Project:

See that all the students participate in Community Service Project and complete it successfully as per the schedule. All the mentors guide the students in writing the report. All the reports should be uploaded in college website.

① Industrial connectivity:

All the staff should go to industries and see that all the students are connected to individually and get internship.

③ Students attendance:

See that the students attendance be improved to offline classes. The class coordinator should call the students and ask them to

attend the college.

④ Committees

It is resolved that all the committees should maintain records properly and keep them up to date.

⑤ Academic audit:

As the academic audit is going to be in the third week of ~~August~~^{July}, all the departments, committees coordinate. Staff keep the records up to date.

⑥ AQAR 2021

As the last date for submission of AQAR 2020-21 is July 15. It is resolved to see that it is submitted well before the stipulated time.

⑦ NAAC activities:

As the college has to go for 3rd third cycle of the NAAC, all the staff members should conduct the activities such that the college gets more score in NAAC accreditation.

⑧ Admissions

As the intermediate results were released. All the staff members should go for a campaign and see that more students admitted into the college.

for which an action plan has to be prepared.

M. S. Valikhan
Principal 24/6/22

① M. RAMESH KUMAR : M. Ramesh Kumar.
Lecturer in physics

② K. VASUDEVA RAO | *K. Vasudeva Rao*
Lecturer in Economics

③ SK. VALIKHAN : S. Valikhan
Lecturer in Mathematics.

④ R. SREELAKSHMI
Lecturer in Telugu

⑤ DR. C. U. S. RAVINDRANATH : C. U. S. Ravindranath
Lecturer in English.

⑥ P. BHASKAR RAO : P. Bhaskar Rao
Lecturer in Chemistry

⑦ G. ERANNA : G. Eranna
Lecturer in Commerce

⑧ CH. SRINIVASA RAO : Ch. Srinivasa Rao
Lecturer in History.

06/07/22

All the Staff members of the college have met in the chamber of principal with Dr. Ch. Ketava Rao, principal in the chair. to discuss the following about Life skill and Skill Development Courses. and made the following resolution.

As per the instructions of the Life Skill & Honorable Commissioner of collegiate education, Vijayawada through mail on 06/07/22 and phone message it is resolved to take up Life skill course as Information and communication Technology (ICT) which will ~~and~~ be taught by as follows.

IB.Sc (M.P.C.)

IB.Sc (M.P.C.)

IB.Sc (CBZ)

I.B.A.

I.B.Com.

Skill Development Courses will be opted as.

class.

Paper.

Taken up.

IB.Sc (M.P.C.)

1) Solar Energy

- Ramesh Kumar

2) Dairy Technology

- Ramesh Kumar Rao

IB.Sc (M.P.C.)

1) Solar Energy

2) Dairy Technology

IB.Sc (CBZ)

1) Solar Energy

2) Dairy Technology

1 B.A.

1) Survey & Reporting - Vasu

2) Social work methods - Srinivas Rao

1 B.Com.

1) Business Communication - G. E. Rama

2) Logistics & Supply Chain management - P.V.S. Ravindran
Sitalakshmi

ICT - Information & Communication Technology

① B.A - Vallikhan

② B.Com - Sreelakshmi

③ B.Sc - Vallikhan Ravindra

Principal
Ch. Kesava

1) M. RAMESH KUMAR M. Ramesh Kumar.

Lecturer in Physics.

2) K. VARUDEVA RAO.

Lect. in Economics.

3) SK. VALIKHAN.

Lect in Mathematics.

4) R. SREELAKSHMI.

Lectⁿ in Telugu.

5) Dr. C.V.S. RANINDRANATH

Lect. in English.

6) P. BHARICAR RAO

Lect. in Chemistry

7) G. E. RAMA

Lect. in Commerce.

S. Valathan

[Signature]

[Signature]

[Signature]

27/07/2022

All the staff member of the college
met in the chamber of principal
with Dr. Ch. Kesava Rao principal in
the chair. In this meeting discuss
the following points

- (1) AQAR updation under in time period
and all the coordinators should be update
details soft copy and hard copies.
- (2) Academic Audit - All the department
heads submit the details
- (3) OTLP - OTLP should be ~~exp~~ explore
under in time period and delivation
class should be revoked every
lecturer
- (4) CSP - Community Service project
given title (topics) should be submit
hard copy and evaluate all the
submitted records
- (5) Industrial Connectivity all the
students should be complete industrial
connectivity registration.
- (6) Admission - 2022-23 - Admission should
improve taking necessary action to
every lecturer.

Principal

Ch. Kesava Rao

27/7/22

① Valikhan SK orvikhan
Lecturer in Mathematics

② Dr. C.V. Raghunathan ~~Dr. C.V. Raghunathan~~
Lecturer in English

③ G. Ganga ~~G. Ganga~~
Lecturer in Commerce

④ P. Bhaskar Rao ~~P. Bhaskar Rao~~
Lecturer in Chemistry

⑤ B. Sandhya Rani - B.S.R.
Lecturer in Political Science

All the staff members of the college have met in the principal chamber with principal sir as chair. In this meeting discuss the following points:

① Har Ghar Tiranga programme Rally on 13th, 14th, 15th August

② 75th Independence day programme and

③ Independence Games conducting

④ Campus cleaning programme.

⑤ Campus decoration for independence day.

⑥ Independence celebration committee

Convener : Sri K. Vasudeva Rao

Members : ① Sk. Valli Khan ② Ch. Dr. CVSS Ravind
nath ③ P. Bhaskara Rao ④ Ch. Srinivas Rao
⑤ B. Sandhya Rani -

principal
(Signature)

1) K. Vasudeva Rao

2) Sk. Valli Khan

3) P. Bhaskara Rao

4) Ch. Srinivas Rao

5) B. Sandhya Rani -

(Signature)
S. Valli Khan

(Signature)
P. B.

(Signature)
Ch. Srinivas Rao

16/08/24

All the Naff members of the college met in the Principal chamber. Dr. Ch. Kanna Rao, principal chaired the meeting to discuss the following agenda.

① OTLP.

② CSP

③ Industrial connectivity.

④ Extra curriculum fees

⑤ AQAR.

⑥ Any other with the permission of chair.

OTLP

① Resolved to upload the OTLP regularly and recoup the classes missed due to leave and any other reason.

② CSP

Resolved to complete the process of CSP i.e. survey, report writing, evaluation and keep the records as per CCC preferences.

③ Industrial Connectivity

Resolved to see that all the students are registered in the portal. Every student must do the internship. The CSP Co-ordinators will also act as co-mentors for the industrial connectivity.

1st B.A.

Sl. no	class	Loc no.	Teacher
1	I B.A.	1-28	Sri. K. VASUDEVARAO Lect. in Economics
2	I B.A.	29-57	K. R. S. SANKARANARAYAN Lect. in Pol Science
3	I B.Com.	1-32(34)	Sri. G. Eranua
4	I B.Sc(CBZ)	25	Sri. P. Dharmarajan Lect. in Chemistry
5	I M.P.C.	27	Sri. S. K. Valiathan Lect. in Mathematics
6	I M.P.S.	20	
7	II B.A.	47	Sri. Ch. Srinivasa Rao, Lect. in Hist.
8	II B.Com.	1-24	Dr. C. S. RAJENDRAN Lect. in English
9	II B-Com.	25-47	Smt. R. SREE LAKSHMI Lect. in Telugu
10	II B.Sc	25	M. RAMESH KUMAR

IV) Examination fees.
Resolved to circulate the information of examination fee and collect fees from the students as follows

Sl. no	class	Co-ordinator
11	Supplementary	Smt. B. LAKSHMI Record Asst.

2) I.B.A. B. SANDHYA RAO
(2nd Sem) Lect. in Political Science.

3) I.B.A. CH. SREEDHAR RAO.
(IV Sem) Lect in History

4) I.B.Com. G. ERANNA.
2nd Sem. Lect in Commerce

5) II B.Com. G. ERANNA.
4th Sem. Lect. in Commerce

2) K. VASUDEVA RAO,
Lect in Economics.

6) I.B.Sc M.P.C. Smt. R. SREELAKSHMI
2nd Sem. Lect. in Telugu.

7) I.B.Sc M.P.C. Dr. C.V.S. RAVINDRANATH.
2nd Sem. Lect. in English.

8) I.B.Sc C.B.Z. P. BHASKAR RAO
2nd Sem. Lect in Chemistry

9) II B.Sc SK. VALI KHAN.
4th Sem. Lect in Mathematics

The co-ordinator should register the students and pay the chalan within stipulated time.

ii) AQAR

Resolved to see that all the staff members submit the required data and co-operate with ZOAC co-ordinator. The criterion co-ordinators should submit their required proposals to the ZOAC co-ordinator before 20/08/23 without fail.

Critera-I : SK. VALEKHAN

Lect. in Mathematics

Critera-II : B. SANDHYA RANI

Lect in Political Science

Critera-III : P. BHASKAR RAO.

Lect. in Chemistry

Critera-IV : R. SREELAKSHMI

Lect in Telugu

Critera-V : B. Praanna

Lect in Commerce

Critera-VI : K. VASUDEVA RAO

Lect in Economics

Critera-VII : DR. C.V.S. RAJENDRANATH

Lect in English.

iii) Admissions

Resolved to increase the efforts for counselling and motivation following ~~motivations~~ committees are formed.

Sl. No	Class	Committee members
1)	B.A.	1) K. VASUDEVA RAO. Lect in Economics 2) B. SANDHYA RANI. Lect in Political Science
2)	B.Com.	1) G. Erauna. Lect in Commerce 2) CH. SUNDUASA RAO Lect in History.
3)	B.Sc. H.P.C.	1) Sri M. RAMESH KUTAN Lect in Physics. 2) DR. C. V. S. RAVENDRA NATH Lect in English.
4)	B.Sc. H.P.C.	1) SK. VALIKHAN. Lect in Mathematics 2) P. BHAKTARAO Lect in Chemistry.
	B.Sc. CBZ.	
5)	B.Sc. CBZ.	1) Smt. P. Sreelakshmi Lect in Telugu. 2) P. BHAKTARAO RAO Lect in Chemistry.

VI Academic Audit.
 Revised update the records for
 academic audit. And be prepared
 for it.

Internal Review

Responsible to update the internal review in departmental program and submit a copy to the office.

Submit the subject-wise reports of the 1st and 2nd Semesters to the office.

Chellappa

1) M. ESWAR KUMAR : Mr. Ramesh Kumar
Lect. in Physics

2) K. VARADASA RAO : ~~Mr. Ramesh Kumar~~
Lect. in Economics

3) S. K. VALIYAN : ~~Mr. Ramesh Kumar~~
Lect. in Mathematics

④ R. SREELAKSHMI.
Lect. in Telugu.

R. Sriharan

⑤ P. BHASKAR RAO
Lect. in Chemistry.

~~2/2~~

⑥ G. ERANNA.
Lect. in Commerce.

~~2/2~~

⑦ CH. SRENEVASARAO
Lect. in History

~~2/2~~

⑧ P. SANDHYA RANI
Lect in political Science.

B.S.P.

01/08/22

All the staff members met in the Principal chamber to discuss about the annual review meeting of HODs. CCE Dr. Ch. Kotara Rao, Principal chaired the meeting and resolved to.

① Admissions:-

and also campaigning in ~~staff~~ feeding Jr colleges. to help the admission seeking students in registration in the college for which help desk opened. Admission committees were also formed. In the staff meeting on 16/08/22.

② NAAC

to AQAR of last five were submitted. It is resolved to prepare to AQAR for 2020-21 and submit within due date.

③ TLP:-

Recoup of the deviated classes of the individual faculty as early possible.

④ CIA:-

All the staff members should post the internal marks as per the ICE program by tomorrow.

⑤ LMS:-

the staff students uses LMS by the CCE and the staff member should prepare the LMS material in 4 quadrants.

⑥ College website:-

update ~~all~~ ~~update~~ ~~are~~ upload and ~~upload~~ all the activities and relevant contents in the college website.

⑦ FDP in Skill courses:

Most of the lecturers went to Skill Development courses training programmes conducted by the Honble CCE.

⑧ Text books distribution to student.

to distribute available text books in the market and distribute the materials to the students.

⑨ Industry connectivity & internship.

Register all the students in the internship connectivity webportal. And map the students to mentors. Register the industries to the college in the webportal. The students should be mapped to industry. Mentors all mapped as follows.

II B.A. (47) - Ch. Srinivasa Rao.
Lect in History

II B.Com

for 1-24 - Dr. K.V.S. Ravindranath.
Lect in English.

for 25-47 - Smt. R. Sri Lakshmi.
Lect in Telugu.

II B.Sc.

M. RAMESH KUMAR

Lect in physics.

IB.A

1-28 - Sri. K. Vateedeva Rao.

Lect in Economics

29.57 - K. B. Sankhya Rao

Lect. in Political Science

IB.Eco. (32) - Sri. G. Eranua

Lect in Commerce

IB.Sc. (M.P.C.) - Sri. Sheikh Valikhan.

(27)

Lect. in Mathematics.

IB.Sc. (M.P.C.) (20) - Sri. Sheikh Valikhan.

Lect in Mathematics.

IB.Sc. (C.B.Z.) (25) - Sri. P. Bhaskar.

Lect in Chemistry.

M. S. S. S.

Principal

① Sri. M. RAMESH KUTAL M. Ramesh Kumar

Lect in physics

② Sri. K. Vateedeva Rao

Lect in Economics

③ Sri. Sheikh Valikhan. *S. Valikhan*

Lect. in Mathematics.

④ Sri. R. Sreelekshmi

Lect in Telugu.

⑤ Sri. G. Eranua

Lect in Commerce

⑥ Sri. P. Bhaskara Rao

Lect. in Chemistry.

22/10/20

Class Meeting

classmate

Date
Page

⑦ Dr. C. V. S. RAJENDRA NATH

lect in English

⑧ Sr. Ch. Srinivas Rao

lect in History

⑨ K. R. S. Sanyal Rani

lect in Political Science

[Signature]
11/11/20

- Environment Education - Dr. C. V. S. Rajendra Nath
- (1) Analytical Skills (L-2) - Rajendra Nath
 - (2) Environment Education (L-2) - Rajendra Nath
 - (3) Financial Markets - Rajendra Nath
 - (4) Retailing - Rajendra Nath
 - (5) Retailing & Training - Rajendra Nath

Staff Council meeting

23/09/2022

All the staff member of the college have met the principal chamber on 23/09/2022 on the chair of Dr. Ch. Venkatesh Rao.

Below Resolutions are passed

1. Allotment of LSC and SDC for Semester I and II

Semester - I

- ① HVP (LSC) - R. Sreelakshmi ✓
- ② Tourism Guidance - Ch. Srinivas Rao
- ③ Insurance Promotion - ~~Sandhya Rani~~
- ④ Electrical Appliance - M. Ramesh Kumar
- ⑤ Plant Nursery - ~~P. Bhaskar Rao~~ ✓

Semester - II

- (1) Analytical Skills (LSC) - Valikhan ✓
- (2) ~~Environment Education (LSC)~~ - ~~Dr. Sandhya Rani~~ ✓
- (3) Financial Markets - Vasudeva Rao
- (4) Retailing - G. Enamur
- (5) Poultry Farming - P. Bhaskar Rao
- Environment Education - Dr. C. V. S. Raviindran ✓

Environment Education - ~~B.A. Sandhya Rani~~ ✓

DT: 17/10/22

All the Staff members met in the Principal chamber to discuss about the academic & administrative matters, Mr. Dr. Ch. Kesava Rao, Principal as chair and resolved as follows.

1) Admissions.

It is resolved that the admission committee should verify the original certificates and do the admissions and collect the required documents.

2) Industry connectivity, Internship.

All the Internship mentors should ^{peruse} ~~see~~ the internship ~~for~~ ^{of} the student which was started from 10/10/22.

3) FRS.

All the class counsellors see that all the students are enrolled in FRS app and take the face scanning.

4) Time tables.

All the Staff members are instructed to prepare the time tables for 1st Sem, 3rd Sem and 5th Sem and follow scrupulously and upload in the OTLP.

Principal

Members.

1) M. RAMESH KUMAR

Lect. in Physics

M. Ramesh Kumar.

2) K. VASUDEVA RAO.

Lect. in Economics.

~~DD-000~~

3) Dr. SK. VALIKHAN.

Lect in Mathematics.

S. Valikhan.

4) R. SREELAKSHMI

Lect in Telugu.

Sr.

5) DR. C.V.S. RAVENDRANATH

Lect in English.

A

6) P. BHASKAR RAO

Lect in Chemistry

RB

7) B. Erahna

Lect in Commerce.

G. Erahna

8) DR. P. JAYA LAKSHMI.

physical Director.

P. Jayal

9) Ch. CHINNEVASA RAO.

Lecturer in History.

Ch.

10) B. SANDHYA RANI

Lect in Political Science.

B.S.R.

Ch. Chinnevasa Rao
17/10/2

Date: 25/10/22
All the Staff members met in the principal chamber to discuss about the college website, FRS, advertisements. Dr. Ch. Kerava Rao, Principal chaired the meeting and resolved the following

1) FRS. Everybody should enrol in the FRS. The mentors see that all the students are enrolled in the FRS. Take the photo and face photo of all students. If there is technical problem consult the FRS co-ordinator Sk. Valikhan, lecturer in Mathematics or raise the tokens in feedback of the app.

2) Website. It is resolved to prepare the contents relating college website as follows.

- 1) M. RAMESH KUMAR: 1) various ISO certificates
2) Organogram.
- 2) K. VASUDEVA RAO: Academic Calendar.
- 3) Sk. Valikhan: Master Time table
- 4) R. SREELAKSHMI: Exam Calendar

5) Dr. C.V.S. RAO NATH : Divisional Officer

6) P. BHASKAR RAO : UG programme

7) G. ELANNA : College location and layout

8) Dr. P. Jaya Lakshmi : Academic Audit Report

9) Ch. Srinivasarao : Building layout details

10) B. Sandhya Rani : College Staff

11) U.V. San Raju : College thought

12) A. Santhosh : Affiliation certificate

13) A. Santhosh : List of Principals

Submit the above by today evening so that it can be uploaded in the website.

Dr. RAMESH KUMAR

M. Ramesh Kumar

Lecturer in Physics

1) K. VASUDEVA RAO

(By cell)

Lecturer in Economics

3) S.K. VAITHKMAN

Surekha

Lecturer in Mathematics

4) R. SREELAKSHMI

Lecturer in Telugu

Gr

1) DR. C.V.S. RAVINDRA NATH

Lect in English

6) P. BHASKARA RAO

Lect in Chemistry

7) G. ERANNA

Lect in Commerce

8) DR. P. JAYALAKSHMI

P. Sankar
12.10.22

Physical Director

9) CH. SRENEVASA RAO

Lect in History

10) B. SANDHYA RANI

Lect in Political Science

11) U. V. S. N. RATU.

S.A.

12) LAKSHMI.

R.A.

13) A. SANTHOSH.

D.S.

M. K. S. S. S.

All the Staff members of the college have met in the principal chamber and a copy, to Dr. Ch. Krishna Rao, Principal chaired the meeting. The Staff Council discussed about 1) FRS attendance 2) website development 3) class work 4) Admissions and resolved as follows:

I) FRS attendance

- (i) All the lecturers see that all the students^{are} enrolled in the FRS app
- (ii) Class mentors see that the students attendance is taken in the first period.
- (iii) Mentors see that Non-JVD students are registered in JVD and promoted
- (iv)

II) Admissions

- (i) All the staff members should see that admissions are increased, especially B.Sc (HPC) admissions.
- (ii)
- (iii)

III) website development

- (i) It is resolved to develop the website of college as per cce format.
- (ii) For this it is resolved to outsource the design and development and finance can be met from C.D.C.
- (iii)
- (iv) Resolved to submit the

data for website as follows.

- 1) M. RAMESH KUMAR - Digital class rooms
- 2) K. VASUDEVARAO - Infrastructure of infra
- 3) SK. UALIKHAN - E-Resources
- 4) R. SREELAKSHMI - Library
- 5) DR. C. V. S. RAJENDRANATH - Virtual class room
- 6) P. BHASKAR RAO - Labs
- 7) G. ERANNA - Skill development
- 8) DR. P. JAYALAKSHMI - Infrastructure with measurements and available facilities.
- 9) CH. SRINIVASA RAO - Results (2020-21)
- 10) B. SANDHYARANI - Class rooms.
- 11) U. V. S. N. RATU - RTI

The above information may be submitted by 01/11/22 to the mail.

4) Class work:-

- (i) See that 3rd year students i.e. 5th sem new students going to pursuing Internships
- (ii) for 3rd year and 2nd year students prepare time table and upload in the otlp.
- (iii) See that all the students attend to the classes.

5) NAAC

- (i) See that 2020-21 AQAR is submitted as early as possible.

classmate
Date _____
Page _____

iii) Also prepare for 2021-22 AQAR data also.

Principal,

M. S. S. S. S. S.
31/10/22

1) M. Ramesh Kumar M. Ramesh Kumar.
lec. in Physics

2) K. Vasudevarao

lec. in Economics

3) Dr. C. V. S. Ravindranath

lec. in English

4) S. K. Valikhan

lec. in Mathematics

5) R. Sree Lakshmi

lec. in Telugu

6) G. Eswara

lec. in Commerce

7) P. Bhaskar Rao

lec. in Chemistry

8) Ch. Sreenivas Rao

lec. in History

9) B. Sandhya Rani

lec. in Political Science

10) Dr. P. Sanyal

lec. in Physical Education

P. Sanyal
31.10.22

Staff Council Meeting

05/12/2022

All the staff members of the college met in the principal's chamber at 2:00 PM. Dr. Ch. Kesava Rao chaired the meeting. The staff council discussed

- (1) Voters' Registration
- (2) Enrollment of FRS App
- (3) Status of Fee Collection Module and usage
- (4) Internship Industry Connect
- (5) Spot Admissions, Sliding
- (6) NAAC Accreditation ARARs Submission
- (6) Text Book distribution LSC, SDC, E, & 10 sems. and resolved as follows.

(1) Voters' Registration

All the students who have attained the age of 17 are instructed to get their names enrolled for Voter Card.

(2) Enrollment of FRS App and Usage of FRS Attendance

All the lecturers should see that all the students are enrolled in the FRS App. The class mentors should see that the attendance of the students is taken in the first period.

(3) Status of Fee collection Module and Usage.

The senior clerk is assigned to ensure that the fee is collected as per the template in the Module.

(4) Internship Industry Connect.

All the Internship mentors should pursue the internship of the students that started from 10/10/2021. The students must be instructed to be very punctual for their internship.

(5) Spot Admissions, Sliding 2022-23.

The lecturers should see that more number of students join B.Com and other groups.

(6) NAAC Accreditation / AQAR Submission.

The AQAR of 2020-21 is about to be submitted by 8 December 2022 and the AQAR of 2021-22 must be prepared and submitted within two months.

(7) Text Book Distribution, LSO, SDC, T&A

As soon as receiving the books from CCE, they must be distributed to the students without any delay.

(8) The Development of Website.

All the lecturers should see that all the general data should be uploaded in website from time to time.

Principal. 5/12/2

- 1) M. Ramesh Kumar
lee. in Physics
- 2) K. Vasudha Rao ~~lee. in Economics~~
- 3) A. C. S. Ravindranath
lee. in English ✓
- 4) R. Sree Lakshmi
lee. in Telugu ✓
- 5) G. Eramma
lee. in Commerce
- 6) P. Bhaskar Rao ~~lee. in Chemistry~~
- 7) S. K. Vateekhan ~~lee. in Mathematics~~ ✓
- 8) Ch. Srinivasa Rao
lee. in ~~Political History~~ ✓
- 9) B. Sandhya Rani ~~lee. in Political Science~~ ✓
- 10) Dr. Jayalakshmi
lee. in Physical Education.

① For a long time...

13/11/22

All the Staff members of the college met in the principal's chamber at 2:00 PM. Dr. Ch. Ketava Rao, principal chaired the meeting. The Staff Council discussed:

- 1) FRS attendance
- 2) Voter enrollment
- 3) OTLP
- 4) CCE apps - I-Map etc.
- 5) Students tuition fee
- 6) Students Exam fee
- 7) Internship status
- 8) To fill curriculum data and proficiencies
- 9) College committees and activities
- 10) Botany, Zoology subjects required lectures to correspond to RTOCE

① Voter's registration:
All the students who have attained the age of 18 are to be enrolled and class mentors should monitor and get the data.

② FRS attendance:

All the lecturers should install the app and must give attendance in FRS app. And also ~~give~~ take the attendance ~~also~~ of students also in FRS app.

③ OTLP.

All the lecturers should upload the classwork in OTLP app and fulfill the deviated classes also.

④ CE Apps. Imap etc.

All the staff members should install the i-map app and class members should test the app is downloaded by the students. Drop the students to the university.

⑤ Student tuition:

class mentors should see that all the students pay the college fee by 30/11/22 through app.

⑥ Student exam fee:

class mentors should see that students pay their exam fee before by 20/11/22. Register students in the university portal.

⑦ Autobulb. Mater.

It is resolved that as per the university calendar the 12 months intonation will be taken in the 1st sem. Meanwhile lecturers see that industries will be connected to students.

⑧ To fill the committee data and
programme.

All the staff should provide the information regarding the data asked at the review meeting of CCE as there on 15/12/22.

⑨ College committees and activities.

All the staff members should maintain the records regarding their committees.

⑩ Botany, Zoology subjects required.

It is resolved that the matter of scarcity of Botany, Zoology, Computer science, Commerce lecturers should be intimated to higher officials.

⑪ Requirements information from State
Finance. Nagendra Kumar.

Nagendra Kumar from
⑪ ~~PARESH KOTAR~~ State finance dept
lecturer in physics has asked to give
information about requirements
needed about the computers with
Dell company, Model H559, Process
intel i7 processor core i7 gen 12, 400 2TH
RAM 16GB DDR, SSD 512GB, graphic 4GB
end media, monitor 18 inches.

Principal, The Students' Welfare department
It is requested to quote for 30
computers, 4 printers, 120 dual desks.

S. Vasudha
Principal 13/12/22

① H. RAJESH KUMAR H. K. K. K.

Lecturer in Physics

② K. VASUDEVA RAO

Lecturer in Economics

③ SK. VIJAYAN

Evolution

Lecturer in Mathematics

④ R. Sree LAKSHMI

Lecturer in Telugu.

⑤ P. BHASKARA RAO

~~20~~

Lecturer in Chemistry

⑥ DR. P. JAYALAKSHMI

physical Director

⑦ B. SANDHYA RAO

Lecturer in Political Science.

⑧ CH. SRINIVASA RAO.

Lecturer in History.

Staff Council meeting

24/01/23.

All the Staff members of the college met in the principal's chamber at 3.00 PM. Dr. Ch. Ketava Rao, Principal, chaired the meeting.

The Staff Council unanimously resolved to.

① CFMS FRS: Install the CFMS FRS app and put their attendance through that app ~~also~~ by all the Staff members i.e. Teaching, regular, and contract faculty. Non-teaching Staff part time / contingent Staff.

② Website:- Update the SOP Model website. For which all the Staff members provide the ~~no~~ concerned information.

③ NANC WORK SSR Submission:- ~~note~~ ~~extra time~~ work for preparation of SSR ~~again~~ everyday and co-operate in the completion of SSR as early as possible.

④ National Voters Day celebration:- Participate in NUD Program at SJC, S. Kota. where Spl. Deputy Collector, Electoral wing. All the Staff and Students should attend the program by 9.00 AM.

⑤ Republic day celebrations:- to celebrate Republic day celebrations grandly. ~~etc.~~ All the staff members attend ~~to~~ by 08.30 A.M. For which the Committee.

① Si. K. Vandana Rao, Convener.
Lecturer in Economics.

② Dr. C. V. L. RAJENDRA NATH, Member.
Lecturer in English.

③ P. BHASKARAO, Member.
Lecturer in Chemistry.

④ SK. VADIKHAN
Lecturer in Mathematics.

⑤ B. ANANDYA RANI - B.S.B.
Lecturer in Political Science.

⑥ R. SREELAKSHMI,
Lecturer in Telugu.

⑦ Ch. SRINIVASA RAO
Lecturer in History.

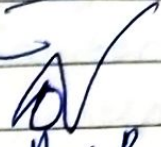
⑧ M. RAMESH KUMAR, Member.
Overall programme.

⑥ CAS: apply the CAS online before 31st January in CCC website.

⑦ M. RAMESH KUMAR,

Principal

M. RAMESH KUMAR

- ② K. VASUDEVA RAO. 
- ③ SK. WALI KHAN. S. Valishan
- ④ R. SREELAKSHMI 
- ⑤ DY. C. V. S. RAJENDRA NATH. 
- ⑥ ~~DEEPA~~ B. SANDHYA RANI. - B. S. R.

Staff Council Meeting

01/02/23

All the staff member of the college met in the principal chamber at 03.00 PM Dr. Ch. Ketava Rao, principal chaired the meeting.

The Staff Council unanimously resolved to.

1) APFRS: Install the APFRS app and put the attendance in the app on-time by the all staff members.

2) Student attendance: ^{update the class attendance by} ~~the~~ class mentors ~~to~~ regularly.

3) LSC & SDC books: ~~to~~ ^{to} mobilize the students to purchase the APCEE LHS LSC & SDC books.

4) 2 year A.U. Examination Registration: Register the 1st year students for university examinations before Saturday.

5) NAAC: prepare the AQAR 2021-22 and submit ~~it~~ as early as possible. prepare SSR with a team work.

6) Website design: update the CCE SOP designed website for which all the staff members should co-operate with data.

Digital class rooms & Utilise the digital/virtual
classrooms optimally.


Principal

1) M. RAMESH KUTIAH M. Ramesh Kumar.

2) K. VASUDEVA RAO



3) SK. VALIKHAN.

S. Valikhan

4) R. SREELAKSHMI



5) DR. C.V.S. RAVINDRANATH



6) P. BHASKARARAO

7) G. ERANNA CH. SRINIVASA RAO

8) B. SANDHYA RANI

Staff Council Meeting

09/02/2023

All the members of the teaching staff met in the Principal's chamber at 3 PM. Principal, Dr. Ch. Kesava Rao chaired the meeting. The Staff Council discussed the following issues.

- 1) CAS 2023 - Submission
- 2) ASAR - Forms
- 3) Income Tax forms
- 4) AQAR: 2021-22
- 5) Preparation of SSR
- 6) Developing Website
- 7) Digital Class Rooms: Maximum Utilization
- 8) LSC, SDC book distribution
- 9) Updating Teaching Notes, Diaries and other Records
- 10) Maintenance of Student Attendance Registers (Manual)
- 11) Preparing the Students for Semester Exams
- 12) Industrial Connectivity
- 13) Maintenance of Records of Various Committees.

The Staff Council unanimously resolved the following:

- 1) The lecturers eligible for CAS 2023 are asked to submit their hardcopies along with the necessary documents on or before 10/02/2023.
- 2) The lecturers are instructed to fill the ASAR forms for the year 2021-22.

and Submit by 13/02/2023

3) The lecturers are advised to submit Form-16 of Income tax with evidences to Office, Senior Asst, in Raju group

4) All the NAAC conveners are requested to furnish the details of their Institution Criteria to the NAAC coordinator, Dr. CVS Ravindranath by 15 February 2022

5) All the lecturers are advised to get ready for collecting the data for SSR and help the NAAC coordinator Dr. CVS Ravindranath in preparing SSR without any inconvenience or trouble

6) The information on the College website has to be updated regularly and the website must be

7) The Digital and Virtual classrooms must be used frequently and the students should be encouraged to get the advantage of these classes

8) The students must be instructed to make use of the SDC and LDC books to the fullest level since the process of publishing the books

classmate
Date _____
Page _____

involves the great efforts of the teaching fraternity and Hon'ble Commissioner Sir.

9) All the teaching staff are asked to keep their Teaching Diaries, Notes and all other records up to date.

10) Apart from Inanabhooni FRS attendance, the class Teachers should maintain Manual Peasbi Attendance Registers too without fail.

11) Since the Semester End Exams are fast approaching, the lecturers should complete the syllabus, make proper revision, conduct pre-final exams and guide the students to score good grades.

12) The final year degree students must be registered for the Internship rolls and the entire process should be supervised by the lecturers without giving any scope for negligence at any level.

13) All the lecturers are directed to prepare and update the records related to the committees they belong to.

Ch. Kesava
9/2/83

- 1) M. Ramesh Kumar
- 2) K. Vasuderao Rao ~~(S. V. Rao)~~
- 3) S. K. Vali Khan
- 4) R. Sri Lakshmi
- 5) Dr. C. V. S. Ravindranath ~~(S. V. Rao)~~
- 6) P. Bhaskara Rao
- 7) G. Kranna
- 8) Ch. Srinivasa Rao
- 9) B. Sandhya Rani ~~(B. S. Rani)~~

STAFF COUNCIL MEETING

24/02/23.

All the members of the teaching staff met in the principals chamber at 11:00 AM.

Principal, Dr. Ch. Kesava Rao, chaired the meeting. The Staff Council discussed.

- 1) ~~Set~~ Digital classes responsibilities.
- 2) Jobmela.
- 3) Internship.

② The staff council unanimously resolved the following.

- ① To use the digital classes ~~optimal~~ optimally, for which it is resolved to take the stock responsibility jointly.

as follows while using.

Science digital class room Room No:

- 1) M. RAMESH KUMAR, Lect in Physics.
- 2) St. Valikhan, Lect in Mathematics.
- 3) P. Bhaskara Rao, Lect in Chemistry.

Arts Digital class room Room No:

- 1) K. VASUDEVA RAO, Lect in Economics.
- 2) Ch. Srinivasa Rao, Lect in History.
- 3) B. Sandhya Rani, Lect in Political science.

Commerce Digital class room Room No.

- 1) G. ERANNA.

The records of the digital classrooms

also should be maintained ~~to~~
carefully by the concerned lecturers
who are taking the classes. Keep the
keys in the office with B. LAKSHMI, R. A.

② Final year students should go for
long term internship. Therefor the mentors
should identify the industries,
map the students to the industries,
and mentors in internship site.

③ Sri. G. ERANNA, Lect in Commerce and
Sr. Ch. Srinivasa Rao, Lect in History
with their hard work and network
took consent of 17 companies for
Job mela. Hence all the staff
member should mobilize the
public and make it grand success
with co-ordination.

[Signature]
Principal

- 1) M. RAMESH KUMAR *[Signature]*
- 2) K. VASUDEVA RAO *[Signature]*
- 3) SK. VALIKHAN *[Signature]*
- 4) R. SREELAKSHMI
- 5) DR. C. V. S. RAJENDRA NATH *[Signature]*
- 6) P. BHASKARA RAO *[Signature]*
- 7) G. ERANNA. *[Signature]*
- 8) Ch. SRINIVASA RAO *[Signature]*
- 9) B. SANDHYA RANI

STAFF COUNCIL METHODS

Dt: 06/03/23

All the members of teaching staff met in the principal chamber. at 08:00 PM. principal Dr. Ch. Kedava Rao. chaired the meeting. The staff council discussed.

- ① ~~Inter~~ long-term internship.
- ② website
- ③ S.S.R
- ④ Fraternity Day.
- ⑤ Skill development course books

① Internship: As the examinations of 5th semester coming. All the members should register students in Apcee website with their company details. For long term internship the following committee has formed

Principal

Dr. Ch. Kedava Rao. — Chairman and Principal.

M. P. Ramesh Kumar — Co-ordinator.

K. VASUDEVARAO — Member

G. Eswara — Member

Sk. Valikhan — Member. Secretary

② Website Development:

All the staff members upload their company details in the website.

③ S.S.R. Preparation:-

Prepare the 2021-22 ...

should co-operate in preparation of S.R.

(11) ~~Students~~ Skill Development Books:

See that all the SDE/EC books were sold to the library and the same amount should be submitted to the account.

(12) Women's Day celebrations: prepare to conduct women's day celebration on 07.03.23.

(13) Freshers Day: At the request of the students it is decided to conduct Freshers Day on 07.03.23. For successful conclusion the following committees are formed

(1) Organizing committee - M. RAMESH KUTAR

(2) Discipline committee - K. Vasudeva Rao

(3) Student co-ordination committee.

- Dr. C.V.S. Ravindra Naidu

(4) Stage arrangement committee.

- Sh. Srinivasa Rao

(5) Invitation committee - B. Sandhya Rao

(6) Cultural committee - S. Sreelekshmi

(7) Food committee - Sh. Valikhan

P. Bhaskar Rao

(1) M. RAMESH KUTAR

(2) K. VASUDEVA RAO

(3) Sh. VALIKHAN

Principal

(Signature)

(Signature)

S. Valikhan

④ R. SREELAKSHMI

⑤ D. C. U'S. RAJENDRA NATH

⑥ P. BHASKARA RAO

⑦ S. RANNA

⑧ CH. SRINIVASA RAO

⑨ B. SANDHYA RAO

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856

Staff Council Meeting

Dt: 14/03/23

All the members of teaching staff met in the principal chamber. at 03.00 PM. Principal Dr. Ch. Kesava Rao, chaired the meeting. The Staff council discussed.

- ① Attendance
- ② AQAR
- ③ Website development
- ④ Hall ticket issuing and fee payment
- ⑤ Committee's work records maintaining
- ⑥ 2014-15 results.

and resolved the following.

① Attendance:

→ To make sure the FRS, max attendance is marked in the ~~at~~ specified times i.e before 10.00 A.M and After 5.00 P.M.

→ Informed that this FRS attendance is linked to the salary bill.

→ C.L's, O.D's leaving campus must obtain prior permission.

→ Not to go on duty for ~~a~~ long days

→ To ~~update~~ maintain properly the moment register.

② AQAR/ SSR

- To work on preparing AQAR for the Academic year 2021-22
- To do NAAC work daily constructively.
- Each criteria co-ordinators submit the relevant information to the IQAC co-ordinator.
- IQAC co-ordinator consolidate data and submit the AQAR by 31st March 2023.

③ Website development;

- To get a demonstration from the web designer on how to upload data in the college website.
- To prepare the relevant information by the committee's and departments and faculty.

④ Hall tickets issuing and fee payment

To issue final year hall tickets after verifying college admission fees and attendance of the students.

⑤ Committee's work records

to update the committee's work records, resolutions, secretaries activities register etc.

⑥ 2014-2015 results.

As per ce circular we need

Let us think about all the
participations mentioned in the
table and to explain the whole picture.

Answer:

① A. participations in the

the participations in the

the participations in the

② A. participations in the

the participations in the

③ A. participations in the

the participations in the

the participations in the

④ A. participations in the

the participations in the

⑤ A. participations in the

the participations in the

the participations in the

⑥ A. participations in the

the participations in the

⑦ A. participations in the

the participations in the

⑧ A. participations in the

the participations in the

classmate
Date _____
Page _____
DT 20/04/2023

All the members of the Staff Council met in the principal chamber at 3.30 PM. Principal Dr. Ch. Ketava Rao, chaired the meeting. The Staff Council discussed and resolved the following

① ~~class~~ work monitoring

1) AQAR:

To submit the AQAR immediately and ~~do not~~ go further for which all the staff members should co-operate and ~~use~~ submit the information.

2) SSR

To prepare the SSR immediately for which all the staff members should submit the relevant data and work hard. As the examinations are going for students hence we should take advantage for preparation of SSR.

3) Website

To take a demo from the website designer and update the website by the concerned individuals.

4) Intranet.

See that all the final year students are registered in the intranet. The mentors and are responsible

5) LSC / SDC books sale

To sell all the books received
to the students and hand deposit
the money in the CCE bank
account.

Principal

① M. RAHESH KUMAR

② K. VASUDEVA RAO

③ SK. VALI KHAN

④ R. SREELAKSHMI

⑤ AN. A. SWAMY NAIDU

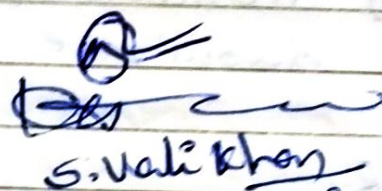
⑥ R. DR. C. V. S. RAJINIA RATH

⑦ P. BHASKARA RAO

⑧ G. ERANNA

⑨ CH. SRINIVASA RAO

⑩ B. SANDHYA RANI


S. Vali Khan





— B.S.R.

01/05/23. ~~Monday~~

All the staff council members met in the Principal Chamber at 03.00 P.M., Principal Dr. H. Kesava Rao, chaired the meeting. The staff council discussed and resolved the following:

1. Online classes time table.
2. OTRP attendance
3. Internship.
4. SSR Preparation.
5. Academic work.
6. Review meeting proforma for March & April.
7. Stock verification.
8. updating website.

OTRP :- It is resolved to upload the OTRP data regularly and record the class ~~records~~ which were missed due to leaves and O.D's.

Online classes: As per the Circular.

No. 1. 4(1)/UG/Academic calendar/2012-2023.

Dated: 29/04/23. The Registrar, A.U.

It is resolved to take the online classes from 01/05/23 to 15/05/23. The online class records and documents should be maintained. The faculty should follow the time table.

Internship: All the mentors should ensure that their students are registered in OTRP, Apache Lms. e-pragati in

I-Map, Interim. The students should be mapped to students. The mentors should assign tasks regularly. The companies should be registered in I-Map.

Advertisements: It is resolved to take campaign work for advertisement by using ~~the~~ pamphlets, wall posters, flexes and by using student ~~committee~~ circle.

Website: It is resolved to update the website by the Concerned.

Stock verification: All the faculties verify the ~~the~~ ^{and report} stock. Verification reports by the Committee to be principal immediately.

Review meeting proforma: All the staff members should fill the review meeting proforma by 04/05/23.

NAC: It is resolved to prepare the SSR before 30th June 2023 and submit the same to Apce for suggestions. All the criterion co-ordinators co-operate and give information relevant to use of the data from AQAR.

for the last five years.

[Signature]
Principal 1/5/23

D M. RAJESH KUMAR

2) K. VASUDEVARAO *[Signature]*

3) SK. VALIKHAN *[Signature]*

4) R. SREELAKSHMI

5) DR. K. V. S. RAJENDRA NATH

6) P. BHASKARA RAO

7) G. LAKSHNA

8) DR. V. A. SOMAY Naidu.

9) B. SANDHYA RANI

10) ~~CH. SANDHYA RAO~~

10) CH. PRENEEVA RAO.

[Signature]

STAFF COUNCIL MEETING

26/05/23.

All the Staff council members met in the principal chamber at 11:00 AM, Principal Dr. Ch. Keshava Rao, chaired the meeting. The Staff Council discussed and resolved the following.

1) Conversion of 3 Major to Single major subjects.

2) Multidisciplinary subjects.

3) Skill enhancement subjects.

4) Languages.

1) Conversion of 3 major to single major.

As per the guidelines of APSHE, APCCE the Staff Council resolved to offer the following majors in the respected streams and also minors.

Streams.

Major.

Minor.

B.A

History

Economics.

Political Science

B.Com General

Economics.

B.Sc

Mathematics.

Physics Chemistry

Physics

Mathematics

Chemistry.

Physics.

2) Multidisciplinary subjects.

It is resolved to offer the following multidisciplinary subject for concerned

Stream

Major

Multidisciplinary

Subject

B.A.

B.B.

History

Political Science

B.Com.

General

Principles of Physical Science

Health & Hygiene

It is resolved to take up the above papers as follows

Principles of Physical Science

- M. RAMESH KUMAR
Lecturer in Physics

Health and Hygiene

- P. BHASKARA RAO
Lect. in Chemistry

Basic Mathematics

- SK. VALIKHAN
Lect. in Math.

for B.Sc Stream.

Stream

Major

Multidisciplinary subjects

Mathematics Sem-I

Sem-III

Sem-I

B.Sc.

Introduction

Principles of

Foundations

to Social work

Management

of Science

It is resolved to take up the above papers as follows

1) Introduction to

- P. Sandhya Rani

Social work

Lect. Political

Science

It is resolved to take up the above papers as English Telugu

5) For the for all

2) Principles of Management } - G. ERANNA
Lect. in Commerce

3) Fundamentals of Economics } - K. VASUDEVA PAO
Lect. in Economics

3) Skill enhancement papers.

It is resolved to take skill enhancement courses for all the streams and majors as follows.

Sem.	Subjects.	Faculty.
1	1) Communication skills.	English.
	2) Leadership skills.	Telugu.
2)	1) Business writing	English.
	2) Digital Literacy	English.
3)	ICT	English.
4)	Tourism Guidance.	History.

4) Languages.

It is resolved to offer First Language as English and Second Language as Telugu.

5) For the 6th semester it is compulsory for all the classes to opt for Environmental

Education as a skill enhancement
course.

C. Kesava
Principal
Sri Jagad College
Srungavarapukota
Vizianagaram Dist.

1) M. RAMESH KUMAR - *Dr. Ramesh Kumar*

Lect. in physics.

2) K. VASUDEVA RAO

Lect in Economics.

3) SK. VALIKHAN.

Lect in Mathematics

4) R. SREE LAKSHMI

Lect in physics.

5) DR. C. V. S. RAJENDRA NATH.

Lect in English.

6) P. BHASKARA RAO.

Lect in chemistry

7) G. ERANNA

Lect in Commerce

8) DR. V. A. SWAMY Naidu.

~~Lect~~ Librarian.

9) CH. SRINIVASA RAO

Lect in History

10) B. SANDHYA RAO

Lect in Political Science. - B.S.L.

Email: skota.jkc@gmail.com

Estd: 1984



GOVERNMENT DEGREE COLLEGE

SRUNGAVARAPU KOTA-535 145

Vizianagaram District, Andhra Pradesh

www.gdcskota.ac.in



IQAC Resolutions

CRITERION - WISE PRESENTATIONS

The Committees of NAAC Criteria are hereby informed that the Committees will present on their respective criterion as detailed below.

Curricular Aspects

1) Sri A. Chandramouli
Mund 06/07/2021

Teaching, Learning and Evaluation

Sri M. Ramesh Kumar
M. Ramesh Kumar

Research, Innovation and Extension

Dr. S.V. Rama Rao
S.V. Rama Rao

Infrastructure and Learning Resources

Sri P. Annaji Rao
P. Annaji Rao

Student Support and Progression

Sri P. Pydi Raju
P. Pydi Raju

Governance, Leadership and Management

Dr. S.V. Rama Rao

Institutional values and Best Practices

Sri P. Pydi Raju
P. Pydi Raju

Functioning of IQAC

Dr. T. Vijaya Babu
Principal

Co. M. Ramesh Kumar
Co-ordinator, IQAC

S. V. Rama Rao
Principal & Chairperson

20/4/2021

Presentation on curricular Aspects
by Sri A. Chandra Mouli

1. S. in 20/4/2021

2 P.PYDI RASU 20/4/2021

3 A. Chandra Moha mm 29/04/2021

24 M. Ramesh Kumar M. RAMESH KUMAR

5 Kum. B. Sandhya Rani B.S.No. 20/4/2021

6

7

9

10.

Coordinator, IQAC -

Principal:

Acknowledgement for Issuing SSP Manuals.

1. Sri A. Chandra Mouli — curricular Aspects
Lecturer in Mathematics
2. Sri M. Ramesh Kumar — T L R & G L M. H. R. Rao
Lecturer in Physics.
3. Dr. S. V. Ramakrishna — R I T & G L M.
Lecturer in English.
4. Sri P. Annaji Rao — I L R.
Lecturer in Economics
5. Sri P. Lydi Raju — SSP & T V B L. *Deja*
Lecturer in Telugu
6. Smt. A. Santhoshini Devi & K. Appalaraju
Kum. B. Sandhya Devi — B. S. B. S. Unit
Coordinator, IQAC. Principal.

22/4/2021
at 3:00 PM

NAAC Presentation on

Teaching Learning & Evaluation

by Sri M. Ramesh Kumar

Lec. in Physics

1. DR. D. V. Jayar Babu
Principal

2. DR. S. V. Rama Rao *Self*
Lec. in English &
Vice Principal

3. Sri. M. Ramesh Kumar
Lecturer in Physics & *M. Ramesh*
Academic Coordinator

4. Sri P. Annaji Rao
Lecturer in Economics &
Coordinator, NSS

5. Sri A. Chandra Mouli
Lecturer in Mathematics & *and*
Coordinator, T.A.C.

6. Sri P. Pydi Raju *Self*
Lecturer in Telugu &
Coordinator, Cultural Activities

7. Sri Ch. Srinivasa Rao *in S...*
Contract faculty in History &
ANO, NCC

8. Kum. B. Sandhya Rani *B.S.R.*
Contract faculty in Politics &
Coordinator, YRC, RRC

9. Smt. G. Usha Rani
Guest Faculty in Commerce

10. Smt. A. Santhosh Kumari
Guest Faculty in Chemistry

11. Sri K. Appala Raju
Guest Faculty in Commerce

Mul

Coordinator, IQAC

Principal

27/4/2021

NAAC - Presentation on
Criterion III Research, Innovations and Extension
by Dr. S. V. Rama Rao
Lecturer in English & Vice-Principal

1. Dr. I. Vijaya Babu
Principal

2. Dr. S. V. Rama Rao
Lr in English
Vice-Principal

3. SRI M. Ramesh Kumar
Lr in physics
Academic Co-ordinator

M. Ramesh Kumar

4. SRI P. Annaji Rao
Lecturer in Economics
Co-ordinator, NSS

5. SRI A. Chandhe Mouli
Lecturer in Mathematics
Co-ordinator IQAC

Mouli

6. SRI P. Pydi Raju
Lecturer in Telugu
Co-ordinator, Cultural Activities

Pydi Raju

7. SRI CH. Srinivasa Rao
Contract Faculty in History
AND, NCC

CH. Srinivasa Rao

8. KUM. B. Sandhya Rani
Contract Faculty in Pol. Science
Co-ordinator, YRC, RRC

B. Sandhya Rani

9. Smt. G. Usha Rani
Guest Faculty in Commerce

10. Smt. A. Santhoshi Kumari ~~duf~~
Guest Faculty in Chemistry

11. Sri K. Appala Raju ~~duf~~
Guest Faculty in Commerce

CO-Ordinator IBAC principal

29/04/2021

NAAC Presentation on Criterion - IV Infrastructure and Learning Resources

by Sri P. Annaji Rao
Lecturer in Economics.

1. Dr. I. Vijaya Babu
Principal
Chairman - IQAC
I. Vijaya Babu
29/04/2021
2. Dr. S. V. Ramakrishna
Lecturer in English
Vice-Principal
S. V. Ramakrishna
29/04/2021
3. Sri M. Ramesh Kumar
Lecturer in Physics
Academic Co Ordinator
M. Ramesh Kumar
29/04/21
4. Sri P. Annaji Rao
Lecturer in Economics
Co-Ordinator NSS
P. Annaji Rao
29/04/2021
5. Sri A. Chandra Mouli
Lecturer in Mathematics
Co-Ordinator IQAC
A. Chandra Mouli
29/04/2021
6. Sri P. Pydi Raju
Lecturer in Telugu
Co-Ordinator Cultural Activities
P. Pydi Raju
7. Sri CH. Srivasa Rao
Contract Faculty in History
NCC
CH. Srivasa Rao
29/04/2021

8. Kum. B. Sandhya Rani
Contract Faculty in politics
CO-Ordinator RRC, YRC

B.S.R.

9. Smt. G. Usha Rani
Guest Faculty in Commerce

10. Sri. K. Appalarajin
Guest Faculty in Commerce

K.A.R.

11. Smt. A. Santhoshi Kumari
Guest Faculty in Chemistry

dup
29/4/21

~~name~~ 29/04/2021
CO-Ordinator IQAC

Principal &
Chairman IQAC

IQAC meeting

ISO & Other Certification

06.08.21

The IQAC Committee of the College met in the Principal's Chamber on 06.08.21 at 3 PM with Dr. I. Vijaya Sekar as Principal and Chairman & in the Chair and Readied as follows.

1. Since the College is due for NAAC Accreditation (Third cycle) it is resolved to prepare the College for NAAC Accreditation as part of the Preparation it is resolved to go for various types of Certification for the College.
2. The Commissioners of Collegiate Education handed over issued Proceedings to get the College ISO Certified by HYN Pvt. Limited. Hence the necessary fee for ISO Certification was already paid.
3. Now the IQAC has Unanimously go for
 - ① Green Audit Certification
 - ② Energy Conservation Certification by HYN Pvt. Limited. The necessary fee and other expenses may be met from the College funds.

Dr. S. V. Rama Rao
IQAC CO-Ordinator

S. V. Rama Rao
PRINCIPAL

1. Dr. S. V. Rama Rao
2. Sri P. Anraji Rao
3. Sri P. Pydi Raju
4. Sri M. Ramesh Kumar

IQAC Meeting

19/01/2022

Since there has been a great shuffle in the teaching and non-teaching staff in the recent transfers, a special meeting was convened under the Chairmanship of Dr Ch. Kesava Rao garu, Principal of the college to discuss the Constitution of various Committees in view of the preparation of ASAR for the year 2020-21.

After having much deliberation, the following Committees are constituted for the preparation of NAAC

I Curricular Aspects Sri S. Vali Khan

Convener: Sri S. Vali Khan ^{subdirector}
Lecturer in Maths

Members: 1. ~~Dr. K. S. Srinivasan~~ Sri K. Vasudevarao
2. Sri G. Eranna
3.

II Teaching-Learning and Evaluation

Convener 1: Kum. B. Sandhya Rani B.S.K.
Lect. in Political Science

Convener 2: Sri M. Ramesh Kumar M. Ramesh
Lecturer in Physics

Members: 1. Sri G. Eranna
2. Sri. P. Bhaskara Rao Bhaskar
3. Smt. R. Sree Lakshmi Sri
4.

III Research, Innovation and Extension

Convener: Sri P. Bhaskara Rao
Lecturer in Chemistry

Members: 1. Smt. R. Sree Lakshmi

2. Dr. CVS Ravindranath

IV Infrastructure and Learning Resources

Convener: Smt. R. Sree Lakshmi
Lecturer in Telugu

Members: 1. Sri Ch. Srinivas Rao
Lecturer in History

2. Sri P. Bhaskara Rao

V Student Support and Progression

Convener: Sri G. E. Anna

Members: 1. Kan B. Sandhyarani-B.S.K.

2. Ch. Srinivasa Rao

VI Governance, Leadership and Management

Convener: Sri K. Vasudena Rao
Lecturer in Economics

Members: 1. Sri M. Ramesh Kumar

2. Sri S. Valikhan

VII Institutional Values and Best Practices

Convener: Dr. CVS Ravindranath

The conveners and members are requested to go through the manual and read the respective criterion metrics and key indicators time and again to get clarity of what is needed to be presented and discuss among the members of the criterion committee.



1 RAC Coordinator



Principal

1 

2 

3 

4 M. Namachandra Kumar

5 

6 S. Valiathan

7 Sri (R. Srilakshmi)

8 B.S.B. (B. SANDHYA RAO)

9

10

IQAC Meeting

25/04/2022

In view of RJD Sir's visit in the first week of May, the IQAC Committee of the college met in the Principal's chamber on 25/04/2022 at 3 PM with Dr Ch. Kesava Rao, Principal and Chairman in the chair and discussed various issues mentioned in the Visit Sheet.


Coordinator

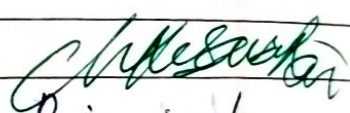
Principal


IQAC Meeting

09/05/2022

As the last date for the submission of AQAR for 2020-21 is fast approaching, the IQAC committee of the college met in the principal's chamber on 09/05/2022 at 3.15 PM with Dr. Ch. Kesava Rao, Principal and Chairman in the chair and discussed various issues related to the submission of AQAR in time and in perfect manner. The lecturers who act as the conveners to different criterion were asked to submit the information in the relevant data templates. All the conveners and the members of various criteria were asked to have their information on their finger tips so as to provide the required details whenever necessary while submitting AQAR.


IQAC Coordinator.


Principal

1. M. Ravi Kumar.
2. S. Venkatesh
3. B. S. B.
4. R. Srikanth
5. (Signature)
6. (Signature)

Email: skota.jkc@gmail.com

Estd: 1984



GOVERNMENT DEGREE COLLEGE

SRUNGAVARAPU KOTA-535 145

Vizianagaram District, Andhra Pradesh

www.gdcskota.ac.in



CPDC Resolutions

Resolution - 1 dt: 25/01/18

It is brought to the notice of CPDC that the existing electrical wiring in the college is not suitable for the recently installed solar power system.

Hence the CPDC has resolved to request the SPD-RUSA for the release of Rs 40,000/- (Forty thousand only) towards arranging internal wiring in the college from Transformer.

In response to the request letter, the SPD-RUSA informed us that RUSA funds should not be utilized for internal wiring and he instructed the principal to arrange the funds required for internal wiring from college funds only.

Hence the CPDC has resolved to meet the above said expenditure from CPDC Account. The principal,

31-10-18 G.D.C. S. Kofa is requested to call for Sealed Tenders from local electrical agencies and complete the Internal wiring work at the earliest.

rel
PRINCIPAL
Govt. Degree College
Sungavarapukota
Vizianagaram Dist.

1) Ch. Krishna Kumar *rel*

2) M. Ramish Kumar

3) Dr. S. V. Ramakrishna

4) A. Chandramouli *rel*

5) P. Annaji Rao *rel*

6) P. Pydi Raju *rel*

B-S-R

Resolution - 2 Dt: 15-02-2018

As per the request and resolution of CPDC, the principal has called for sealed tenders from local electrical agencies. The sealed covers are opened in this CPDC meeting and the comparative statement has been prepared as shown below.

S.No	Name of the Agency	Amount Quoted	Remarks.
01.	Tirumala Enterprises Araku Road, S. Kote	49,640=00	
02	National Electrical plumbing & Sanitaryware main Road, pendurthy	50,895=00	
03	Sri Venkata Padmarathi Kanakamahalaxmi Traders, Santhapeta L. Kote, V2M Dt.	51,700=00	

As per the above statement the CPDC has resolved to select Tirumala Enterprises, Araku Road, S. Kote to complete the internal

Wiring at the earliest. (As the quoted price is Tirumala enterprises, S. Kota lowest i.e. 49,640.00.)

new
PRINCIPAL
 Govt Degree College
 Binnamangudi
 Vijayanagara Dist.

1. Sri Ch. Krishna Kumar ch. ~~10000~~

2. Sri A. Chandra Mouli ~~10000~~

3. Sri P. P. V. Rao ~~10000~~

4. Sri P. Annaji Rao

1 mile
 (Signature)

B.S.R.

S.No	Name of the Agency	Amount quoted
01	Tirumala Enterprises Akkur Road, S. Kota	49,640.00
02	National Electrical Pump & Sanitaryware Main Road, Binnamangudi	20,892.00
03	Sri Venkata Padmanabha Kamakshinagar Traders, Santhosh Nagar S. Kota, V.N. Dist.	21,500.00

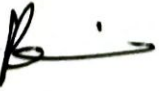
As per the above statement
 the CPDC has resolved to select
 Tirumala Enterprises, Akkur Road,

As the endorsed work given to Tirumala Enterprises, Araku Road, S. Kota for internal wiring is finished. The CPDC has expressed Satisfaction on the quality of the work.

Hence it is resolved to pay the Tirumala Enterprises an amount of Rs 49,640/- (Rupees ~~49~~ Forty Nine Thousand Six hundred and Forty only) by cheque no 748250, Dt: 31-3-18 for completion of internal wiring work.

Members attended:

1. Dr S Rama Krishna Rao 
2. Sri M. Ramesh Kumar M. Laxmikanth
3. Sri Ch. Krishna Kumar Ch. 
4. Sri P. Anaji Rao. 
5. Sri A. Chandu Mouli 
6. Sri S. V. Rama Rao
7. Sri P. Pydi Rao p. pydi

B. S. B. 

Rev
31-3-2018
PRINCIPAL
Govt. Degree College
Sungavarapukota
Vizianagaram Dist.

ప్రిన్సిపల్
తేది 30-8-2018 న కళాశాల ఉత్పత్తి నందు
CPDC సమావేశము సమగ్రముగా ఈ క్రింది విధంగా తీర్మానించిన
దమ్మ వది.

1) కళాశాల ఉత్పత్తి చార్జీల నిమిత్తము ప్రభుత్వం నుండి వచ్చిన
బడ్జెట్ తక్కువగా ఉన్నందున మరల (30,000/-)
CPDC ఆఫీసు లో నుండి చెల్లించు తీర్మానించినట్లు.

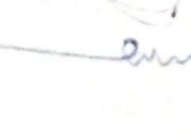

PRINCIPAL
Govt. Degree College
Srungavarapukota
Vizianagaram Dist.

- 1) 100/- (Rupees) - 100/-
- 2) 
- 3) 
- 4) 
- 5)
- 6) B-5-B

Members attended:


PRINCIPAL
Govt. Degree College
Srungavarapukota
Vizianagaram Dist.





Resolution - 5

CA. 11.07.2019.

తేది 31-08-2018 న తుది బిల్లు

ప్రభుత్వ ఉద్యోగ్ల బంధన CPDC నుండి
సర్దుబాటు చేయబడి ఏకంగా తీర్మానించబడినది

తేది 30-8-2018 న బిల్లు చేసి

30,000=00 (తీర్పు ముట్టి వేరూపాయి) మొత్తమును

ఈ తేది తీర్పు 31-08-2018 న Asst Accounts
Officer, Electricity Revenue Office (Rural)

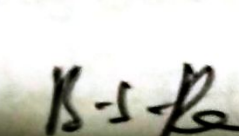
Vizianagaram వద్ద D.D నంబర్ 380 నంబర్

విద్యుత్ బిల్లు చెల్లించుకు తీర్చిదిద్దినది

D.D. No:

Date:


PRINCIPAL
Govt. Degree College
Sungavenipukota
Vizianagaram Dist.

- 1) 
- 2) 
- 3) 
- 4) 
- 5) 
- 6) 

Resolution - 6

తేది. 11.07.2019.

శ్రీ. రామయ్య దేవేంద్ర తేది 11.07.2019 కళాశాల ప్రభుత్వ కార్యదర్శన
జురీగాన/ ల PDC సమరవేషం పేరుకు బంధనం చేయబడింది.
విధంగా తీర్మానం చేయబడినది. పాఠ్య. 2, (2019/10)

కళాశాల ప్రాంగణం లో 2018-19 లో
సంవత్సరం ల RUSA అభివృద్ధి నిధులతో సహా
భవన నిర్మాణాన్ని ప్రభుత్వం వారు మంజూరు చేశారు.
ఈ భవన నిర్మాణం చేపట్టే ప్రదేశం 4 (నాలుగు)
అడుగు చెట్లు ఉన్నందున వీటిని తొలగించుటకు
విజయనగరం లోని అప్పటి నామ వారి అనుమతి
కోరిగా దీనిని వచ్చే నేటి చెట్లను పరిశీలించి,
వాటిని తొలగించుటకు అనుమతిని ఇస్తూ వాటి
దేవుడి వేదంబుల్లోని అంశాలను గురించి

విలువగా నిర్మించి మరెటు పై చెట్లకు బదులుగా
నిర్మించి పెంచుట నాకు కూడా బాగుంది.

Resolution of the CPDC

06-09-2019

A CPDC meeting is convened on 06-09-2019 in the chamber of the principal to accord approval for the financial expenditure incurred for the programmes conducted in the college in August 2019. Independence Celebrations have been conducted on 15-08-2019 and also an Anti-Ragging programme was also conducted on 26-08-2019 for which an amount of Rs. 1600-00 (one thousand six hundred rupees only) has been spent for Refreshments to students and guests. It is hereby resolved unanimously by all the staff members to pay the bills from CPDC funds. So a cheque NO: 748254 has been issued for the amount Rs. 1600-00 in the name of Challa. Srinivasa Rao Contract Faculty in History for the purpose on 06-09-2019.

CPDC staff members

1. Sulfa G.

2. P. Parthasarathy

3. me

4. [Signature]

5. [Signature]

6. [Signature]

Principal

06.09.2019

PRINCIPAL

Govt. Degree College
Sungavaram
Vidyanagar Dist

Resolution

A CPDC meeting is convened on 07-09-2019 in the office of the principal to accord approval for payment of fees to Andhra University for the purpose of students of the College for 2019

The CPDC Committee met today and unanimously approved to meet and withdraw the amount in the form cheque from the CPDC funds. The details of the amount and the Cheque issued are as follows:

Affiliation fee -	8000-00
University Inspection fee -	13000-00
ICGS	2500-00
Total	<u>23500-00</u>

A cheque with NO 748255 is issued to the Bank for the remittance of the said the Amount.

All the above transaction is unanimously approved and resolution passed

CPDC Staff Members

- | | |
|---|---|
| 1 | 5 |
| 2 | 6 |
| 3 | 7 |
| 4 | 8 |
| | 9 |


PRINCIPAL

Resolution - 9

03-07-2020

తేది 03-07-2020 న కళాశాల పిన్ బిల్డింగ్
అధ్యక్షతన CPDC సమావేశంకు సభ్యులందరూ హాజరై
విధంగా తీర్మానించడమైనది

ప్రభుత్వ కిక్ కళాశాల, కుంకరగిరి, ఎల్
వెంకటేశ్వరం, డిజైనింగ్, డెవలప్ మెంట్ మరియు మార్కెటింగ్.

హార్వేస్ట్ ఇమర్జెన్సీ 11,000/- రూపాయల పరిమాణం

కేంద్రానికి గుడ్డలక్ టెక్నాలజీస్,

Kadapa వారి చెల్లింపుకు తీర్మానించడమైనది.

జీఎస్ టీఎస్ రూపాయల చెల్లింపుకు - 748256.

ఈ రూపాయలతో బాటు హార్వేస్ట్ టో 39వ చెల్లింపుకు
తీర్మానించడమైనది.

మృత్యు...

CPDC సభ్యులు.

① Mr. Anand Kumar

② P. Raju

③ మృత్యు...

④

⑤

తేదీ 03.07.2020 న కలెక్షన వ్యవస్థ

ఉత్పత్తిలోని నిధి, సహకార సమస్యలను
ఈ క్రింది విధంగా తీర్మానించబడినది

① కలెక్షన వివరాలకు సంబంధించిన
కాగిత - ERNET-INDIA కు పంపించబడినది.

ఈ క్రిందకు IAC - Co-ordinator Srip. Pydikoti
గారి పంపిణీగా ఉన్నది. వారికి 2,596/- రూపాయలకు
మేల్ పాటునకు అంతు తీయబడుతుంది. ఈ విషయం
అన్నింటా తీర్మానించబడినది.

మొత్తం సంఖ్య - 748258; తేదీ 03-07-2020
Amount - 2596-00; SBT, S.Kota

G. V. S. R. 03/07/2020

②
Srip. Pydikoti
C PDC సహకార

① M. Ramch. Kur.

② P. Pydikoti

③ Srip. Pydikoti

④

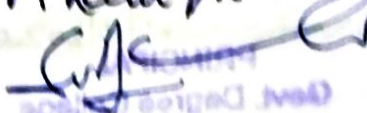
⑤

తేది 03.07.2020 న ఆదాయ శ్రేణిలో
ఉన్న వ్యక్తుల పేరులను పరిశీలించి
ఆ వ్యక్తుల పేరులను తొలగించాలి.

2020-21 నిధుల సంవత్సరం ప్రకారం
సంవత్సర ప్రవేశాల్లో నిధులను కేటగిరీలు మరియు
క్లస్టర్ వారీగా, వాస్తవిక టాంగిబుల్ ఆదాయ నిధుల
రూ. 3950/- ఆదాయ మొత్తం తొలగించాలి.
అలాగే రూ. 100/- తో ఎన్ఫోర్స్ రివ్యూ ను
ప్రారంభించాలి. ఇందులో నిధులను కేటగిరీ వారీగా
ప్రకటించాలి. మొత్తం రూ. 3950/- ఆదాయ మొత్తం
తొలగించాలి. అలాగే రివ్యూ నంబర్. cheque no 748257
తేది 03.7.2020. ఇది పేరు పోయిన పేరు కింద వదిలివేయాలి.
(SRI. S. KOTA)

 03/07/2020


CPDC నామినేట్

- ① P. S. S. S.
- ② M. Ramya K.
- ③ 
- ④
- ⑤

Genl. Director
Bharatavarahi
Agriculture Dept.

Resolution-12

01.10.2020

తేది 01.10.2020 కళాశాల ప్రధాన కార్యదర్శి
సంకల్ప సమావేశం సమయమున ఈ క్రింది విధంగా
తీర్మానములు చేయబడినవి.

కళాశాల విద్యార్థులకు ఉత్తమ AC-09/ISO
Certification / GDCS / Andhrapradesh / 2019-20, dated
11.09.2020 ప్రకారం H Y M International Certification
private Ltd Hyderabad వారు మన కళాశాలకు సంకల్ప
చేసినవి.

① సర్టిఫికేషన్ ఛార్జ్ 10,000=00 + 18% GST=

Total = 11,800=00 (ఉత్తమ పరీక్షాంశముల

ఎనిమిది వందలకుమారుల మాత్రమే) వారు చెల్లి వంటు 748259

తేది 01-10-2020 SBI, S. Kota ద్వారా చెల్లింపు ~~చేయబడినది~~
తీర్మానము

② పై సర్టిఫికేషన్ సంకల్ప నిమిత్తం ఎ. శివయ్య గారి వారు

2,000=00 ఉత్తమ పరీక్షాంశములకు మాత్రమే

Sam చెల్లి వంటు 748260, తేది 01.10.2020, SBI,

S. Kota ద్వారా చెల్లింపు ~~చేయబడినది~~ తీర్మానము

జరిగినందున కళాశాలకు సంకల్ప నిమిత్తం పై పరీక్షాంశముల
చెల్లింపును తీర్మానము చేయబడినది.

01.10.2020

PRINCIPAL

Govt. Degree College

Sungavarapukota

Vizianagaram Dist.

ప్రధాన కార్యదర్శి

C PDC 2002/01

21-01-2002

1) SAC Dr. S.V. Ramalan
(CHANDRAMOULI A)

2) mu

3) p. paing

4) M. Ramu Kur (M. RAMESH KUMAR)

5) Dr (P. Annamalai P. Annamalai)

6)

7)

At per the instructions of C.P.D.C. and K.T.D., 120 team for visited G.D.C. 2-12-2001 on 01-10-2002 for the purpose of 120 contribution. At per the oral instructions and vide mail received from C.P.D.C. on 1-10-2002, it is resolved to meet expenditure of Rs 2234/- (Two thousand two hundred thirty four) only which is incurred on our college 2 days for travel, hotel stay & other. At per a cheque no. (148261) for Rs 2234-00 is received in the name of 'The Principal, Great Degree College, Chandramouli' in

PRINCIPAL
Govt Degree College
Chandramouli
Vidyanagar Dist

Convenor C.P.D.C.

S.V. Ramalan

(S.V. Ramalan)

PRINCIPAL

The CPDC Committee has met with Dr. I. Vijaya Renu, principal in the chair in principal's chamber on 14-10-2020 and resolved to execute as follows.

As per the instructions of CCE, and RTD, ISO team has visited GDC, Srirangapatna on 01-10-2020 for the purpose of ISO Certification.

As per the oral instructions and vide mail received from GDC, Srirangapatna on 7-10-2020, it is resolved to meet expenditure of Rs 5534/- (Five thousand five hundred thirty four) only which is incurred as our college share for Travel, Hotel Stay and others, for which a cheque no: (748261) for Rs 5534-00 is issued in the name of 'The principal, Govt. Degree College, Srirangapatna'.

Note: The cheque no. (748261) is Cancelled.

S. V. Renu
PRINCIPAL
Govt. Degree College
Sringeravarapukota
Vidyanagar Dist.

Convenor CPDC:

S. V. Renu
(Dr. S. V. Renu)
Lecturer in English

PRINCIPAL
Chairman - CPDC

CPDC members -

A. chandra Mohi, Member
Ex. in Mathematics

P. PYDIRAN
Cr in Telugu

P. ANNAMIAH
M. Ramesh Kumar
(M. RAMESH KUMAR)

Note:

The cheque issued with no: 748261
has been cancelled due to technical
reasons and a fresh cheque no: 748262
is issued for the same purpose in the
name of 'P. Venkata Rao, PRINCIPAL
Govt. Deprree College. Narsipatnam on

17-10-2020

S. V. R. 17/10/2020

Sule R.
Dr. S. V. Rama Rao
CPDC
Lecturer in English

Resolution - 14

The CPSC Committee has met with Dr. D. Vijaya Babu, Principal in the chair in his chambers on 12-10-2020 and resolved as follows.

In pursuance of the proceedings RC No. 10/Ser II/2019-1, Dated: 30-09-2020 of the Spl. Commissioner of Collegiate Education, A.P. Vijayawada (2) prog. RC No: 440/A-2/2020, dated 01-10-2020 of the Regional Joint Director of Collegiate Education, Rajamahendravaram, (3) District Selection Committee, headed by Sri V. Mahesh Kumar, Joint Collector, Vizianagaram and (4) Agreement for Contractual Service for the year 2020-2021 in the format Annexure II,

The six member Committee resolved to continue the services of Contract faculty in Vizianagaram District for the academic year 2020-21 as per the guidelines issued in prob. RC No. 10/Ser II/2019-1 dated 30.09.2020 of the Spl. Commissioner of Collegiate

Education, A.P. Vijayawada.

It is hereby unanimously resolved
to implement the instructions and
continue the services of Sri. Ch.

Srinivas Rao, whose name appears
against S.No-10 as contract lecturer
in History, and S. Kotla, and Kum.

B. Sandhya Rani, whose name appears
against S.No-11 as contract lecturer
in political science, and S. K. Ap. in
the minutes of District Selection Committee
meeting held on 09-10-2020 at Collectorate,
Vijayawada as per the guidelines of
instructions, mentioned in the resolution.

G. V. S. R. 14/10/2020

1. Dr. S.V. Ramakrishna
Lecturer in English S.V.R.

2. Sri. M. Ramesh Kumar
Lecturer in Physics M. Ramesh Kumar

3. Sri. A. Chandra Mouli
Lecturer in Mathematics M.

4. Sri P. Annapurna
Lecturer in Economics P.

5. Sri P. Pydikotla
Lecturer in Telugu P.

Resolution - 15, 10-11-2020

The CPSC Committee has met in the chambers of the principal with Dr. J. Vijaya Ravi in the chair on 10-11-2020 and resolved as follows.

In obedience with guidelines and SOP's stipulated in GOvt No: 157 issued by Dept of Higher Edn Govt of AP, in view of COVID-19, the college was reopened on November 2nd 2020, and as per guidelines and SOP's it is resolved to purchase Eco-bio Hand Sanitizer (5 Lts) one set and one pigeon sanitary stand to sanitize students.

It is also resolved to issue a cheque no: 748263 for an amount of Rs. 2300-00 (Two thousand three hundred) including GST in the name of Tirumala Enterprises S. Koda as per the Bill SNO 1101, dt 7-11-2020. The cheque with 748263, dated 10-11-2020 is issued to meet the above mentioned expenditure.

S. V. Ravi 10/11/2020
PRINCIPAL

1. Dr. S. V. Ravi Rao
Lecturer in English S. V. Ravi
10-11-20
2. Sri. M. Ramakrishna Kumar
Lecturer in physics M. Ramakrishna Kumar
3. Sri. A. Chandramouli
Lecturer in mathematics A. Chandramouli
10-11-20

Resolution-16

The C.P.D.C Committee has met in the chambers of the principal with Dr. D. Vijaya Baby in the chair on 16-11-2020 and resolved as follows.

As per the instructions of the CCE, Vijaya Baby, through E-mail received on 11-11-2020 and video conference held on 09-11-2020 it is resolved to renew the College INFLIBNET-NLIST account for the academic year 2020-2021 for the annual membership for which a cheque with NO. 748264, dt 16-11-2020 for an amount of RS 5900/- (5000 + GST 900) (Five Thousand Nine hundred only) for payment of annual subscription is issued in the name of INFLIBNET-NLIST, SBI, Branch Indore City, Gandhi Nagar, Gujarat.

Cheque
No. 748265
16/11/2020

[Signature]
16/11/2020
PRINCIPAL

1. Dr. S.V. Rama Rao
Lecturer in English *[Signature]*
2. Sri. M. Ramesh Kumar
Lecturer in physics *[Signature]*
3. Sri. A. Chandrasekhar
Lecturer in Mathematics *[Signature]*
4. Sri. P. Annaji. Rao
Lecturer in Economics *[Signature]*
5. Sri. P. Pydi Raghav
Lecturer in Telugu *[Signature]*

తేది 21.01.2021 న కళాశాల ప్రెసిడెంట్ గారి ఆధ్వర్యంలో వివిధ సమావేశాల సభ్యులందరూ ఈ క్రింది విధంగా చర్చించినట్లైతే.

కళాశాల నియంత్రణ వీరభద్రాచల శివరామ్ వరమన్ (Quarterly reports) గ్రాంట్ పన్ను 2020-21 శిక్షిత సంవత్సరానికి సంబంధించిన Form-249 (Q1, Q2, Q3) లను upload చేయడానికి గాను విద్యామంత్రికి విడివిడిగా ఆర్డర్ కి. పరిమిత ప్రతినిధిగా సర్వీసు ఇచ్చి నియంత్రణ Rs 3650/- ఆధారంగా మూడువేల శతమంతుల యాభై రూపాయలు తిరిగి పంపించే అంశంపై చర్చించినట్లైతే.

ఆర్డర్ వివరాలు: Chq No: 748266 Dt: 21.01.2021

SBI, S. Kota Amount: 3650.00 (Three Thousand Six — Hundred and Fifty only)

G. V. R. Rao 21/1/21

PRINCIPAL

① Dr. S. V. Rama Rao
Lect. in English Suf

② Sri M. Ramesh Kumar
Lect. in Physics

③ Sri A. Chandra mulli
Lect in mathematics

④ Sri P. Annaji Rao
Lect in Economics

⑤ Sri P. Pydikaraju
Lect. in Telugu Deaf

Resolution - 17 - RUSA - physical
Inspection: 22/9/20

The C.P.D.C Committee has met with Dr. T. Vijaya Babu in the chair in the chamber of principal on 25-02-2021 and resolution passed unanimously as follows.

As per the instructions of the project Director, RUSA, AP, the following members, Dr. T. Radhakrishna, Dr. S. Subha Rani (Principal Salur) Principal, Vinakha Govt College for Women Sri T.S.V Chakradhara Rao, from A.U Sri G. Tirupathikar, from RUSA, AP visited the College and conducted physical inspection about RUSA works on 22-09-2020.

In view of the above visit, it is resolved to meet the general expenditure from CPDC funds for this visit.

A Cheque has been issued vide number for Rs 1250/-; 748267 dated 25-02-2021 in the name of Ch. Srinivas Rao, Contact faculty for this purpose. Necessary bills are enclosed to the file, submitted by him.

Cheque No: 748267 Amount: 1250/-

S. V. R. 25/2/2021
PRINCIPAL

Govt. Degree College
Srungavarapukota
Vizianagaram Dist.

1. Dr. S.V. Ramakrishna
Lecturer in English
2. Sri. M. Ramesh Kumar
Lecturer in physics
3. Sri. A. Chandras Mouli
Lecturer in Mathematics
4. Sri. P. Annaji Rao
Lecturer in Economics
5. Sri. P. Pydi Raghav
Lecturer in Telugu

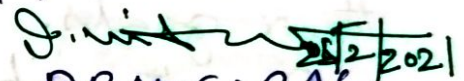
Resolution - 18 : ISO visit: 01-10-2020

The CPDC Committee has met ~~on~~ with Dr. I. Virajababu, principal in the chair in the chambers of the principal on 25-02-2021 and resolved as follows.

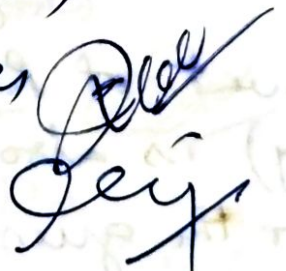
As per the instructions of CCE and RTD, ISO team visited the college on 01-10-2020 for the purpose of ISO certification.

In view of the above visit, it is resolved to meet expenditure from CPDC funds and resolved to issue ~~Rs~~ 1150/- (Eleven hundred and fifty Rupees)

Cheque with NO 748268 dated 25²/₂₀₂₁ for 1150-00 in the name of Ch. Srinivas Rao for the purpose. Necessary Bills are enclosed to the file and submitted by Ch. Srinivas Rao, since cheque no: 748268 he met the expenditure.
Amount: 1150/-


PRINCIPAL

PRINCIPAL
Govt. Degree College
Srungavarankota
Vijayanagara

1. Dr. S.V. Rama Rao
Lecturer in English 
2. Sri M. Ramesh Kumar Mbar
Lecturer in physics
3. Sri. A. Chandramouli
Lecturer in mathematics 
4. Sri. P. Anand Rao
Lecturer in Economics
5. Sri P. Pydi Ragu
Lecturer in Telugu 

The ICPC Committee has met with Dr. I. Vijaya Babu, PRINCIPAL in the Chair in his chambers on 24-03-2021 and resolved as follows.

1. Sri. Kadubandi. Srinivasa Rao, Hon'ble M.L.A., S.Kota who attended as a chief Guest for the inauguration of the new building is pleased to interact with College Student Community. While interacting with students, he explained various schemes being implemented by Govt. of Andhra Pradesh for the benefit of its students. Hon'ble M.L.A. motivated its students to work hard to achieve their goals.

For the above purpose, an amount of Rs 1750/- (One Thousand Seven hundred fifty only) is spent for arranging Refreshments for the students and guests for which a cheque has been issued with no: 748269 dated 24-03-2021 in the name of Challa. Srinivasa Rao Contract Recnty in History of the college.

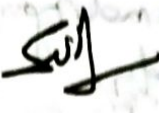
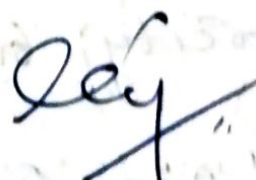
(2) An Amount of Rs 1060/- (One Thousand Sixty only) is also spent for arranging lunch to the guests on this occasion. A cheque no: 748272 dated 24-03-2021 has been issued in the name of Challa. Srinivasa Rao, Contract faculty

in history, who advanced the amount for the purpose.

- ③ An amount of Rs 2275/- (Two Thousand Two hundred seventy five) is spent for spending miscellaneous expenses like Shawls, bouquets, gladiol and brooms etc, for which a cheque NO. 748271 dated 24-03-2021 has been issued in the name of Sri. P. Annaji Rao, Lecturer in Economics who advanced the above amount.

It is hereby unanimously resolved to meet the above expenditures from College CPDC funds.

S. V. Ramarao 24/3/2021
PRINCIPAL
VRIJANAGRAM DIST

1. Dr. S.V. Ramarao
Lecturer in English 
2. Sri. M. Ramesh Kumar
Lecturer in physics 
3. Sri. A. Chandrasekhar
Lecturer in Mathematics 
4. Sri. P. Annaji Rao
Lecturer in Economics 
5. Sri. P. Pydi Raju
Lecturer in Telugu 

Resolution - 20

1. INFLIBNET
2. NLIST
3. SBI Ahmedabad

The C.P.D.C Committee has ~~met~~ met with Dr. J. Vijaya Babu, PRINCIPAL in the chair on 15-04-2021 in his chambers and resolved as follows.

1. Our college website www.gdesksta.ac.in is being maintained by Guddug Technologies, Kadapa. As the domain Hosting period is expired on 24-3-2021 vide mail received from the Guddug Technologies on 30-03-2021, it is resolved to maintain the website for which a cheque with NO: 748273 dated 15-04-2021 for Rs 3000/- (Three Thousand only) is issued for the maintenance of website from March 24 2021 to March 24-2022.
2. As per the standing instructions of CCE, Dr. Vijayawada, it is resolved to ~~renew~~ renew the College INFLIBNET-NLIST account for the academic year 2021-2022 for which a cheque with. NO. 748274 dated 15-04-2021 for Rs 5900/- (Five Thousand nine hundred only) 2021 for payment of Annual Subscription. The above cheque is issued in the name of INFLIBNET-NLIST, SBI, Branch Infocity, Gandhi Nagar, Gujarat.
3. An Anti-Corruption Bureau, Vizianagaram has requested the principal

vide its letter
to furnish Attendance details
of students of the college during the
period from
it is resolved to issue a
Cheque with No 748275 - for Rs 600-00
- six hundred rupees only towards
photocopying (Xerox) charges for the
above purpose. The cheque is issued
in the name of

S. V. R. Rao
PRINCIPAL

1. Dr. S. V. Rama Rao S.V.R.
Lecturer in English
2. Sri M. Ramesh Kumar M.R.K.
Lecturer in physics
3. Sri. A. Chandra Mouli A.C.M.
Lecturer in Mathematics
4. Sri. P. Annaji Rao P.A.R.
Lecturer in Economics
5. Sri. P. Pydi Ravi P.P.R.
Lecturer in Telugu

Resolution - 21 Dt: 16-08-2021
Admissions - 2020-21

~~It is resolved to meet~~
The C.P.D.C Committee has met with Dr. I
Vijaya Babu in the chair on
in his chambers and resolved as follows.

It is unanimously resolved to meet
the expenditure incurred towards Admi-
ssions Drive 2020-21 in pursuance of the
instructions from CCE, Vijayawada.

An amount of Rs 3285/-, in words
Three Thousand Two Hundred Eighty Five has been
incurred for arranging Flyer Banners
posters, pamphlets and etc to motivate
and increase admissions into our college
from surrounding Junior Colleges for the aca-
demic year 2020-2021.

In view of the above, a cheque No:
748276 & for Rs: 3285/- Three Thousand Two
Hundred Eighty Five has been issued in the
name of Dr. S.V. Ramak Rao, Lecturer in
English and Coordinator - Admissions of
Helpline Centre, who advanced the amount
for various items. Separate bills have
been attached to the file for this purpose.

1. Dr. S.V. Ramak Rao
Lecturer in English *S.V.R.* *Principal* 16/8/2021
Chairman CCE
2. Sri. M. Ramash Kumar *M. Ramash Kumar*
Lecturer in physics
3. Sri A. Chandramouli *A. Chandramouli*
Lecturer in Mathematics
4. Sr. P. Annaji Rao *P. Annaji Rao*
Lecturer in Economics
5. Sri. P. Pydi Raju *P. Pydi Raju*
Lecturer in Telugu

The C.P.D.C Committee has met with Dr. I. Vijaya Babu in the chair on in his chambers and resolved as follows

It is unanimously resolved to meet the expenditures incurred towards celebrating Independence Day - 2021 on 15th Aug (Sunday). An amount of Rs 1730/- (One Thousand Seven hundred Thirty Rupees) has been spent for arranging Decoration and Refreshment for both Students and Staff.

And it is also resolved to meet the expenditure incurred towards Repairs for U.P.S in the College, i.e., one U.P.S for the use of Library and the other U.P.S for the use in principal's office.

An amount of Rs 3200/- (Three Thousand Two hundred) has been spent. A cheque dt 16-8-2021 No: 748277 has been issued to Sri CH. Srinivasa Rao - Contract Faculty in History, and also a cheque dt No: 748278 is also issued to Sri CH. Srinivasa Rao, who advanced the amounts. i.e., Rs 1730/- as mentioned above. Bills are attached to the file.

1. Dr. S.V. Ramakrishna S.V. Li.
Lec. in English
2. Sri M. Ramesh Kumar M. Ramesh Kumar
Lec. in physics
3. Sri A. Chandrasekhar Moul
Lec. in Mathematics
4. Dr. P. Annapati Rao
Lec. in Economics
5. Sri P. pydi Rao
Lec. in Telugu.

S. V. Ramakrishna
Principal
Govt. Degree College
Srinivasapeta
Vijayanagara Dist

16/8/2021

తేదీ 04.09.21 న కళాశాల ప్రెసిడెంట్ గారి
అనుమతితో నిర్వహించిన సమావేశంలో సభ్యులందరూ ఒకటే
అభిప్రాయం వ్యక్తం చేశారు.

2020-21 విద్యా సంవత్సరమునకు సంబంధించిన
1st Year విద్యార్థుల యొక్క ఫీజులను తీసుకు
వచ్చే ఈ క్రింది విధంగా వసూలు చేయవలసిందిగా
ఈ యంత్రాంగంలో చెల్లించవలసిన ఫీజులను మొత్తం
రూ. 1,86,120 రూపాయలకు అందజేయమని
నాటి నిర్ణయం ప్రకారం CPDC Account నుండి
తీసుకువచ్చి తీర్చిదిద్దమని నిర్ణయించబడింది.

మరియు పై పత్రమునకు యంత్రాంగంలో
వారికి DD ల పంపుతున్న తీర్మానం చేయబడింది.

DD no cheque no - 748279

Date: 04.9.21

1) Dr. S.V. Ramakrishna
Lecturer in English

2) M. Ramesh Kumar
Cr in Physics

3) A. Chandramouli
Cr in Maths

4) P. Annaji Rao
Cr in Economics

5) P. Pydi Raju
Cr in Telugu


PRINCIPAL

The C P D C Committee has met on 24 September 2021 with Dr. I. V. Singh. The agenda for the meeting was as follows:

In view of the above situation and as per the instructions of Commissioner of College Education (CCE) vide AC-09/126 (Further to AC-09/126 dated 11-03-2020), the college has already submitted proposals for 150 seats for admission in the month of ... and the necessary fee has also been paid on ... Later, it was also observed that the Certification under 150 MBBS (Energy Management System) would fetch more points for the college during the next accreditation.

It is further observed that the Certification 150 MBBS (Energy Management System) would attract more points for the college during the next accreditation and elevate the image and profile of the college and would result in increasing admissions.

It is recommended to issue cheques for the above Certification for the college.

The CPDC Committee has met on 08-09-2021 with Dr I. Vijaya Babu in the chair and resolved as follows:

It is unanimously resolved to meet the expenditure incurred for the purpose of preparing posters (15 nos), multi colour pamphlets (500 nos) and single colour black and white pamphlet (A4 size 1000 nos) for promoting Admissions for 2021-2022 academic year.

As the portion of pamphlets are received, it is resolved to issue cheques for the amount spent for this purpose.

A cheque is issued for Rs 1000-00 (One Thousand rupees only) vide cheque NO 748282 dt 08-09-2021 for posters and another cheque is issued vide NO 748283 for Rs 1300-00 (Thirteen hundred only) dt 8-9-2021 for single colour pamphlets. Necessary Bills with all details are enclosed to file.

S. V. Ramana Reddy
PRINCIPAL

1. Dr. S.V. Ramana Reddy
Lecturer in English
2. Sri. M. Ramesh Kumar
Lecturer in Physics
3. Sri. A. Chandras Mouli
Lecturer in Mathematics
4. Dr. P. Annaji Rao
Lecturer in Economics
5. Sri. P. Pydikar
Lecturer in Telugu

Resolution-26

The C.P.D.C Committee has met on 8-09-2021 with Dr. I. Vijaya Babu in the chair and resolved as follows. It is unanimously resolved to meet the expenditure incurred for preparing Multi colour pamphlets for promoting Admissions for the academic year 2021-2022.

As the Multi colour pamphlets are received, it is resolved to issue a cheque for Rs 3000-00 (Three Thousand Rupees only). A cheque vide No 748284 dated 08-09-2021 is issued for this purpose. The charges include for both Designing and printing the pamphlets. Necessary Bills are enclosed to the file.

S. V. Ramakrishna
PRINCIPAL 08/9/2021

1. Dr. S. V. Ramakrishna
Lecturer in English
2. Sri. M. Ramesh Kumar & Ramesh Kumar
Lecturer in physics
3. Sri. A. Chandrasekhar
Lecturer in Mathematics
4. Dr. P. Annesi Reddy
Lecturer in Economics
5. Sri. P. Naidu Reddy
Lecturer in Telugu

The CPDC committed 203 met on 15.03.2022 with Dr. Ch. K. R. Rao as guest in the chair and resolved as follows:
It is unanimously resolved to meet the expenditure incurred for the AP-CPDC old current Bill payment in favour of AAO, V231aragaram.

For current BPA payment It is resolved to issue a cheque for Rs. 5,508-00 (Six Thousand Five Hundred and Eight rupees). A cheque vide No. 748287 dated 15.03.2022 is issued for the purpose.

The cheque indicated for both designing party the payment necessary BPA are attached to the file.

1. S. V. K. KATON

PRICIPAL

2. M. TANESH KUMAR

3. K. VASUDEVA RAO

4. S. ERANNA

Resolution

The CPDC committee has met on 5.05.2022 with Mr. Ch. Kesava Rao as the chair and resolved to meet the expenditure incurred for AP EPDCL old current bill payment in favour of DAO, Vizianagaram.

For current Bill payment it is resolved to issue a cheque for Rs. 21026 (Twenty thousand and two hundred six rupees only). A cheque vide No 748288 dated 15-05-2022 is issued for the purpose.

The cheque included for both designing priority of payments.

Necessary BRS enclosed for the file.

1. S. VALI KHAN
2. M. RAMESH KUMAR.
3. K. MASUDEVA RAO
4. G. ERANNA.

PRINCIPAL

The CPPC committee has met on 30.03.2022 with Dr. Ch. Kesava Rao in the chair and resolved to meet the expenditure in (current) for INFLIBNLIST 65422, subscription & (current year) Payment in favour of Authorities

For Subscription Payment it is resolved to issue a cheque for (Five thousand nine hundred rupees only) Rs. 748289 dated 30.03.2022 is issued for the purpose

The cheque included for both designing priority of payments, sub necessary BMS enclosed for the file

1. S. V. L. K. RAO
2. N. RAMESH KUMAR
3. K. VARUDEVARAO
4. G. ERANNA

Principal

Resolution - 32

The CPDC has met on 30.03.2022 with Dr. Ch. Kesava Rao garu in the chair and resolved to meet the expenditure incurred for "Xerox and Spiral Binding" Ch. Ram Prasad for College Register.

For College Registers and books, It is resolved to issue a cheque for Rs. 04,200 (Four thousand two Hundred rupees only) with cheque No. 748290 dated 30.03.2022 is issued for the purpose.

The cheque included for both designing priority of payments.

Necessary Bill enclosed for the file

1. S. VALIKHAN
2. M. RAMESH KUNAR
3. K. VASUDEVA RAO
4. G. ERANNA
- 5.

Signature

Republic day celebrations.
~~Records & Registers~~ ~~Purchased~~
~~celebrations~~

78 788 uel

Ich habe keine Idee was das ist

- Prinţul

Resolution - 34

92

The CPDC has met on 30.03.2022 with Dr. Ch. Resava Rao garu in the chair and resolved to meet expenditure for Registers and Records for college maintenance.

for college records and registers. It is resolved to issue a cheque for Rs. 2,230 (Two thousand and thirty rupees only) with cheque No 748292 dated 30.03.2022 is issued for the purpose.

The cheque included for both designing priority of payments.

Necessary bills enclosed for the file

1. S. V. ACHANN
2. N. RAMESH KUMAR
3. K. VALUDEVA RAO
4. G. ERANNA

principal

The CP De Committee has met on 15.08.2022 with Dr. Ch. Kesava Rao in the chair and resolved to meet the expenditure ~~in~~ ~~car~~ for Independence Day Celebrations performance for Sri. ~~Ch. Kesava Rao~~ Ch. Srinivasa Rao, contract lecture in History who is Independence Day Celebrations Co-ordinator for the ~~Year~~ 2022-~~23~~.

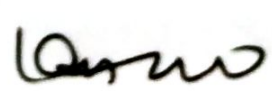
For August 15th celebrations. Payment. It is resolved to the issue a cheque No. 748300 dated 15.08.2022 is issued for the purpose.

The cheque included for both designing priority the payments.

Necessary Bills are enclosed to the file.

1. S. VALIKRAN 

2. M. RAMESH KUNAR 

3. K. VASUDEVA RAO 

4. G. ERANNA 

Staff Meeting Photos



